

**MINUTES OF PUBLIC MEETING  
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, July 2, 2024, at 10:00 a.m., via Zoom, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

**Board Members Present by Conference/Video Call:** Kevin Kluge (Chair); Jason Hathcock; Mark Smalley; Jennifer Fish; Scott Mabery

**Board Members Absent:**

**Also Present by Conference/Video Call:** Kayla Adkins, Local Board Secretary; Yvonne Wong, AOC HR Officer

**Call to Order:**

**Approval of Minutes:**

June 4, 2024 – Public Meeting Minutes

**MOTION: Scott Mabery moved to approve the public meeting minutes of the June 4, 2024, meeting.** The motion was seconded by Jason Hathcock and passed unanimously. The minutes stand approved. **CORP 2024-25**

**Election of Board Secretary**

A.R.S. §38-847.M provides:

“M. The local board shall adopt such bylaws as it deems desirable. The local board shall elect a secretary who may, but need not, be a member of the local board. The secretary of the local board shall keep a record and prepare minutes of all meetings in compliance with chapter 3, article 3.1 of this title and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.”

Kayla Adkins has been selected to replace Chris Lemke, who vacated the Local Board Secretary position on June 21, 2024.

The Chair clarified that Ms. Adkins, who had served in a board staff capacity, had been actively engaged in CORP procedures in preparation for possibly assuming the role of Board Secretary.

**MOTION: Jason Hathcock moved to elect Kayla Adkins as the Board Secretary effective July 2, 2024.** The motion was seconded by Mark Smalley and passed unanimously. **CORP 2024-26**

## Legislative Update

During the March 5, 2024, Local Board meeting, the Chair requested that Liana Garcia, Government Affairs Director for the Administrative Office of the Courts, attend future meetings to provide updates on CORP-related 2024 legislation.

Ms. Adkins notified the board that Ms. Garcia had not responded to the request to participate in the meeting.

### Acknowledgement of CORP Physical Exam Final Letter:

Name	County	Letter Issue Date
Noah Cronin	Pima	04/26/2024

The Chair noted for the record that the CORP physical examination report for Noah Cronin was not received within 60 days of receiving their membership application and that a final letter requesting the examination report was sent via certified mail.

### Approval of Membership:

The Board voted on the approval of the following requests for membership:

Name	County	Effective Enrollment Date
Kyle Ulrich	Coconino	6/16/2024
Matthew Blevins	Maricopa	6/16/2024
Matthew Cruz	Maricopa	1/29/2024
Lisseth De Bartolo	Maricopa	6/16/2024
Ethan Farrell	Maricopa	6/16/2024
Darcy Hadley	Maricopa	6/16/2024
Kianna Irvin	Maricopa	6/16/2024
Ashley Kobeszko	Maricopa	6/16/2024
Analyscea Raya	Maricopa	6/16/2024
Jaelyn Reathaford	Maricopa	6/16/2024
Tianna Schwartz	Maricopa	6/9/2024
Travis Cristler	Mohave	6/9/2024
Stephen Cromer	Mohave	2/26/2024
Damian Alcaraz	Pima	6/9/2024
Isaiah Alsasua	Pima	4/15/2024
Noah Cronin	Pima	5/26/2024
Robert Dowty	Pima	6/9/2024
Tess Mansfield	Pima	6/9/2024
Clarence Parchman III	Pima	5/26/2024
Rafael Paredes	Pima	5/26/2024

Angel Romero	Pima	6/9/2024
Jeanne Brandner	Pinal	5/30/2024
Morgan Shurtz	Pinal	6/2/2024
Katelyn Bednar	Yavapai	3/3/2024
Darrell Morrison	Yavapai	6/9/2024
Kelly Rezek	Yavapai	6/9/2024
Ivan Soto	Yavapai	2/4/2024
Imelda Navarro-Duarte	Yuma	5/26/2024

**MOTION:** Jennifer Fish moved to approve the 28 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. § 38-893.D. and to note for the record that the physical examinations for Lisseth De Bartolo, Darcy Hadley, Analyscea Raya, Tianna Schwartz, Stephen Cromer, Robert Dowty, Tess Mansfield, Clarence Parchman III, Rafael Paredes, Jeanne Brandner, and Kelly Rezek identified a physical or mental condition or injury that existed or occurred before their dates of membership in the plan. The motion was seconded by Scott Mabery and passed unanimously. **CORP 2024-27**

**Membership Audit:**

Board staff has begun an audit of the Board’s membership records against an active membership list provided by PSPRS. Any discrepancies found will be reported at the next Local Board meeting in August.

**Future Agenda Items:**

**Call to the Public:**

No members of the public addressed the Board.

The meeting was adjourned at 10:07 a.m.

Transcribed July 2, 2024.