



FARE COURT PROCEDURES

CHAPTER:	3.00 – Interim Backlog Procedures
SECTION:	3.04 – Operations

SUBJECT:	Traffic Ticket Enforcement Assistance Program (TTEAP)	
PROCEDURE #:	3.04-1	EFFECTIVE DATE: 12/15/03
		PAGE #: 1 of 8

PROGRAM AUTHORITY

The Traffic Ticket Enforcement Assistance Program is authorized by Arizona statute. ARS §§28-1631 through §§28-1636 contain the provisions applicable to the Program. The statute provides that a hold may be placed on vehicle registration renewal for a vehicle owned, or co-owned, by an individual:

1. Who is delinquent in paying court fines or penalties for civil or criminal traffic violations in excess of \$200 for which they have been sent two notices of delinquency, **or**
2. Who has failed to appear (FTA) in a criminal traffic case.

TTEAP applies to registration renewals only; it does not apply to the initial registration of a vehicle.

ARS §§28-1635 provides that a person may, on proper application, request a waiver from TTEAP on payment of delinquent fines if both of the following conditions apply:

1. Nonrenewal would pose an economic hardship on the registered owner or the registered owner's immediate family, and
2. The failure to pay is not due to an intentional refusal to obey the order of the court or an intentional refusal to make a good faith effort to obtain the monies required for the payment.

IMPLEMENTATION OF TTEAP FOR INTERIM BACKLOG

For the purposes of Interim FARE backlog, only the provision dealing with delinquent fines and penalties are being implemented; the FTA in criminal traffic provision will be implemented in Full FARE. It is important to note that for the delinquency provision, the \$200 total can be a collective total of cases for the person across courts and the entire balance must be paid before the vehicle(s) can be registered. It is not sufficient to pay the balance down to less than \$200.

For cases submitted for FARE Interim Backlog, the provision for a TTEAP waiver is not being implemented; that provision will be implemented in Full FARE. However, an "effective" waiver may be achieved by recalling a case from FARE. All cases contributing to the hold must be recalled for the hold to be lifted. If a case has multiple defendants and is recalled, the case balances for all defendants will be removed from their individual TTEAP total balances due.



FARE COURT PROCEDURES

CHAPTER:	3.00 – Interim Backlog Procedures
SECTION:	3.04 – Operations

SUBJECT:	Traffic Ticket Enforcement Assistance Program (TTEAP)	
PROCEDURE #:	3.04-1	EFFECTIVE DATE: 12/15/03
		PAGE #: 2 of 8

Interim Backlog cases submitted to FARE for collections will become eligible to have their total balance be included for a TTEAP registration hold based on the following criteria:

1. All charges on the case are TTEAP eligible (civil and/or criminal traffic),
2. The defendant has been sent two notices of delinquency,
3. The \$35 FARE delinquency fee must have been added to the case, and
4. The case has not been recalled from FARE.

If a TTEAP-eligible case has multiple defendants, each defendant must qualify for a TTEAP registration hold separately and be sent two notices of delinquency.

Some jurisdictions have local ordinances which qualify as civil traffic violations. Non-AZTEC courts participating in FARE Interim Backlog processing may code these ordinances as TTEAP eligible. Coding of local ordinances as TTEAP eligible will be a function available in Full FARE.

TTEAP PROCESS

The steps in placing a TTEAP registration hold are as follows:

1. The court submits a case with a delinquent balance due to FARE Interim Backlog Processing for collections.
2. JUSTIS forwards the case information to our FARE vendor, ACS, including a code that identifies the case as TTEAP-eligible.
3. ACS matches the defendant on the case to other defendants based on established matching criteria and assigns a common ACS Person ID to matched defendants. The specifications for matching are available upon request from the AOC.
4. ACS mails collection notices to defendants based on the address sent from the court or on a skip-traced address.
5. If the case has not been paid in full twenty-nine days after mailing of the second notice, ACS will add the balance for a TTEAP-eligible case to the total TTEAP balance for the defendant. When the balance for the defendant exceeds \$200, ACS will request that MVD place a TTEAP hold on vehicle registration renewals, or new registrations, for the defendant.
6. When MVD has a customer record for the defendant, they will place the TTEAP registration hold on all vehicles for which the person is an owner or co-owner. They will immediately mail a letter to the defendant and to each vehicle co-owner listing all vehicles impacted by the registration hold. A sample of this letter is included as Figure 1.



