



Board of Legal Document Preparers

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007

July 22, 2019
Time: 10:00 a.m.
Hearing Room 109

Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Telephonically Present:

Absent:

Paul Friedman	Mary Carlton, Chair	Hon. Michael Herrod
	Mary Jo Randall	Cheri Clark
	Jerry Thomas	
	Pamela Milburn	
	Deborah Colon-Mateo	
	Becky Nilsen	

OTHER ATTENDEES:

AOC Staff:

Guests:

Mark Wilson	Linda Grau
Michelle Martinez	Raymond I. Beltran
Marcie Kanefield	Christina Colluria
Hal White	Nancy James
Wil Castro	Lisa Marquez
Bill MacIntyre	Tangi Turner
Don Keenom	Melissa Hill
Brianna Farmer	Oliver Ross
Windy Mohamed	
Lorena Landeros	
Kate Novak	

CALL TO ORDER

Called to Order By:

Mary Carlton, Chair

Time: 10:00 a.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

Individuals Addressing the Board:

Mary Carlton, Chair

1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of June 3, 2019.

Discussion: None.

Motion: Consideration of and motion to accept the regular session minutes of the June 3, 2019 meeting.

Motion Proposals: First Becky Nilsen
Second Mary Carlton

Motion Results: Pass

2) PENDING COMPLAINTS.....Michelle Martinez

2-A: Review, discussion and possible action regarding complaint number 19-L002, involving certificate holder Carlos Galindo.

Individual Addressing the Board: Bill MacIntyre

Discussion: It is recommended that the Board accept the recommendation of the Probable Cause Evaluator and dismiss complaint no. 19-L002.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

2-B: Update regarding complaint number NC18-L002, involving Randi Rosen and Rosen Paralegal Services.

Discussion: Mark Wilson provide an update.

Motion: No vote required.

3) INITIAL CERTIFICATION AND ELIGIBILITY.....Wil Castro

3-A: Review, discussion and possible action regarding the following applications for initial, individual, business entity legal document preparer certification:

1. C and S Legal Documents, LLC
2. Danielle Willets
3. Fabiola Maqueda-Resendiz
4. Robyn Keyster
5. Demitrius Yrigoyen
6. Michael Angel

Discussion: It is recommended that the Board grant initial certification to applicants 1 through 6.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

7. JulianneBlanchett

Discussion: It is recommended that the Board grant initial certification to Julianne Blanchett.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

8. Michael Hendrix

Discussion: It is recommended that the Board grant initial certification to Michael Hendrix.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

9. Tangi Turner & Turner Legal Solutions, LLC

Discussion: It is recommended the Board grant initial certification to Tangi Turner with cautionary JD language and grant initial business certification to Turner Legal Solutions, LLC, to include the business entity exemption.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

10. Fast Deed, LLC

Discussion: It is recommended the Board grant initial business certification for Fast Deed, LLC.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

11. Nancy James

Discussion: It is recommended the Board grant initial legal document preparer certification for Nancy James with the standard non-disclosure language.

Note: Nancy James is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

12. Amanda Greer

Individual Addressing the Board: Don Keenom

Discussion: It is recommended the Board grant initial legal document preparer certification for Amanda Greer.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

13. Francisca Moreno

Discussion: It is recommended the Board grant initial legal document preparer certification for Francisca Moreno.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

14. Lisa Marquez

Discussion: It is recommended the Board grant initial legal document preparer certification for Lisa Marquez including the standard non-disclosure language.

