

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda - Monday, June 27, 2011

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:00 a.m. - 2:00 p.m. in Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202(C).

CALL TO ORDER*Les Krambeal, Chair*

1) REVIEW AND APPROVAL OF MEETING MINUTES.....*Les Krambeal, Chair*

1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of April 25, 2011.

1-B: Review, discussion, and possible action regarding approval of the executive session minutes of the meeting of April 25, 2011.

1-C: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of June 9, 2011.

2) REVIEW OF PENDING COMPLAINTS.....*Division Staff*

2-A: Review, discussion, and possible action regarding complaint number 08-L001 involving Deanne Vinsant and ABC Paralegal Services.

2-B: Review, discussion and possible action Judge Jonathan Schwartz' Recommendation Report regarding complaint number 09-L035 and National Future Benefits, Inc.

2-C: Review, discussion and possible action regarding complaint number 10-L012 involving Elizabeth Moore.

2-D: Review, discussion and possible action regarding the proposed Consent Agreement resolution of complaint number 09-L055 involving Jill Smith and Titan Lien Services.

3) ADMINISTRATIVE ISSUES*Division Staff*

3-A: Farewell to exiting board members.

4) INITIAL CERTIFICATION APPLICATIONSDivision Staff

1. Alison N. Torba
2. Elise G. Gutierrez
3. Alejandra McEwen
4. Veronica Rolley
5. Lisa Perez-Leon
6. Krystina J. Ehrlich
7. Ana C. Dabbs
8. Jimmie E. Cannon
9. Jennifer M. Stupski
10. Linda M. Whittle
11. Carl R. Cunningham
12. Laurel L. Buldoc
13. Rondi A. Siegel
14. Leonard W. Deehan
15. Lien Solutions, Inc (Marlene S. Morton)
16. Perez Paralegal Group, LLC (Lisa Perez-Leon)
17. PSK Docs, LLC (Penny S. King)
18. Docuprep Solutions, LLC (Cassandra J. Wagner)
19. Siegel Document Preparation, LLC (Rondi A. Siegel)
20. Wellth Life, LLC (Carissa Olson)
21. Sin Abogados, Inc. (Tannya R. Gaxiola Gaxiola)
22. Shari L. Nestor
23. Cynthia M. Cooks
24. Michelle Collard
25. AZTec Documents (Mitchell R. Varbel)

4-B: Review of Business Entity Exemption Request for the 2011-2013 initial certification period:

1. Arizona Legal Ease, Inc. (Sheila R. Webster)
2. Lien Solutions, Inc (Marlene S. Morton)
3. Perez Paralegal Group, LLC (Lisa Perez-Leon)
4. PSK Docs, LLC (Penny S. King)
5. Docuprep Solutions, LLC (Cassandra J. Wagner)
6. Siegel Document Preparation, LLC (Rondi A. Siegel)

5) RENEWAL CERTIFICATION APPLICATIONS.....Division Staff

5-A: Review, discussion, and possible action regarding the following pending applications for renewal of certification:

1. Julian Anderson
2. Kusum Behari
3. Daniel Benhaim

4. Brandee Berry
5. William Bowman
6. Scott Boyer
7. Suzette Brown
8. Jodi Brown
9. Teri Campbell
10. Debra Cassidy
11. Judith Celentano
12. Alicia Celis (Montes)
13. Paris Chacon
14. Glenda Collings
15. Misty Coppedge
16. Gina Cote
17. Joe Covarrubias
18. Diana Crouch
19. Bernadette Deangelis
20. Mary Dunn
21. Mary Jo Edel
22. Carolee Elliott
23. Bruce Evers
24. Susan Faris
25. Michael Figueroa
26. Brian Finn
27. Michael Fisher
28. Patrick Flanery
29. Jolie Fontana-Black
30. Lynn Forman
31. Christine Gant
32. Charlotte Hargreaves
33. Joel Heller
34. Mandi Hemming
35. Michael Jaimes
36. Nancy James
37. Kathryn Kaiser
38. Carol Keller
39. Linda Kellogg
40. John Kincaid
41. Lori Kort
42. Bernard Kruer
43. Elaine Lacasella
44. Erica Leblang
45. Elizabeth Lloyd
46. Janet Logan
47. Catharine Longman
48. John Mansell
49. Walter Marcus
50. Mary Marcus
51. Alyssa Marino

52. Deborah Michalowski
53. Emma Moreno
54. Patricia Morrison
55. Dottie Ohe
56. Carissa Olson
57. Matthew Osborn
58. Edward Osinski
59. Karen Paschall
60. Claudia Plotnick
61. Meghan Record
62. Amy Richardson
63. Richard Rochford
64. Victoria Roff
65. Oliver Ross
66. Lori Rutledge
67. Andrew Sarager
68. Eric Schoeller
69. David Sears
70. Linda Seger
71. Michael Shadel
72. Linda Shadel
73. Dale Shephard
74. Jenny Sieles
75. Dubravka Sinno
76. Dorothy Sollars
77. Eleanor Tarman
78. Teresa Valles
79. Wendy Byford
80. Patricia Lewis
81. Daniel Peterson
82. Andrew Saper
83. Jette Stevens
84. Lidia Tagliarini

6) LICENSE AND ELIGIBILITY APPLICATION.....Division Staff

- 6-A: *Interview with and possible action regarding applicant Alan N. Ariav.*
- 6-B: *Review, discussion and possible action regarding Hearing Officer William O'Neil's Recommendation Report involving the denial of the certification application submitted by Amber R. Jackson.*
- 6-C: *Review, discussion and possible action regarding Hearing Officer Jonathan Schwartz's Recommendation Report involving the denial of the certification application submitted by Rhonda L. Carder.*

6-D: *Review, discussion, and possible actions regarding the requests for extensions or
waivers of continuing education requirements for certificate holders.*

CALL TO THE PUBLIC..... *Les Krambeal, Chair*

ADJOURN..... *Les Krambeal, Chair*