



Board of Legal Document Preparers

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007

June 3, 2019
Time: 10:00 a.m.
Hearing Room 109

Regular Meeting Minutes

MEMBER ATTENDANCE:

Telephonically Present:

Absent:

Mary Carlton, Chair	Hon. Michael Herrod
Mary Jo Randall	Paul Friedman
Jerry Thomas	Cheri Clark
Pamela Milburn	
Becky Nilsen	
Deborah Colon-Mateo	

OTHER ATTENDEES:

AOC Staff:

Guests:

Mark Wilson	Celina Chico
Michelle Martinez	John Kizzire
Hal White	Michael Sandoval
Wil Castro	Daniel Pero
Bill MacIntyre	Nancy Geraldo
Marcie Kanefield	Linda Grau
Brianna Farmer	Carolyn Murphy
Windy Mohamed	Edna Gomez Green
Ashley Hansen	Leslie Ramirez
	Aaron Gordon (via teleconference)

CALL TO ORDER

Called to Order By:

Mary Carlton, Chair

Time: 10:04 a.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

Individuals Addressing the Board:

Mary Carlton, Chair

1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of January 28, 2019.

Discussion: None.

Motion: Consideration of and motion to accept the regular session minutes of the January 28, 2019 meeting.

Motion Proposals: First Becky Nilsen
Second Jerry Thomas

Motion Results: Pass

2) PENDING COMPLAINTS.....Michelle Martinez

2-A: Review, discussion and possible action regarding complaint number 18-L011 involving certificate holder David Lerma.

Discussion: None.

Motion: It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding David Lerma has not committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint number 18-L011. It is further recommended the Board dismiss complaint number 18-L011.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

3) INITIAL CERTIFICATION AND ELIGIBILITY.....Mark Wilson

3-A: Review, discussion and possible action regarding the following applications for initial, individual, business entity legal document preparer certification:

1. Jessica Kerber
2. Pamela Goodrich-Boggs
3. Jonathan Bonhoff
8. Theodore Picou (taken out of order)

Discussion: It is recommended that the Board grant initial certification to applicants 1, 2, 3 and 8.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

4. Keith Reed

Discussion: It is recommended that the Board grant initial certification to Keith Reed.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

5. John Kizzire

Discussion: It is recommended that the Board grant initial certification to John Kizzire.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

6. Carolyn Murphy

Discussion: It is recommended that the Board grant initial certification to Carolyn Murphy with the standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Mary Carlton
Motion Results: Pass

7. Michael Hendrix

Discussion: Matter deferred.

Note: Item 8 taken out of order with numbers 1 through 3.

9. Leslie Ramirez

Discussion: It is recommended that the Board grant initial certification to Leslie Ramirez.

Leslie Ramirez is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen
Motion Results: Pass

10. Nancy Geraldo-Luna

Discussion: It is recommended that the Board grant initial certification to Nancy Gerald-Luna with standard non-disclosure language.

Nancy Geraldo-Luna is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen
Motion Results: Pass

11. Michelle Sandoval
12. Arizona Diamond Documents, LLC

Discussion: It is recommended that the Board grant initial certification to Michelle Sandoval and business certification to Arizona Diamond Documents, LLC.

Michelle Sandoval is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Pamela Milburn
Motion Results: Pass

13. Elizabeth Angel

Discussion: It is recommended that the Board grant initial certification to Elizabeth Angel effective July 1, 2019 and contingent upon receipt of the additional \$325 application fee.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

Individual Addressing the Board: Will Castro

14. Ajo Desert Frontiers, LLC

Discussion: It is recommended that the Board grant initial certification to Ajo Desert Frontiers, LLC effective July 1, 2019 with business entity exemption.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

15. Be Vang

Discussion: It is recommended that the Board grant initial certification to Be Vang effective July 1, 2019 and contingent upon receipt of the additional \$325 application fee with standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

16. Diane Avis

Discussion: It is recommended that the Board grant initial certification to Diane Avis effective July 1, 2019 and including cautionary language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

17. Richard Taylor

Discussion: It is recommended that the Board grant initial certification to Richard Taylor effective July 1, 2019 and contingent upon receipt of the additional \$325 application fee including cautionary language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

18. Maria Alcala

Discussion: It is recommended that the Board grant initial certification to Maria Alcala effective July 1, 2019 and contingent upon receipt of the additional \$325 application fee with standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

19. Aaron Gordon

Discussion: It is recommended that the Board grant initial certification to Aaron Gordon effective July 1, 2019 and contingent upon receipt of the additional \$325 application fee.

Aaron Gordon is telephonically present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Jerry Thomas
Second Mary Carlton

Motion Results: Pass

20. Daniel Pero Sr.

Discussion: It is recommended that the Board deny initial certification to Daniel Pero Sr.

Note: Daniel Pero Sr. is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

4) RENEWAL CERTIFICATION APPLICATIONS.....Hal White

4-A: Review, discussion and possible action regarding the following applications for renewal of individual and/or business entity legal document preparer certification:

1. Pompa Enterprises, LLC

Discussion: It is recommended renewal of the business certification be granted for Pompa Enterprises, LLC.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Pamela Milburn

Motion Results: Pass

2. Titan Lien Services, LLC

Discussion: It is recommended renewal of the business certification be granted for Titan Lien Services, LLC.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

3. Scott Boyer

Discussion: It is recommended the Board grant renewal of standard certification be granted to Scott Boyer with non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

4. Johanna Fierstein

Discussion: It is recommended renewal of standard certification be denied to Johanna Firestein.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

- 5. Wendy Byford
- 6. Your Entity Solutions, LLC

Discussion: It is recommended renewal of standard certification be granted to Wendy Byford and Your Entity Solutions, LLC.

Motion: Consideration of and motion to accept staff’s recommendation.

Motion Proposals: First Mary Carlton
 Second Becky Nilsen

Motion Results: Pass

4-B: Review, discussion and possible action regarding continuing education requirements for certificate holder, Tara Tracy.

Note: Matter deferred.

5) CERTIFICATION AND ELIGIBILITY.....Hal White

5-A: Review, discussion, and possible action regarding request for inactive status from certificate holders, Mark Lepire and Northstar Management Group Inc.

5-B: Review, discussion, and possible action regarding request for inactive status from certificate holder, Aubree Roach.

5-C: Review, discussion, and possible action regarding request for inactive status from certificate holder, Brandi Scott.

5-D: Review, discussion, and possible action regarding request for inactive status from certificate holder, Elizabeth Dragoset.

5-E: Review, discussion, and possible action regarding request for inactive status from certificate holder, Dawn Snead.

Discussion: It is recommended the Board accept the requests of certificate holders 5-A through 5-E to voluntarily surrender their legal document preparer certification.

Motion: Consideration of and motion to accept staff’s recommendation.

Motion Proposals: First Mary Carlton
 Second Becky Nilsen

Motion Results: Pass

6) ADMINISTRATIVE ISSUES.....Mark Wilson

6-A: Update concerning the establishment of The Task Force on Delivery of Legal Services.

Discussion: An update is given concerning the matters considered and work done by the Task Force.

CALL TO PUBLIC:

None.

ADJOURN

Motion: Motion to adjourn.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

Time: 11:13 a.m.