Note: Lisa Marquez is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

15. Scott Cunningham

Discussion: Division recommends approval of initial legal document preparer certification for Scott T. Cunningham.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Mary Carlton
Second Paul Friedman

Motion Results: Pass

4) RENEWAL CERTIFICATION APPLICATIONS.....Brianna Farmer

4-A: Review, discussion and possible action regarding the following applications for renewal of individual and/or business entity legal document preparer certification:

- | | | | |
|-----|------------------------------|-----|----------------------|
| 1. | Adams, Debra | 39. | Clements, Elizabeth |
| 2. | Aguilera, Daniel | 40. | Cline, Lindsay |
| 3. | Alcala, Cecilia | 41. | Collins, Carole |
| 4. | Allen, Debra | 42. | Collins, Peggy |
| 5. | Alley, Nina | 43. | Colon-Mateo, Deborah |
| 6. | Alvarado, Elizabeth | 44. | Cooley, Karen |
| 7. | Anderson, Nancy | 45. | Cornell, Beth |
| 8. | Anghel, Elaine | 46. | Crouch, Diana |
| 9. | Aragon-Montgomery,
Carol | 47. | Cruz, Rebecca |
| 10. | Aurit, Michael | 48. | Dabbs, Ana |
| 11. | Bailey, Jennifer | 49. | Daniel, Jared |
| 12. | Balk, Shannon | 50. | Daniels, Lindsay |
| 13. | Barber Aka Blunt,
Deborah | 51. | Darling, Angela |
| 14. | Barraza, Martha | 52. | Davidson, Bruce |
| 15. | Barrios, Sheri | 53. | Davirro, Grace |
| 16. | Beard, Marley | 54. | Davis, Dan |
| 17. | Beatty, Elizabeth | 55. | Davis, Robin |
| 18. | Behari, Kusum | 56. | Dawson, Roberta |
| 19. | Benhaim, Daniel | 57. | Debenon, Michael |
| 20. | Berry, Brandee | 58. | Decker, Gina |
| 21. | Berzins, Peteris | 59. | Dombroski, Tracey |
| 22. | Blass, Ella | 60. | Dominguez, Carmen |
| 23. | Block, Judith | 61. | Duke, Stacie |
| 24. | Bluemke, Mark | 62. | Edel, Mary Jo |
| 25. | Boen, Tracy | 63. | Esslinger, Jeffery |
| 26. | Bone, Jenifer | 64. | Esslinger, Michele |
| 27. | Bonhoff, Allan | 65. | Farago, Shauna |
| 28. | Bounds, James | 66. | Feliciano, Yesenia |
| 29. | Brown, Suzette | 67. | Felton, Cynthia |
| 30. | Bunfill, Sandra | 68. | Fernandez, Edil |
| 31. | Burcks, Valerie | 69. | Fields, Doris |
| 32. | Burton, Richard | 70. | Figueroa, Michael |
| 33. | Caley, Sherrene | 71. | Fink, Richard |
| 34. | Cardenas, Janneth | 72. | Fink, Vicki |
| 35. | Carlton, Mary | 73. | Finn, Brian |
| 36. | Carmichael, Kristyn | 74. | Fishgold, Valerie |
| 37. | Carter, Myshia | 75. | Flanery, Patrick |
| 38. | Celis (Montes), Alicia | 76. | Fore, Dan |
| | | 77. | Franco, Norma |
| | | 78. | French, Jaimie |

