

Mesa City Court FARE Implementation Status Report

Status Report Date:

January 23, 2018

Distribution:

- ❖ Mesa: Paul T., Albert L., Janie M., Lenny M., Connie W., Anika W., Steven F.
- ❖ AOC: Steve H., Candace A, Brittany P., and Laura R.
- ❖ Shared Mesa/FARE webpage*

Accomplishments:

- Discussion of testing schedule

Discussion Points/Decisions:

- A phone conference meeting was held on January 23rd. Attendees were: Connie, Anika and Albert (Mesa); Steve and Laura (AOC CCU)
- The Scottsdale implementation is complete and went well.
- The group discussed the tasks and assigned dates below.
- Steve explained the daily testing schedule:
 - First thing in the morning - AOC CCU staff review vendor database to ensure data entered previous day processed correctly
 - AOC CCU staff complete scenario spreadsheet and send back to court staff
 - Court staff perform day's tests and send results in Notepad to AOC CCU staff
 - AOC CCU staff review Notepad and if no issues, have court staff send transactions through to Data Warehouse. This a daily deadline of 2 p.m. to get records to Data Warehouse. If there are issues, AOC CCU and court staff discuss next steps and timing. Issue may be large enough that programming is needed and day's testing is postponed.
 - If no issues, court staff sends transactions through to Data Warehouse.
 - Data Warehouse informs CCU of any issues. If no issues, sends data onto Conduent for overnight processing.
 - Next day, process starts all over again.
- Anika will send Steve and Laura the link to the latest scenario spreadsheet. They will meet by phone on Thursday afternoon to refamiliarize themselves with the scenarios and edit as necessary. There may be some slight changes based on recent testing with Scottsdale.
- Steve will inform Data Warehouse staff (Kathir and Sathya) about testing schedule.
- Day One testing is scheduled for Monday, January 29th with the assignment of cases to FARE.
- Steve believes that if only a minimum of programming and retesting is needed, Stage 4 testing should be completed in 2-3 weeks.

Tasks for Mesa City Court/FARE Implementation Testing

- 1) Case Add Testing – 50 cases on notepad from Connie to Steve – completed in November
- 2) Case Add Testing of 500 cases – Connie to send and AOC to process - completed in November
- 3) Case Add Testing of 1,000 cases – to be determined, after Stage 4 testing
- 4) Stage 4/FARE Unit Testing – Begins January 29th
- 5) Case Add of 10,000 cases – not discussed

*Located at <http://www.azcourts.gov/courtservices/Consolidated-Collections-Unit/FARE/AOCFARE/AOCFARE-MESA>