



Arizona Supreme Court
Certification & Licensing Division

REQUEST AND AFFIRMATION
FOR INACTIVE STATUS
OF FIDUCIARY LICENSE

Under Arizona Code of Judicial Administration (ACJA) § 7-201(E)(8) Inactive Status, I am seeking to transfer my Fiduciary license, License # _____ to inactive status, effective _____.

I affirm that I will not act as a Fiduciary while on inactive status. **I further affirm I will not have incapacitated persons, protected persons, or decedent estates assigned by the court and will not otherwise act in a fiduciary capacity as guardian, conservator or personal representative.** I further affirm I will not engage in the practice of a licensed Fiduciary pro bono or for a fee or other compensation and am prohibited from presenting myself as a license holder. I further affirm I have no pending complaints or investigations that could result in criminal prosecution, civil sanctions, remedies, or penalties, or administrative sanctions, remedies, or penalties.

To conform to the Code of Conduct in ACJA § 7-202(J), I understand that within 10 days after the Board's approval of this request I must notify the following persons by registered or certified mail, return receipt requested, of the fact that my fiduciary license is precluded from providing service after the effective date of the Board order: any incapacitated persons, protected persons, or decedent estates assigned by the court; and each court or tribunal in which I am assigned and have any pending matter, whether the matter is active or inactive. I understand that I must deliver to all clients in pending matters any papers or other property to which they are entitled and must notify them, and any counsel representing them, of a suitable time and place where the papers and other property may be obtained, calling attention to any urgency for obtaining the papers or other property.

____ (Initial here if listed as designated principal of a business entity) I affirm that I will assist and facilitate a peaceful transfer of cases, files, and other property to any newly assigned designated principal. I understand I must notify all other licensed fiduciaries, trainees, and support staff who work with wards, protected persons, or decedent estates and who work for the corporation, limited liability company, or partnership that my fiduciary license is precluded from providing service after the effective date of the Board order. I understand that I may not represent the business entity in any proceedings under ACJA §§ 7-201 or -202 as a designated principal.

I understand the inactive status of my license is not valid until accepted by the Board. The Board may require additional information reasonably necessary to determine if I, the license holder, have violated A.R.S. § 14-5651, ACJA §§ 7-201 or 7-202. I understand the Board must, within 120 days of the receipt of the request for inactive status of my license, either accept the request or recommend disciplinary proceedings under ACJA § 7-201(H).

I further understand that on application and payment of any applicable reactivation fees and compliance with the continuing education renewal credits or other requirements under ACJA § 7-201(E)(8), the Board may change my inactive license status to an active license status.

I further understand that before reactivating my license status, the Board may require additional information to confirm I have not been the subject of any potential violations of A.R.S. § 14-5651, ACJA §§ 7-201 or -202, or any applicable laws during my inactive period.

Printed Name of License Holder

License Number

Signature of License Holder

Date