



Confidential Intermediary Board

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

September 21, 2023
2:00 p.m.

Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Telephonically Present:

Absent:

Margaret Dewey, Chair
Dana Young
Hon. Maurice Portley
Nance Daley (Present, but
unable to participate due to
technical issues.)
Hon. Peter Hochuli
Margaret Stephens-Reed

OTHER ATTENDEES:

AOC Staff:

Aaron Nash
Kristina Tuba
Alexis Towey
Wil Castro
Ryan Potter

Guests:

CALL TO ORDER

Called to Order By:

Margaret Dewey, Chair

Time:

2:01 p.m.

1) WELCOME TO NEW MEMBER

1-A: *Welcome to new member, Vernon Harris, Chief Justice Designee Member*

Individual Addressing the Board:

Margaret Dewey, Chair

Discussion: None.

2) REVIEW AND APPROVAL OF MINUTES

2-A: *Review, discussion, and possible action regarding the regular session minutes of the meeting held on May 25, 2023.*

Individual Addressing the Board:

Margaret Dewey, Chair

Discussion: Accept the regular session minutes of the meeting held on May 25, 2023.

Motion: Accept staff's recommendation.

Motion Proposals:

First	Nance Daley
Second	Hon. Maurice Portley
Recusals	None

Motion Results: Pass

3) PENDING COMPLAINTS

3-A: *Update regarding pending complaints:*

Individual Addressing the Board:

Alexis Towey

Discussion: There are currently no open complaints.

4) ADMINISTRATIVE ITEMS

4-A: *Review, discussion, and possible action regarding proposed changes to ACJA 7-203 that have been posted on the ACJA Forum for public comment through September 25, 2023:*

Individual Addressing the Board:

Aaron Nash

Discussion: The proposed modifications add definitions for “adoption triad” and qualified individual,” clarifies initial and renewal certification requirements, and simplifies continuing education requirements.

4-B: *Review, discussion, and possible action regarding 2024 meeting dates.*

Individual Addressing the Board:

Alexis Towey

Discussion: 2024 will have a renewal cycle

Motion: Accept staff’s recommendation for 2024 meeting dates.

Motion Proposals: First Margaret Stephens-Reed

