

Pima County Superior Court FARE Implementation Status Report

Status Report Date:

February 13, 2018

Distribution:

- ❖ Pima County: Patricia M., Allen W., Sean A., Susan C., and Ron O.
- ❖ AOC: Steve H., Candace A, Brittany P., and Laura R. and Shared Pima County/FARE webpage*

Discussion Points/Decisions:

- A conference call was held on February 13, 2018 and present on the call were: Pima County – Christine, Susan, Cas, Patricia M., Sean A; AOC – Steve H. and Laura R.
- Cas has been working on the business requirements (BPRs) and has some rough drafts. He had several questions that Steve answered.
 - Question #1 - How does the confirmation number come over for web payments? This number comes over in a transaction from Conduent when the payment is made. Conduent uses this number as the authorization number for the merchant account. It is recommended the court use this number as their authorization number for the payment in their CMS or note somewhere so they can have an audit trail.
 - Question #2 - FARE website payments are by case. If a defendant has multiple cases, does the information come over by case? Yes, it is detailed in the payment transaction by case number, party type and party number.
 - Question #3 – How does a defendant find their cases on the FARE web payment site? When a payor goes to azcourtpay.com, they can enter their case number or notice number. Notice numbers are unique, so if they enter the notice number, their name will come up. They confirm their name and then all their cases are listed. They pick a case to make a payment on, enter the amount and all their payment information. If the case number is entered, since different courts can have the same case number, a list of names comes up with that same case number. The defendant selects their name, and then all their cases are listed. They pick a case to make a payment on, enter the amount and all their payment information. If the defendant has multiple cases, the website does not prioritize the cases for them; it's just a listing of all FARE cases with balances. When a case is selected for the payment, that payment has to be applied to the case the payment was made on. POP for GJ courts allows for the payment to go to that case when it is made on a payment website.
- Patricia emailed some 2015/16 FARE planning documents to Steve and Laura. Patricia would like to have some updated planning documented created with some estimated dates. She, Sean, Steve and Laura will meet soon to work on this.
- Sean will be submitting TIP juvenile files soon. The test files are ready and he will send them to Steve soon.

*Located at <http://www.azcourts.gov/courtservices/Consolidated-Collections-Unit/FARE/AOCFARE/AOCFARE-PIMA-COUNTY-SUPERIOR-COURT>