

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda - Monday, January 24, 2011

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:00 a.m. - 2:00 p.m. in Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202(C).

CALL TO ORDER*Les Krambeal, Chair*

1) REVIEW AND APPROVAL OF MEETING MINUTES.....*Les Krambeal, Chair*

1-A: *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of November 22, 2010.*

2) REVIEW OF PENDING COMPLAINTS.....*Division Staff*

2-A: *Review, discussion, and possible action regarding the following certificate holder complaints:*

Complaint Number 08-L064 – Jose Robledo

Complaint Number 09-L011 – Donna Vasquez

Complaint Number 04-L073 – Jody Patterson

Complaint Number 04-L051 – James Weathersby

Complaint Number 05-L061 – James Weathersby

Complaint Number 10-L029 – Laura Heffron

Complaint Number 09-L094 – AAM, LLC and Tiffany Lehr

Complaint Number 10-L026 – AAM, LLC

2-B: *Review, discussion and possible action regarding complaints dismissed the Division Director pursuant to Arizona Code of Judicial Administration § 7-201(D)(4)(a) and (H)(2)(a):*

Complaint Number 10-L050

2-C: *Review, discussion and possible action regarding a proposed Consent Agreement resolution of the pending formal disciplinary action involving complaint number 09-L035 and Victoria Cegla.*

2-D: *Review, discussion and possible action regarding the pending formal disciplinary action involving complaint number 09-L035 and Robin McElfresh.*

2-E: *Review, discussion and possible action regarding the pending formal disciplinary action involving complaint number 10-L022 and Estelle Gaudreau.*

3) ADMINISTRATIVE ISSUESDivision Staff

3-A: *Review, discussion and possible action regarding the certification renewal application deadline pursuant to Arizona Code of Administration § 7-201 (G)(2).*

4) INITIAL CERTIFICATION APPLICATIONSDivision Staff

4-A: *Review, discussion, and possible action regarding pending applications for 2009-2011 initial certifications.*

1. Brenda J. Stuart
2. Arizona Legal Briefcase, LLC (Michelle A. Blake)
3. AZ Legal Document Solutions LLC (Michael T. Mahoney)
4. Cynthia M. Cooks
5. Myra L. Ferrell-Womochil
6. Trudence (Trudi) A. Formica
7. Amy L. Sayler
8. Daryl D. Smith
9. Michael N. Figueroa
10. Bernadette M. Guzman
11. Vicky A. Halleck
12. Amber R. Jackson
13. Susan C. Beyette
14. Cassandra J. Wagner
15. Scott E. Gamboa
16. Mark C. Vincent
17. Gina E. Cote
18. Theresa E. Keves
19. Amy C. Dicochea
20. Christopher Amnrosio
21. Dawn E. Polk
22. Sheri A. Barrios
23. Paul R. Noseworthy
24. Janee D. Pousson
25. William R. Zenk
26. Consultus Lexius, LLC (Michael N. Figueroa)
27. John D. Price
28. Jessica C. Star
29. Barry R. Goldman
30. Rhonda L. Carder
31. Lynette M. Torres

4-B: *Review of Business Entity Exemption Request for the 2009-2011 initial certification period:*

1. AZ Legal Document Solutions LLC (Michael T. Mahoney)

5) CERTIFICATION AND ELIGIBILITY.....Division Staff

5-A: *Review, discussion and possible action regarding Hearing Officer Daniel Jurkowitz's Recommendation Report involving the denial of the individual certification application submitted by James D. Jenkins.*

CALL TO THE PUBLIC..... Les Krambeal, Chair

ADJOURN..... Les Krambeal, Chair