



GOOD CAUSE EXCEPTION REQUEST

Name: _____ Program: _____ License/Cert #: _____

Under [ACJA 7-201 \(G\)\(2\)\(b\)](#), the division director may process an untimely renewal application and recommend to the Board to renew a certificate if the untimely renewal applicant demonstrates to the director good cause for the untimely filing.

Please provide a detailed explanation as to why you are requesting to file an untimely renewal application:

By checking this box, you are confirming that you have not actively been practicing in the program profession while your license/certification has been expired.

SIGNATURE: _____ **DATE:** _____

**Arizona Supreme Court
Certification and Licensing Division
1501 W. Washington, Suite 104
Phoenix, AZ 85007
Phone: 602-452-3378**

GOOD CAUSE EXCEPTIONS WILL NOT BE ACCEPTED BY PHONE