



FULL FARE PROCESS REFERENCE

CHAPTER: 4.00 - Post-Disposition

SUBJECT: Post-Disposition Purpose and Processing Overview

REFERENCE #: 4.01

EFFECTIVE DATE: 07/01/05

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PURPOSE

The purpose of post-disposition processing is to mail two additional notices to defendants who have failed to appear or pay during pre-disposition to encourage them to take care of their obligations before more severe collection measures are taken and to facilitate payment by Web or IVR of obligations.

POST-DISPOSITION PROCESSING OVERVIEW

Full FARE post-disposition processing begins when the last charge on the case has received a disposition code and disposition date. When the final disposition is received, the following will occur at JUSTIS:

- All financial obligations for case fees and for charges on the case will be rolled to single case total, and
- Based on the dispositions, sentences, and TTEAP Notice Indicator sent by the court, JUSTIS will calculate the correct notice stream for ACS to use when sending post-disposition notices, and
- The case total, correct TTEAP Notice Indicator and code for the post-disposition notice stream will be sent to ACS with a final disposition flag notifying them that the case is now in post-disposition status.

When ACS is notified that a case is post-disposition, the following **will** occur when a case initially goes to post-disposition:

- If the case was not previously at ACS, it will be added and person matching will be done to establish a valid ACS Person Number.
- Cases at ACS that were in pre-disposition status will be changed to post-disposition status and a single total due will be created for the case.
- Cases with financial obligations will now have a single total available for payment by Web and IVR as long as the court has not sent a Web/IVR Removal Flag of 'Y'
- Based on the notice stream code sent by JUSTIS and the TTEAP Notice Indicator, ACS will send the first post-disposition notice to defendants having a good address in the ACS FARE database. The court will receive a notice event transaction for each notice mailed



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If the defendant has not satisfied their obligations 25 days after the mail date of the first post-disposition notice, a second notice will be generated and the court will receive a notice event transaction for the notice mailed, except when:

- The first notice was for Failure to Appear and all charges were criminal and there is no money yet due on the case, or
- The first notice sent was the second notice in the notice stream because the TTEAP Notice Indicator of '1' was sent by the court indicating that the court had already noticed this person on their obligation.

If the defendant still does not satisfy their obligations, on the 30th day following mailing of the second notice the case passes into Delinquency Status (see Chapter 5.00).

During post-disposition processing, the following **may** occur:

- The court may send updated data for defendants (personal information or address)
- The court may add or delete citations and charges on cases
- The court may send process control flags to suspend further collection action, remove a case from the Web or IVR, recall a case, or seal a case
- Payments may be taken at the court or by Web/IVR
- The court may send additional disposition codes, disposition dates and sentencing information for charges on the case or for case fees
- A TTEAP hold may be placed for Failure to Appear on a criminal traffic violation

RELATED REFERENCES:

- 4.02 Post-disposition Qualified Cases and Fees
- 4.03 Post-disposition New Case Data
- 4.04 Post-disposition Notices
- 5.00 Delinquency
- 6.01 Data Elements for FARE
- 6.02 Data Update Requirements
- 6.03 Person Matching
- 6.04 Skip Tracing
- 6.05 Process Control Flags
- 6.06 Pay-by-Web



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- 6.07 Pay-by-Phone
- 6.08 Traffic Ticket Enforcement Assistance Program (TTEAP)
- Appendix A Notice Formats
- Appendix B Web Site Layouts
- Appendix C IVR Script

ADDITIONAL REFERENCES:

- FARE Web site
<http://www.supreme.state.az.us/fare>
- Administrative Orders 2003-126 and 2005-29
<http://www.supreme.state.az.us/orders/admorder/Orders03/2003-126.pdf>
<http://www.supreme.state.az.us/orders/admorder/orders05/2005-29.pdf>