

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda – Monday, September 24, 2012

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:00 a.m. – Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202(C).

CALL TO ORDER*Mary Carlton, Chair*

1) REVIEW AND APPROVAL OF MEETING MINUTES.....*Mary Carlton, Chair*

1-A: *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of July 16, 2012.*

2) REVIEW OF PENDING COMPLAINTS.....*Linda Grau*

2-A: *Review, discussion and possible action regarding the following complaints dismissed by the Division Director pursuant to Arizona Code of Judicial Administration § 7-201(D)(4)(a) and (H)(2)(a):*

Complaint Number NC11-L012

Complaint Number 12-L032

Complaint Number 03-L035

Complaint Number 12-L035

Complaint Number 09-L029

Complaint Number NC12-L040

Complaint Number NC12-L041

2-B: *Review, discussion and possible action regarding the following certificate holder complaints:*

Complaint Number 03-L011 – Dana Curtis and Bankruptcy & Divorce

Complaint Number 03-L012 – Dana Curtis and Bankruptcy & Divorce

Complaint Number 04-L028 – Jace Gaston

Complaint Number 05-L047 – Janneth Cardenas

Complaint Number 06-L058 – Jerrie Ortiz

Complaint Number 07-L016 – Jerrie Ortiz

Complaint Number 03-L014 – Alfred McEwen
Complaint Number 08-L069 – Magdeline Laws and All American Legal, Inc.
Complaint Number 09-L002 – Magdeline Laws and All American Legal, Inc.
Complaint Number 10-L037 – Gregory Economidis and Economidis Mediation Services, LLC
Complaint Number 04-L079 – Victoria King
Complaint Number 10-L039 – Elaine Kaufman
Complaint Number 10-L057 – Mark Bluemke
Complaint Number 12-L012 – Calah Thomas
Complaint Number 04-L054 – Melissa Tenny
Complaint Number 04-L055 – Safe Split, LLC
Complaint Number 04-L056 – Safe Split, LLC

2-C: *Review, discussion and possible action regarding non-certificate holder complaint numbers:*

Complaint Number NC09-L065 – RCS Preliminary Lien Service
Complaint Number NC09-L076 – Kevin Bishop
Complaint Number NC12-L031 – Kevin Bishop
Complaint Number NC12-L019 – James Nord
Complaint Number NC12-L036 – William Fast
Complaint Number NC12-L034 – Karina Hale
Complaint Number NC12-L039 – Karina Hale
Complaint Number NC12-L030 – Glen Hadley and Hadlegal Services, LLC
Complaint Number NC11-L022 – Cicero Cast'On
Complaint Number NC12-L024 – Cicero Cast'On
Complaint Number NC12-L044 – Jan Rust

2-D: *Review, discussion and possible action regarding a proposed consent agreement resolution of the pending formal disciplinary action involving Darren Ortiz, Legal Awareness Arizona, LLC and complaint number 10-L052.*

2-E: *Review, discussion and possible action regarding the following certificate holder complaints:*

Complaint Number 04-L065 – Pamela Milburn
Complaint Number 04-L066 – Pamela Milburn
Complaint Number 07-L075 – Maria Ortiz
Complaint Number 11-L020 – Donna Vangury
Complaint Number 11-L044 – Shari Nestor
Complaint Number 06-L049 – Alfred McEwen

3) ADMINISTRATIVE ISSUESDebbie MacDougall

There are no administrative issues for the Board's consideration at this time.

4) INITIAL CERTIFICATION APPLICATIONSKimberly Siddall

4-A: Review, discussion and possible action regarding the following pending applications for the 2011-2013 standard certification period.

- 1. Kimberly Lamberty*
- 2. Damita Radtke*
- 3. Chatfield Legal Doc Service, LLC (Dawn K. Martin)*
- 4. AtoZ Legal Doc Preparation, LLC (Lawrence Castrovinci)*
- 5. Legal Matters, LLC (Robyn McCraw)*
- 6. Michael P. Moloney*
- 7. Fedelyne Bernabe*
- 8. Nathan Wilson*
- 9. Professional Escrow Resources, LLC (Shari Nestor)*
- 10. Christian Soto*
- 11. Katherine MacDonald*
- 12. Graciela Herrera*
- 13. Armida Coronado*
- 14. Michelle Wehrli*
- 15. James Carter*
- 16. Shane Smith*
- 17. Monica Valenzuela*
- 18. Arizona Divorce Center, LLC (Elizabeth Clements)*
- 19. Farnsworth & Thomas, LLC (Calah Thomas)*

4-B: Review of Business Entity Exemption Requests for the 2011-2013 initial certification period:

- 1. Chatfield Legal Doc Service, LLC (Dawn K. Martin)*
- 2. Legal Matters, LLC (Robyn McCraw)*
- 3. Arizona Divorce Center, LLC (Elizabeth Clements)*

5) CERTIFICATION AND ELIGIBILITYKimberly Siddall

5-A: Discussion and possible action regarding applicant Julie Haigh.

CALL TO THE PUBLIC.....Mary Carlton, Chair

ADJOURN.....Mary Carlton, Chair