FARE COURT PROCEDURES

CHAPTER:	3.00 – Interim Backlog Procedures
SECTION:	3.04 – Operations

SUBJECT:	Traffic Ticket Enforcement Assistance Program (TTEAP)		
PROCEDURE #:	3.04-I	EFFECTIVE DATE: 12/15/03	PAGE #: 3 of 8

7. MVD notifies JUSTIS and ACS when a hold has been placed. JUSTIS will update the Public Access web site with this information.

8. If the defendant has not paid all cases in full which are included in the group of cases contributing to the hold at the time a registration renewal packet is scheduled to be mailed for a vehicle involved in a TTEAP hold, MVD will mail a second notice to the defendant and each co-owner in place of the registration renewal packet. If a defendant tries to renew a vehicle registration on-line at the ServiceArizona web site, they will be notified that the registration cannot be renewed because of a TTEAP hold. A sample of the response they will receive is included in Figure 2.

COURT INTERACTION WITH DEFENDANTS ON TTEAP

To assist defendants in determining which cases are contributing to the TTEAP registration hold, the AOC's Public Access web site is being updated to allow defendants to select only their cases which are contributing to a TTEAP hold (see Figure 3). The address for the Public Access web site is: <http://www.supreme.state.az.us/publicaccess/>. In addition, the AOC provides telephone assistance for persons who may not have Internet access. The local Phoenix area phone number is **602-542-9494** and the toll-free number for those outside the Phoenix metro area is **877-546-7404**. The court may also use these facilities as needed to assist their defendants.

If a defendant requests a TTEAP Waiver, the court should have an official record of that request and whether the Waiver is granted or denied. The court may develop its own form for this purpose or use any already established method for requests for similar judicial action. The Waiver should be granted or denied by a judicial officer; this is not an administrative function that can be done by a clerk of court. Figure 4 contains a suggested form that specifically addresses the requirements that must be met for a waiver. This form could be modified to include the court name and logo. If the waiver is granted during Interim Backlog processing, the case must be recalled from FARE.

RELATED PROCEDURES:

- 3.04-K Recalling Cases



FARE COURT PROCEDURES

CHAPTER: 3.00 – Interim Backlog Procedures
--

SECTION: 3.04 – Operations

SUBJECT: Traffic Ticket Enforcement Assistance Program (TTEAP)
--

PROCEDURE #: 3.04-I

EFFECTIVE DATE: 12/15/03

PAGE #: 4 of 8

ADDITIONAL REFERENCES:


- AOC Support Center
Local, metropolitan Phoenix area: 602-542-9494
Toll free, outside Phoenix area: 1-877-546-7404
- MVD's Service Arizona
<http://servicearizona.com/>
- Public Access to Court Information
<http://www.supreme.state.az.us/publicaccess/>



FARE COURT PROCEDURES

CHAPTER:	3.00 – Interim Backlog Procedures
SECTION:	3.04 – Operations

SUBJECT:	Traffic Ticket Enforcement Assistance Program (TTEAP)	
PROCEDURE #:	3.04-1	EFFECTIVE DATE: 12/15/03
		PAGE #: 5 of 8



Motor Vehicle Division
Motor Vehicle Division
PO Box 2100
Phoenix AZ 85001-2100
98-0352 A11/03 www.dot.state.az.us

TRAFFIC TICKET ENFORCEMENT ASSISTANCE PROGRAM

Notice Date
06/21/2004

DAVID SOLIS
432 S MARY STREET
GAINESVILLE TX 76240

Dear Customer:

We have received notice from one or more Arizona courts that DAVID SOLIS is delinquent in paying fines or penalties for civil or criminal traffic violations in excess of \$200 or has failed to appear in a criminal traffic case. Pursuant to Arizona Revised Statutes 28-1632, you and any co-owners of the vehicles listed below are prohibited from renewing the registrations for these vehicles until all fines, penalties and/or appearances, as required by the courts, are completely satisfied. This may also affect any other vehicles that you wish to renew in the future.

Payment can be made in person at the court, or by credit card online at www.azcourtpay.com or by calling 800-279-7191. When paying online you will need the court case number or the notice number (from the collection notice to the defendant). Case number information can be obtained at www.supreme.state.az.us/publicaccess or by calling 602-542-9494 (outside the Phoenix metro area 877-546-7404). When paying by phone you will need the notice number.

