

**MINUTES OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, August 6th, 2024, at 10:00 a.m., via Zoom, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

Board Members Present by Conference/Video Call: Kevin Kluge (Chair); Jason Hathcock; Scott Mabery; Jennifer Fish; Mark Smalley

Board Members Absent:

Also Present by Conference/Video Call: Kayla Adkins, Board Secretary; Alexi Papalossi, Recorder; Yvonne Wong, AOC HR Officer

Call to Order:

Approval of Minutes:

July 2, 2024 – Public Meeting Minutes

MOTION: Jennifer Fish moved to approve the public meeting minutes of the July 2, 2024, meeting. The motion was seconded by Mark Smalley and passed unanimously. The minutes stand approved. **CORP 2024-28**

Notice of Retiree Return to Work – Michael Colburn

The Board received a Notice of Retiree Return to Work from the Maricopa County Judicial Branch for Michael Colburn, indicating that Mr. Colburn retired from the Arizona Department of Corrections on June 26, 2024, with an effective CORP retirement date of July 1, 2024. He had since accepted an employment offer with the Maricopa County Judicial Branch and returned to work on July 1, 2024, in a non-CORP-designated position as a Legal Forms Specialist

Copies of A.R.S. § 38-884.N-O. and Mr. Colburn’s current position description were provided to the Board.

The Board Secretary noted that Mr. Colburn appeared eligible to continue receiving a CORP pension because he returned to work in a non-CORP-designated position after retirement.

MOTION: Scott Mabery moved that the Board received a Notice of Retiree Return to Work for Michael Colburn and found that (1) Mr. Colburn is eligible to continue receiving a CORP pension. (2) Mr. Colburn’s employer, Maricopa County Judicial Branch, is not responsible for paying the CORP alternate contribution rate on his behalf because he returned to work

in a non-CORP-designated position. The motion was seconded by Mark Smalley and passed unanimously. **CORP 2024-29**

Notice of Retiree Return to Work – Julie Lovejoy

The Board received a Notice of Retiree Return to Work from the Maricopa County Judicial Branch for Julie Lovejoy, indicating that Ms. Lovejoy retired from the Maricopa County Judicial Branch Adult Probation Department on May 24, 2024, with an effective CORP retirement date of June 1, 2024. She had since accepted an employment offer with the Maricopa County Judicial Branch and returned to work on July 1, 2024, in a non-CORP-designated position as a Program Coordinator.

Copies of A.R.S. § 38-884.N-O. and Ms. Lovejoy’s current position description were provided to the Board.

The Board Secretary noted that Ms. Lovejoy appeared eligible to continue receiving a CORP pension because she returned to work in a non-CORP-designated position after retirement.

MOTION: Mark Smalley moved that the Board received a Notice of Retiree Return to Work for Julie Lovejoy and found that (1) Ms. Lovejoy is eligible to continue receiving a CORP pension. (2) Ms. Lovejoy’s employer, Maricopa County Judicial Branch, is not responsible for paying the CORP alternate contribution rate on her behalf because she returned to work in a non-CORP-designated position. The motion was seconded by Jason Hathcock and passed unanimously. **CORP 2024-30**

Notice of Retiree Return to Work – Paul Seashols

The Board received a Notice of Retiree Return to Work from the Maricopa County Judicial Branch for Paul Seashols, indicating that Mr. Seashols retired from the Maricopa County Judicial Branch Juvenile Probation Department on January 30, 2021, with an effective CORP retirement date of February 1, 2021. He had since accepted an employment offer with the Maricopa County Judicial Branch and returned to work on July 22, 2024, in a non-CORP-designated position as a Project Lead Senior.

Copies of A.R.S. § 38-884.N-O. and Mr. Seashols’s current position description were provided to the Board.

The Board Secretary noted that Mr. Seashols appeared eligible to continue receiving a CORP pension because he returned to work in a non-CORP-designated position after retirement.

MOTION: Jason Hathcock moved that the Board received a Notice of Retiree Return to Work for Paul Seashols and found that (1) Mr. Seashols is eligible to continue receiving a CORP pension. (2) Mr. Seashols’ employer, Maricopa County Judicial Branch, is not responsible for paying the CORP alternate contribution rate on his behalf because he returned to work in a non-CORP-designated position. The motion was seconded by Scott Mabery and passed unanimously. **CORP 2024-31**

Acknowledgment of CORP Physical Exam Final Letter:

Name	County	Letter Issue Date
Adriana Contreras	Maricopa	5/24/2024

The Chair noted, for the record, that the CORP physical examination report for Adriana Contreras was not received within 60 days of receiving their membership application and that a final letter requesting the examination report was sent via certified mail.