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| 79. | Fuentes, Jennifer | 126. | Longman, Catharine |
| 80. | Gandy-Quinn, Kimberly | 127. | Loya Newell, Lucia |
| 81. | Garcia, Dawn | 128. | Lungo, Maria |
| 82. | Gaynor, Patricia | 129. | Maclean, Rae |
| 83. | Getzen, Richard | 130. | Malkin, Steven |
| 84. | Getzen, Susan | 131. | Mallari, Randy |
| 85. | Gil, Maria | 132. | Maloney, Stephanie |
| 86. | Godles, Abbie | 133. | Marcus, Mary |
| 87. | Goldman, Barry | 134. | Marcus, Walter |
| 88. | Gomez-Green, Edna | 135. | Marino, Alyssa |
| 89. | Gould, Carla | 136. | Martinez-Vargas, Jesus |
| 90. | Guzman, Ana | 137. | Mayer, Irene |
| 91. | Haigh, Derek | 138. | Mccraw, Meagan |
| 92. | Haigh, Julie | 139. | Mccraw, Robyn |
| 93. | Hammans, Jennifer | 140. | Mcwhorter, Lindsay |
| 94. | Hanoka, Michael | 141. | Mendez, Jessica |
| 95. | Hill, Melissa | 142. | Merrill, Allen |
| 96. | Hoekstra, Rochelle | 143. | Merrill, Darlene |
| 97. | Hooper, Edward | 144. | Messer, Sandra |
| 98. | Howard, Suzanne | 145. | Milburn, Pamela |
| 99. | Hoyt, Christopher | 146. | Moldovan, Deborah |
| 100. | Hoyt, David | 147. | Moloney, Michael |
| 101. | Hoyt, Richard | 148. | Mora, Amelia |
| 102. | Jaimes, Michael | 149. | Morales, Karina |
| 103. | Johnson, Steven | 150. | Mortensen, George |
| 104. | Kaporalis, Denisa | 151. | Mortensen, Karen |
| 105. | Kellogg, Linda | 152. | Morton, Marlene |
| 106. | Kincaid, John | 153. | Moy, Melissa |
| 107. | King, Victoria | 154. | Nielsen, Kristel |
| 108. | Kirk, Kari | 155. | Nogle, Karen |
| 109. | Kort, Lori | 156. | Nortier, Catherine |
| 110. | Kosies, Karen | 157. | Ogden, Bonnie |
| 111. | Krick, Alicia | 158. | Osborne, Tammy |
| 112. | Kroeger, John | 159. | Pachter, Michelle |
| 113. | Kruer, Bernard | 160. | Palmer, Joann |
| 114. | Lagas, Leanora | 161. | Panzella, Nicole |
| 115. | Landgrave, Darlene | 162. | Parcells, Teri |
| 116. | Law, Michael | 163. | Parisi, Andrea |
| 117. | Leatherwood, Marlene | 164. | Parker, George Preston |
| 118. | Lee, Stephen | 165. | Parks, Debra |
| 119. | Lerma, David | 166. | Parks, Larry |
| 120. | Lewis, III, Warner | 167. | Paschall, Karen |
| 121. | Lindinger, Robert | 168. | Pavey, Laura |
| 122. | Lindow, Kenneth | 169. | Perez, Deisy |
| 123. | Lines, Rosalie | 170. | Peterson, Daniel |
| 124. | Lloyd, Elizabeth | 171. | Phan, Thanhtam |
| 125. | Logan, Janet | 172. | Pierce, Melinda |

