

Pima County Superior Court FARE Implementation Status Report

Status Report Date:

April 19-20, 2017

Distribution:

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Accomplishments:

- Review of Enrollment Guide Strategic Decisions
- Review of Business Process Requirements documents
- Review of AJACS Payment Examples
- Review of FARE JUSTIS Data Information Flow document
- Review of Case Adds
- Review of BPR Template document
- Discussion of AGAVE BPR Creation Strategy

Discussion Points/Decisions:

- Possible phased approach to implementation – adult criminal cases, then juvenile criminal cases, then civil cases.
- FARE will produce notices necessary for TTEAP eligibility (TTEAP Notice Indicator = 0).
- Case consolidation will need to be researched by court for possible FARE impacts.
- PCSC staff will need to validate their data against the FARE JUSTIS Data Information Flow document to ensure data formatting and completeness.
- IT/Business staff will need to review standardized table codes for translation from AGAVE values to FARE expected values. Current look-up table codes will be supplied by FARE.
- Charge table will need to be validated against statewide statute table provided by FARE and TTEAP charge eligibility flag will need to be added to AGAVE charge table and value determined for AGAVE charges based on statewide TTEAP charges supplied by FARE.
- TIP weekly updates – Steve stressed the importance of sending update files on a weekly basis.

Parking Lot

- Prioritization of FARE Functionality for implementation
- How to handle DSO payments and non-financial adjustments - one transaction or two?
- Question to get answered – do other superior courts put cases in FARE where the amount owed is due to jury fees? If so, what happens if the jury fees are owed by a company and not an individual? Steve to research

Next Steps/Tasks

Task/Step	Responsible	Projected Date of Completion	Completion Status
Send statewide charge table	FARE	4/24/2017	Done
Send look-up tables	FARE	5/16/2017	In Progress
Send PCCJC charge table	FARE	4/24/2017	Done

Create a Q&A document	FARE	4/24/2017	In Progress
TTEAP Waiver examples to shared webpage	FARE	5/5/2017	In Progress
Question to be answered – if address is ordered restricted, does that mean address and address updates cannot be sent to DW and Conduent for noticing?	PCSC	6/1/2017	Not started
Send AJACS docs we showed them to them	FARE	4/24/2017	Done
Send Financial Example document	FARE	4/24/2017	Done
Set weekly BPR and check in meetings	PCSC	5/5/2017	In Progress
Set biweekly check in meetings	FARE	5/5/2017	Not started
Begin drafting of first BPR documents	PCSC	5/5/2017	Not started
Begin drafting project plan	FARE	4/24/2017	Done