

Mesa Enrollment State of the Project September 2016

Highlights:

- 1) AOC CCU & IT teams align on IT resource allocation for Stage2/3 testing
- 2) AOC CCU implemented AZCourts.gov shared website to use as document repository
- 3) Mesa & AOC/CCU completed analysis of Stage4 testing
- 4) Mesa aligned with AOC FARE implementation policy and business requirements resulting in no formal change requests
- 5) Mesa delivered merchant and Profile information to Xerox
- 6) September FAQ included in document

Full Integration Testing Highlights:

- 1) Stage 0: Visual Validation of Mesa cases prior to JUSTIS/DW load (completed: Sept. 12th)
- 2) Stage 1: Loading of Stage 0 cases to JUSTIS/DW (completed: Sept 29th)
- 3) Stage 2: Hi-volume load of cases to Xerox/eTIMS (Scheduled completion: Oct 10th)
- 4) Stage 3: Release stage 2 cases to Xerox/eTIMS. PBW/IVR/Notice release to Mesa (Scheduled completion: Oct 10th)
- 5) Stage 4: Validate transaction updates to FARE cases & Charge Table entries (Checkpoint 1: October 31st)

Next Steps:

- 1) Team continues with Stage 2/3 testing
- 2) Mesa Prepare Stage 4 scenarios
- 3) AOC/IT & CCU develops Stage4 resource allocation
- 4) AOC/CCU prepares Stage4 test execution schedule
- 5) AOC/IT generates compare file script
- 6) AOC/IT adds Mesa to tables ensuring charges are included in the Public Access display
- 7) Xerox continues to include Mesa implementation data into eTIMS
- 8) Coordinate the eTIMS QA environment case purge with AOC/IT prior to Stage4

Mesa Enrollment State of the Project September 2016

Minutes:

Mesa aligned with AOC FARE implementation policy and business requirements

No formal change requests required. Mesa will:

- 1) Submit all disposed charges when assigning a case to FARE
- 2) Allow cases to be included in Public Access and TTEAP services

AOC CCU & IT teams align on IT resource allocation for Case and high volume testing

- 1) Stage2/3 high volume testing is scheduled to complete October 10th
- 2) IT resources will be available Sept. 30th, Oct. 4th, Oct. 6th
 - a. Pull the Mesa batches from the MQ receive channel
 - b. Validate and load to Data Warehouse
 - c. Push batches to Xerox MQ channel for nightly QA environment update

AOC CCU implemented shared website to use as document repository

- 1) Contains all project documents and artifacts
- 2) AZcourt.gov requires credentials for viewing
- 3) Documents restricted to PDF formats unless emergency
- 4) Username: AOCFAREMesa, password: fare2016

Stage 0 Detail

Started Aug. 29th Completed Sept. 12th

- 1) Mesa delivered small sample of cases to AOC CCU in Notepad
 - a. CCU manually validated the cases to confirm their successful add to FARE (Cases not sent to JUSTIS/DW)
 - b. Case Age: 2010 – 2016
- 2) Sample cases generated from Mesa CMS based on FARE Business Requirements and *JUSTIS Information Flow*
 - a. Data within transactions meets the format and length parameters (for example, for Fr_Cscrg transactions, Case Number 4 will contain 10 or less integers)
 - b. Case Add transactions will be in correct order for each case
 - c. All transactions have been correctly formatted for the attributes listed in *FARE JUSTIS Information Flow*. All data within transactions meets the format and length parameters (for example, for Fr_Cscrg transactions, Case Number 4 will contain 10 or less integers)

Mesa Enrollment State of the Project September 2016

Stage 1 Detail

Started Sept. 12th Completed Sept. 29th

- 1) Mesa Delivered additional test cases via FARE MQ input channel
- 2) AOC IT provided resource support to release batches to JUSTIS/DW on Tuesday and Thursday
- 3) Cases were batched together by age ranges (based on filing date) listed below:
 - a. Oldest case – 1999
 - b. 2000 – 2009
 - c. Case Age: 2010 – 2016
- 4) Mesa (as per AOC CCU test requirements) ensured the following case types were included in each date range batch (noted above). This allowed adequate testing of Fr_Cscrg (case charge) transactions:
 - a. Civil traffic case with charge/s never amended
 - b. Civil traffic case with at least one charge amended prior to or on date of disposition
 - c. Criminal traffic case with charge/s never amended
 - d. Criminal traffic case with at least one charge amended prior to or on date of disposition
 - e. Criminal traffic case with an FTA charge (but no criminal misdemeanor charges)
 - f. Case with criminal charges and either a criminal traffic or civil traffic charge
 - g. Criminal case (any amount of charges, with or without amendments)
 - h. Local ordinance case (with any amount of charges, with or without amendments)

Stage 2 Detail

Started Sept. 29th Completed Oct. 10th

- 1) This stage adds 11k cases in a week to potentially expose any issues or defects in the types of cases used in Stages 1 & 2
- 2) Considering extending this stage to overlap with Stage 4
- 3) The extension would be another week of potentially 20k cases over two days

September's FAQ:

1. Use WordPad/NotePad when transmitting transactions back and forth between court and FARE staff for review prior to sending to DW
2. The source of the data for each stage should be the same test environment to avoid delays in later stages
3. Charges can consist of only a fee
4. There should be at least a one day delay between recalling a case and resubmitting it to FARE
5. The following determines when to assign a case to FARE based on the disposition field of the charge(s)
 - a. Cases can be assigned to FARE when all their charges are dispositioned
 - b. Note: FARE cases can have charges whose dispositions are not final (e.g. disposition='Default')
6. Cases already in FARE that have later charges applied that are not dispositioned

Mesa Enrollment State of the Project September 2016

- a. These charges can be sent to FARE without negative impact to the case
 - b. If a Case is TTEAP enabled and the charge added is not eligible
 - i. Case TTEAP eligibility would be disabled
 - ii. DW sends the eligibility as "N", to Xerox
 - iii. Xerox sends a release request to MVD
7. IVR and Pay By Web (PBW) is used for case payments
8. Is there a minimum balance transferred
 - a. No
 - b. \$35 is included in the balance as part of the minimum
 - c. If there is a case balance Mesa will send an affidavit or service fee
9. Does FARE distinguish among the different charges
 - a. No., FARE process all amounts at case level
10. Public Access is used for
 - a. Case Inquiry
 - b. TTEAP status
 - c. Access for cases/charges across multiple courts
11. The description from the charge table is what the public sees when interacting with FARE
12. When recalling a case the Public Access information remains unchanged
13. When the court wants to recall a case and remove it from Public Access, it does the following:
 - a. Recall: Submit an FR_Stat transaction (Real time)
 - b. PA removal: Submit an FR_case transaction (nightly batch) with a 'd' in the action code
14. The Public Access service is reloaded nightly
 - a. It is a delete and reload (not an update to existing information)