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| 173. | Pierce, Michael | 218. | Sotelo, Armando |
| 174. | Pierson, Jennifer | 219. | Stevens, Barton |
| 175. | Plotnick, Claudia | 220. | Steward, Donald |
| 176. | Pope, Debra | 221. | Stover, Janie |
| 177. | Portugal Beltran, Manuel | 222. | Stump, Ronda |
| 178. | Prassas, Cindy | 223. | Stupski, Jennifer |
| 179. | Prendergast, John | 224. | Taillefer, Jezzette |
| 180. | Pullins, Melisa | 225. | Tarman, Eleanor |
| 181. | Razo, Rosemary | 226. | Taylor, Guadalupe |
| 182. | Regalado, Maricela | 227. | Tellez, Janice |
| 183. | Regan, Joann | 228. | Tesori-Toppin, Kristi |
| 184. | Reitz, Kira | 229. | Tewalt, James |
| 185. | Rheinfelder, Arlene | 230. | Thacker, Don |
| 186. | Richardson, Amy | 231. | Thompson, Susann |
| 187. | Rigollot, Emma | 232. | Tonge, Lisa |
| 188. | Rivera, Erik | 233. | Torba, Alison |
| 189. | Roberson, Michael | 234. | Torres, Jesse |
| 190. | Roberson, Nicole | 235. | Torres, Juan |
| 191. | Robledo, Jose | 236. | Tresvik, Angelic |
| 192. | Rochford, Richard | 237. | Trimpe, Kenda |
| 193. | Rockwell, Patricia | 238. | Trojahn, Katherine |
| 194. | Rodarte, Annick | 239. | Trujillo, Leonard |
| 195. | Roff, Victoria | 240. | Vache, Melanie |
| 196. | Rose, Ricky | 241. | Valenzuela, Monica |
| 197. | Rutledge, Lori | 242. | Valles, Teresa |
| 198. | Sadeddin, Marwan | 243. | Van Zandt, Marie |
| 199. | Saenz, Armando | 244. | Villalobos, Stephanie |
| 200. | Samara, Georges | 245. | Villarreal-Orantez, Amy |
| 201. | Schoeller, Eric | 246. | Vincent, Mark |
| 202. | Schwartz, Larry | 247. | Wallace, Gloria |
| 203. | Seay, Trenton | 248. | Ward, Sarah |
| 204. | Seger, Linda | 249. | Warren, Hayden |
| 205. | Serrano, Marco | 250. | Webster, Christina |
| 206. | Settle, Ranae | 251. | West, Chris |
| 207. | Shackelford, George | 252. | Whitehair, Wendy |
| 208. | Shadel, Michael | 253. | Widman, Lisa |
| 209. | Sides, Judith | 254. | Wolfe, Denise |
| 210. | Simental Gracia, Sandra | 255. | Wood, Cynthia |
| 211. | Sinno, Dubravka | 256. | Worley, Jessica |
| 212. | Skidmore, Jennifer | 257. | Wyrostek, Karla |
| 213. | Smith, Edward | 258. | Yoder, Deborah |
| 214. | Smith, Jill | 259. | Young, Karen |
| 215. | Smith, Marianne | 260. | Zalazar, Alejandro |
| 216. | Sodimu, Idoteyen | 261. | Zenk, William |
| 217. | Sollars, Dorothy | | |

Discussion: It is recommended the Board grant renewal of standard certification for applicants 1-261.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Recused: Mary Carlton #35
Mary Jo Randall #219
Pamela Milburn #145

Motion Results: Pass

262. Christina Collura

Discussion: It is recommended renewal of standard certification be granted to Christina Collura with non-disclosure language.

Note: Christina Collura is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

263. Raymond Beltran

Discussion: It is recommended renewal of standard certification be granted to Raymond Beltran with non-disclosure language.

Note: Raymond Beltran is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Jerry Thomas

Motion Results: Pass

264. Marisela Munoz

Discussion: It is recommended renewal of standard certification be granted to Marisela Munoz with non-disclosure language.

Motion: Motion to reject staff's recommendation and defer matter until Ms. Munoz is able to attend a board meeting.

Motion Proposals: First Paul Friedman
Second Deborah Colon-Mateo

Motion Results: Pass

265. Oliver Ross
266. Out-of-Court Solutions

Discussion: It is recommended renewal of standard certification be granted to Oliver Ross and Out-Of-Court-Solutions with non-disclosure language.

Note: Raymond Beltran is present and speaks with the Board.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

267. Joy Partridge
268. Partridge & Associated CPA's PLC

Discussion: It is recommended renewal of standard certification be granted to Joy Partridge and Partridge & Associates CPA's with non-disclosure language.

Motion: Motion to reject staff's recommendation and defer matter until Ms. Partridge is able to attend a board meeting.