If paying online has satisfied all the court obligations, then you will receive a confirmation with a link to www.servicearizona.com, so that you may complete any vehicle registrations that are due. If a court appearance is required, DAVID SOLIS must appear in court before you and any co-owners will be able to register these vehicles.

Also, if your driving privilege has been suspended, you will need to reinstate before you can operate any motor vehicle on the public roads of this state. If you have met all requirements to reinstate your driving privilege except for paying the fees, then you may be able to reinstate online at www.servicearizona.com.

Please Note: MVD can not accept payment for any delinquent fines or penalties owed to the courts. Payment must be made directly to the courts or as indicated above. Questions should be directed to the courts. Thank you.

Vehicles Currently Impacted By The Arizona Traffic Ticket Enforcement Program

Vehicle Identification Number	Year	Make	Plate	Expiration Date
JM1B02215F0838919	1985	MAZD	LMJ808	10/31/1998
2FMDA5144V8001143	1997	FORD	982KDK	03/31/2004
2G1WF52E719220637	2001	CHEV	398FWZ	12/15/2004

Any other motor vehicles owned or acquired in the future.

Figure 1



FARE COURT PROCEDURES

CHAPTER: 3.00 – Interim Backlog Procedures		
SECTION: 3.04 – Operations		
SUBJECT: Traffic Ticket Enforcement Assistance Program (TTEAP)		
PROCEDURE #: 3.04-1	EFFECTIVE DATE: 12/15/03	PAGE #: 6 of 8

Step-1b Enter Vehicle Information and Confirm Record Page 1 of 1

The Motor Vehicle Division has received notice from one or more Arizona courts that you and/or the co-owner(s) are delinquent in paying fine(s) or penalty(s) for civil or criminal traffic violation(s) in excess of \$200 or have failed to appear in a criminal traffic case(s). The vehicle registration renewal process is prohibited until all fines, penalties and/or appearances as required by the court(s) are completely satisfied. Please visit www.azcourtpay.com

[ServiceArizona Home Page](#)

 Copyright © IBM Corp. 2000
All Rights Reserved. 

Figure 2



FARE COURT PROCEDURES

CHAPTER: 3.00 – Interim Backlog Procedures

SECTION: 3.04 – Operations

SUBJECT: Traffic Ticket Enforcement Assistance Program (TTEAP)

PROCEDURE #: 3.04-1

EFFECTIVE DATE: 12/15/03

PAGE #: 7 of 8

Public Access to Court Information - Microsoft Internet Explorer provided by AOC

Address: <http://supreme22/dw/publicaccess/search.asp>

Public Access to Court Information

[Home](#) | [Feedback](#)

PUBLIC ACCESS TO COURT INFORMATION

SEARCH BY NAME

Last/Business Name: (Required) First Name:

Limit Search to Cases with Vehicle Registration Hold

SEARCH BY CASE NUMBER

Case Number: - (Required. XX-99999999 format, where XX is the case type, e.g., CR=Criminal, CV=Civil)

Court:

The following data are excluded from the search results:

- Sealed Cases
- Non-served Domestic Violence Cases
- Mental Health Cases
- Juvenile Cases
- Probate Cases
- Victim Data
- Witness Data

Check box to search only those cases with a TTEAP hold

Figure 3



FARE COURT PROCEDURES

CHAPTER: 3.00 – Interim Backlog Procedures
SECTION: 3.04 – Operations

SUBJECT: Traffic Ticket Enforcement Assistance Program (TTEAP)		
PROCEDURE #: 3.04-1	EFFECTIVE DATE: 12/15/03	PAGE #: 8 of 8

(Insert court logo here)	ANYTOWN MUNICIPAL COURT <small>(replace with court name)</small>
APPLICATION FOR TTEAP WAIVER	
Defendant Name:	Case Number:
Date of Application:	Case Balance Due:
Person making Application:	Relationship to Defendant:
<p>Would non-renewal of the vehicle registration pose an economic hardship to the registered owner or the immediate family of the registered owner? (check one)</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes is checked above, please explain the extent of the hardship below and describe who would be affected:</p> 	
<p>Please explain why the failure to pay the amount due is not an intentional refusal to obey the order of the court:</p> 	
<p>Please explain the good faith efforts that have been made to obtain the monies required for the payment of the total balance due:</p> 	
Reviewed by:	Date Waiver Granted or Denied:
Waiver Granted: <input type="checkbox"/>	Waiver Denied: <input type="checkbox"/>

Date: 12/15/03

Figure 4