



FARE COURT PROCEDURES

CHAPTER:	3.00 - Interim Backlog Procedures
----------	-----------------------------------

SECTION:	3.03 - Implementation
----------	-----------------------

SUBJECT:	Court Procedures for Implementation	
----------	-------------------------------------	--

PROCEDURE #:	3.03	EFFECTIVE DATE:	12/15/03	PAGE #:	1 of 2
--------------	------	-----------------	----------	---------	--------

On the designated date for implementation, the following must occur:

- ❖ FARE fees must be assessed in the CMS for each case/party designated to be sent to FARE. The FARE fees that must be assessed in the following order are:
 - The \$35 FARE Delinquency Fee; a one-time fee assessed for each case/party combination sent to FARE for collections, and
 - The 19% Special Collections Fee on the outstanding balance owed (not to be assessed on bonds)
- ❖ Non-AZTEC courts must transfer FARE case/party data to JUSTIS in the approved format or case/party data for cases going to FARE will be extracted from the Data Warehouse for AZTEC courts

Once JUSTIS has all the court's data for FARE, they will include the court's data in the next transmission of data to ACS. ACS will begin producing notices to the defendant on the next designated mail date.

For courts that continue to process TIP themselves, the TIP claim amounts should be increased only by the \$35 FARE Delinquency Fee for each case sent to FARE for a person. This increase should be concurrent with FARE implementation. The TIP claim amount should not include the 19% Special Collections Fee.

If FARE is doing TIP claim submissions and updates for a court, their claim amounts will automatically be updated to include the per case \$35 FARE Delinquency Fee and will not include the 19% Special Collections Fee.

RELATED PROCEDURES:

- 1.00 Court Procedures for FARE
- 2.00 FARE Program Overview
- Additional sections of 3.00 Interim Backlog Procedures



FARE COURT PROCEDURES

CHAPTER: 3.00 - Interim Backlog Procedures
--

SECTION: 3.03 - Implementation

SUBJECT: Court Procedures for Implementation
--

PROCEDURE #: 3.03

EFFECTIVE DATE: 12/15/03

PAGE #: 2 of 2

ADDITIONAL REFERENCES:

- Administrative Order 2003-79
<http://www.supreme.state.az.us/orders/admorder/Orders03/2003-79.pdf>
- ARS §§ 12-116.03 Collection Agencies
<http://www.azleg.state.az.us/FormatDocument.asp?inDoc=/ars/12/00116-03.htm&Title=12&DocType=ARS>