Motion Proposals: First Paul Friedman
Second Mary Cartlon

Motion Results: Pass

269. Kathy Underwood
270. Tag Process Service Inc.

Discussion: It is recommended renewal of standard certification be granted to Kathy Underwood and Tag Process Service Inc. non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation, with non-disclosure language for Tag Process Service Inc.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

- 271. Jeannie Collins
- 272. Alison Hovanitz
- 273. Tara Tracy
- 274. Paris Chacon

Individual Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to applicants 271-274 without CE remedial actions.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Deborah Colon-Mateo

Motion Results: Pass

- 275. Steven Wyner

Discussion: It is recommended the Board deny Mr. Wyner's request for a waiver. It is further recommended renewal of standard certification be granted to Mr. Steven Wyner, with CE Remedial Actions with the exception of the \$50 late fee.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

4-B: Review, discussion and possible action regarding the following applications for renewal of business entity legal document preparer certification:

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| 1. A.D. Scott, Ltd. DBA
PMG Services | 11. AZ Lien Services, Inc. |
| 2. AALL Immigration
Services, LLC | 12. Building Industry Credit
Association |
| 3. Accurate Lien and
Contractor Assistance, Inc. | 13. Cadden Community Management,
Inc. |
| 4. Accusearch, Inc. | 14. Caprenos Inc. |
| 5. Alcalá Legal Documents
& Services, LLC | 15. Center for Divorce Mediation &
Alternative Dispute |
| 6. Alta Estate Services, LLC | 16. Certified Legal Document
Preparers, LLC |
| 7. American Contractor
Licensing Services, Inc. | 17. Construction Notice Services, Inc. |
| 8. Americana Services | 18. Construction Notice Services, Inc. |
| 9. Arizona Legal Ease, Inc.
DBA Arizona Legal Smart | 19. Continental Recovery Services |
| 10. AZ CPA Pro PC | 20. Cornerstone Properties, Inc. |
| | 21. Document Preparation Specialists,
LLC |

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| 22. Esslinger Enterprises, LLC
DBA Deed Resource | 36. National Contractor Services
Corporation |
| 23. Family Tree Estate
Planning, LLC | 37. National Lien Services, LLC |
| 24. Financial Security Group
of Arizona, Inc. | 38. Ogden Services Incorporated |
| 25. Florence Paralegal
Services, LLC | 39. Paralegal in Motion, LLC |
| 26. Fresh Start Women's
Foundation | 40. PDFS, Inc. |
| 27. Grand Canyon Planning
Associates LLC | 41. Phoenix Success, Inc. |
| 28. Hoyt & Associates, LLC | 42. Precision Legal Preparation, LLC |
| 29. Jemasi Inc. | 43. Prescott Tax & Paralegal LLC |
| 30. Lagas & Associates
Paralegal Services, LLC | 44. Saguaro Lien Service, LLC |
| 31. Laguna Business Services,
LLC Law & Reed CPA's
PC | 45. Senior Planning, LLC |
| 32. Legal Document
Solutions, LLC | 46. Servicios Hispanos |
| 33. Life Planning Group, LLC | 47. Simental Documents LLC |
| 34. Majestic's Legal Services | 48. Strategic Points Document
Preparation, PLLC |
| 35. Montes Multiple Services,
LLC | 49. The Getzen Group Inc. |
| | 50. Tri-State Paralegal Services, LLC |
| | 51. Union Estate Planning, LLC |
| | 52. Valley Immigration Solutions,
LLC |
| | 53. Wealth Guardian Legal
Documents, PLLC |
| | 54. Westside Legal Documents, LLC |

Individual Addressing the Board: Brianna Farmer

Discussion: It is recommended the Board grant renewal of standard certification to applicants 1-54.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

4-C: Review, discussion and possible action regarding the following applications for renewal of business entity exemption legal document preparer certification:

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|--|---------------------------------------|
| 1. A.Z. Immigration, LLC | 5. Affordable Arizona Divorce,
LLC |
| 2. A+ Mail and Business
Center, Inc. | 6. Americas Legal Group, LLC |
| 3. A1 Legal Services, LLC | 7. Arizona CLDP, LLC |
| 4. Access Legal Document
Preparation, LLC | 8. Arizona Document Services,
LLC |
| | 9. Arizona Medical Liens |