Approval of Membership:

The Board voted on the approval of the following requests for membership:

Name	County	Effective Enrollment Date
Adriana Contreras	Maricopa	6/23/2024
Ivan Garcia Vera	Maricopa	6/23/2024
Jade Anderson	Maricopa	6/30/2024
Jassbleydi Castillo Alvarez	Maricopa	6/23/2024
Linda Orines	Maricopa	6/30/2024
Natasa Pavlina	Maricopa	6/30/2024
Chrstopher Epps	Maricopa	4/15/2024
Lucino Contreras	Maricopa	4/8/2024
Christopher Probst	Maricopa	7/7/2024
George Taylor	Maricopa	6/30/2024
Kimberly Alcott	Maricopa	6/30/2024
Hannah Barsema	Maricopa	6/30/2024
Kodie Farney	Navajo	6/23/2024
Jon Mallams	Navajo	6/23/2024
Camila Herrera	Pima	6/23/2024
Paul Murray	Pima	6/23/2024
Steven Trusiano	Pima	6/23/2024
Jesus Barraza	Pima	6/30/2024
Joselyne Moreno	Pima	7/14/2024
Trent Bennington	Pima	7/7/2024
Christian Garcia Cortez	Pima	7/7/2024
Felicia Lalli	Pima	7/7/2024
Donna Escobedo	Pinal	7/14/2024
Undre Webb	Pinal	7/14/2024
Mayra Siquieros	Yuma	6/23/2024

MOTION: Jennifer Fish moved to approve the 25 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. § 38-893.D. and to note for the record

that the physical examinations for Ivan Garcia Vera, Jade Anderson, Linda Orines, Christopher Epps, Lucino Contreras, George Taylor, Jon Mallams, Paul Murray, Jesus Barraza, Joselyne Moreno, Christian Garcia Cortez, Felicia Lalli, and Undre Webb identified a physical or mental condition or injury that existed or occurred before their dates of membership in the plan. The motion was seconded by Mark Smalley and passed unanimously.
CORP 2024-32

Membership Audit:

During the month of July, Local Board staff initiated an audit of the Board's membership records against an active membership list provided by PSPRS. The board secretary presented a comprehensive report detailing the discrepancies uncovered during the 2024 membership audit, along with the status to address said discrepancies.

Cochise

- 2 Missing member termination dates
- **2 Discrepancies total**

Coconino

- 1 Missing member termination date
- **1 Discrepancy total**

Graham

- 2 members missing from the Board's database
 - Requested and received enrollment forms, 1 physical pending
- 1 Missing member termination date
- **3 Discrepancies total**

Greenlee

- 2 Missing member termination dates
- **2 Discrepancies total**

La Paz

- 1 Missing member termination date
- **1 Discrepancy total**

Maricopa

- 2 Members were incorrectly terminated in the Board's database when they should have remained in an active status
- 1 Member missing from the Board's database
 - Requested and received enrollment forms, 1 physical pending
- 1 Member's Social Security number was entered incorrectly in the Board's database
- 34 Missing termination/retirement dates
- **38 Discrepancies total**

Mohave

- 1 Missing termination date
- **1 Discrepancy total**

Navajo

- 1 member missing from the Board's database
 - Requested and received enrollment form and physical
- 1 Member's Social Security number was entered incorrectly in the Board's database
- **2 Discrepancies total**

Pima

- 3 members missing from the Board's database
 - Requested enrollment form and physical
- **3 Discrepancies total**

Pinal

- 2 Members were incorrectly terminated in the Board's database when they should have remained in an active status
- 10 Missing termination dates
- **12 Discrepancies total**

Santa Cruz

- 1 Missing termination date
- **1 Discrepancy total**

Yavapai

- 2 members missing from the Board's database
 - Requested and received enrollment forms, 1 physical pending
- 8 Missing termination dates
- **10 Discrepancies total**

Yuma

- 1 Member missing from the Board's database
 - Requested and received enrollment forms and physical
- 13 Missing termination dates
- **14 Discrepancies total**

The Chair requested that the Board Secretary provide an update on the missing information discovered in the audit at the CORP Local Board Meeting on September 3, 2024.

The Chair requisitioned recommendations to minimize the number of discrepancies in the annual audit. Mr. Hathcock highlighted that in the past, the Board would process regular retirements, and the lack of this task could have resulted in missing notifications of retirements and terminations.

The Board Secretary stated that Board Staff had scheduled routine communications with the counties to inquire about missing notifications of any terminated CORP members. Additionally, the Board Secretary had also suggested providing optional training for the counties. Ms. Fish had recommended that the Board Staff create and distribute a guide or reference to all the counties.

Mr. Hathcock had requested more information on the process for obtaining missing information from members who were discovered during the 2024 audit. The Board Secretary clarified that members will be notified via certified mail after 30 days and 60 days, advising them to complete their physical examinations.

The Chair directed the Board Secretary to provide an update on the missing information discovered in the 2024 audit at the CORP Local Board Meeting on September 3, 2024.

Future Agenda Items:

Staff informed the Board that the following item will likely be placed on the September 3, 2024, agenda:

- Notice of Retiree Return to Work
- Disability Retirement Application
- Legislative update from Liana Garcia

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 10:17 a.m.

Transcribed August 6, 2024