10. Arizona Paralegal Services, Inc.
11. Arizona Professional Documents, LLC
12. Arizona Wills & Trusts of Tucson, LLC
13. Assisted Document Solutions, PLLC
14. AZ Document Preparation Services, LLC
15. AZ Legal Document Preparation, LLC
16. AZ Paralegal Assist, LLC
17. Bart Stevens Special Needs Planning, LLC
18. Cautela Corporation
19. Cheryl A. Wall, PC
20. Colorado River Legal Services, LLC
21. Corporate Lien Services, LLC
22. Divorce Packet Processing LLC
23. East Valley Estate Planning, LLC
24. Eastlack Paralegal Services, LLC
25. Exceptional Document Preparation LLC
26. Family First Estate & Corporate Services, LLC
27. Financial Strategies, Inc.
28. Fishgold Financial Services Limited
29. Griffin Paralegal Services, LLC
30. Guardianship Assistance, LLC
31. Heritage Legal Services, LLC
32. Jurdoc, LLC
33. K.A. Lindow, CPA, PC
34. Karla's Paralegal Services, Inc.
35. Kortsen Legal Document Preparation, LLC
36. Kramer Legacy Documents, LLC
37. Larry Schwartz, Ltd
38. Legal Document Preparer, LLC
39. Legal Eagle Document Preparation
40. Legal Matters, LLC
41. Lien Solutions, Inc.
42. Living Estate Solutions, Inc.
43. Metro Association Management
44. MLS Business Services, LLC
45. Mohave Outpost, LLC
46. Montgomery & Associates, Inc.
47. My Arizona Paralegal, LLC
48. Nancy L. Anderson, LLC
49. Paradox Document Preparation Service, LLC
50. Personalized Legal Document Preparation, LLC
51. Pompa Enterprises, LLC
52. Precision Paralegal Services, LLC
53. Preferred Paralegal, LLC
54. Preliminary Notice Company, LLC
55. Pro Per Forms, LLC
56. Randy V. Mallari, PLC
57. Rapid RPS (AZ), LLC
58. Scottsdale Condominium Management, Inc.
59. Southwest Legal Document Services, LLC
60. Thompson Paralegal Services, LLC
61. Today's Legal Choice, LLC
62. Valleywide Legal Documents, LLC
63. Watermark Legacy Planning, LLC
64. West-Word Services Corp.
65. What-A-Lark, Ltd.
66. Why Pay Attorneys, LLC
67. Yavapai Legal Documents
68. Yuma Legal Documents, Inc.

Discussion: It is recommended the Board grant renewal of standard certification and business entity exemption extension for applicants 1-68.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

5) CERTIFICATION AND ELIGIBILITY.....Wil Castro

5-A: Review, discussion, and possible action regarding request for inactive status from the following applicants:

1. Zusel Beyra
2. Myriam Magda

Discussion: It is recommended that the Board accept the Inactive Status requests from Zusel Beyra and Myriam Magda. Contingent upon acceptance of the requests by the Board, the Division Director will grant both certificate holders a good cause exception, thus allowing them to renew as Inactive for the 2019-2021 renewal cycle pending positive confirmation by staff that each submits a complete Inactive Renewal Application with the \$200 application fee by August 5, 2019.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

5-B: Review, discussion, and possible action regarding business entity exemption request from Anthem Paralegal Services, LLC.

Discussion: Staff presents information.

Motion: No vote required.

6) ADMINISTRATIVE ISSUES.....Mark Wilson

Discussion: Information concerning the establishment of The Task Force on Delivery of Legal Services.

CALL TO PUBLIC:

Linda Grau

ADJOURN

Motion: Motion to adjourn.

Motion Proposals: First Mary Carlton
Second Paul Friedman

Motion Results: Pass

Time: 10:49 a.m.