

**MINUTES OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, November 1, 2022, at 10:00 a.m., via Zoom, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

Board Members Present by Conference/Video Call: Kevin Kluge (Chair); Jason Hathcock; Mark Smalley; Jennifer Fish; Scott Mabery

Board Members Absent: None

Also Present: Christopher Lemke, Local Board Secretary (video call); Sierra Stowell, Recorder (video call); Yvonne Wong, AOC Human Resources Officer (video call); Lesli Sorensen, Board Attorney (video call)

Call to Order:

Approval of the Minutes:

October 4, 2022 – Public Meeting Minutes
October 4, 2022 – Executive Session Minutes

MOTION: Mark Smalley moved to approve the public meeting minutes and the executive session minutes of the October 4, 2022, meeting. The motion was seconded and passed unanimously. The minutes stand approved. **CORP 2022-50**

Approval of Death Benefits – Clarissa Harris:

Applications for Death Benefits concerning deceased plan member Clarissa Harris were submitted for the Board’s approval pursuant to A.R.S. § 38-904. The Board received Death Benefits applications from Ms. Harris’s beneficiaries, Jacquala Givens and O’Shay Thomas, including a copy of the Power of Attorney establishing beneficiary Jacquala Givens as the Attorney-In-Fact and beneficiary O’Shay Thomas as the Principal, was also provided.

Death Benefit total: \$134,078.20 (2x balance of contributions: \$67,039.10)
Benefit to Jacquala Givens: \$\$67,039.10 (one-half of benefit total)
Benefit to O’Shay Thomas: \$67,039.10 (one-half of benefit total)

Mr. Hathcock questioned if Ms. Harris was retired or active at the time of death. The Board Secretary clarified that she was on leave without pay and considered an active plan member at the time of her death.

Mr. Mabery inquired about the reason for the amount of time that had elapsed following Ms. Harris’s death and the submission of the Death Benefits applications. The Board Secretary responded that Jacquala Givens, beneficiary, had previously contacted Board Staff but did not

complete the Death Benefits application provided to her at the time. The Board Secretary added that Ms. Givens recently met with Board Staff in person, which helped to facilitate the completion of the applications.

Mr. Smalley asked if both O’Shay Thomas and Jacquala Givens are documented on file as Ms. Harris’s plan beneficiaries. The Board Secretary confirmed that Ms. Harris identified her children, O’Shay Thomas and Jacquala Givens, as her beneficiaries.

MOTION: Scott Mabery moved to approve the payment of Death Benefits to the following beneficiaries in about the following amount. The motion was seconded and passed unanimously. **CORP 2022-51**

Member: Clarissa Harris (Active Member, deceased December 5, 2019)

Benefit payable to beneficiary Jacquala Givens: \$67,039.10

Benefit payable to beneficiary O’Shay Thomas: \$67,039.10

New CORP Return to Work Provisions:

Laws 2022, Chapter 24 modified the retiree return to work provisions under A.R.S. § 38-884. A memo concerning New CORP Return to Work Provisions was provided to the Board for review by Board Attorney Lesli Sorensen. The memo addressed confidential attorney-client privileged communications to be discussed in an executive session.

MOTION: A motion to enter executive session to receive legal advice was made by Jennifer Fish at 10:05 a.m. The motion was seconded and passed unanimously. **CORP 2022-52**

Public exited the open session at: 10:05 a.m.

MOTION: A motion to return to open session was made by Jason Hathcock at 10:48 a.m. The motion was seconded and passed unanimously. **CORP 2022-53**

No action was taken by the Board.

Acknowledgment of CORP Physical Exam Final Letters:

Physical examination reports have not been received for the members listed below. A certified letter was sent to the members regarding the non-receipt of the CORP physical examinations within 60 days of receipt of their membership forms.

<u>County</u>	<u>Name</u>	<u>Date Letter Sent</u>
Greenlee	Matthew Pearman	9/17/2022
Maricopa	Jennifer Handschumacher	9/9/2022
Pinal	Diana Elliott	8/26/2022
Pinal	Josafat Trejo	9/9/2022

The Chair noted for the record that physical examination reports for Matthew Pearman, Jennifer Handschumacher, Diana Elliott, and Josafat Trejo were not received within 60 days of receipt of

the membership application and that the final letters requesting examinations were sent via certified mail.

Approval of Membership:

The Local Board voted on the approval of the following requests for membership:

Matthew Pearman	Greenlee	7/11/2022
Adrian Pena	Maricopa	9/25/2022
Natalie Massey	Maricopa	9/25/2022
Sara Mendonca	Maricopa	9/25/2022
Damian Guardiola	Maricopa	9/25/2022
Juan Figueroa Mendoza	Maricopa	9/25/2022
Melissa Chavez	Maricopa	9/25/2022
Austin Alexander	Maricopa	10/3/2022
Chelsea Jamison	Maricopa	10/3/2022
Steven Litman	Maricopa	10/3/2022
Destiny Wilson	Maricopa	7/5/2022
Melody Dalle Nogare	Maricopa	7/5/2022
Raveille Donaldson	Maricopa	7/5/2022
Albert Torres	Maricopa	10/9/2022
Tamarr Woodard	Maricopa	10/9/2022
James Tucker	Maricopa	10/9/2022
Jennifer Handschumacher	Maricopa	10/9/2022
Noyoltxochitl Diaz	Maricopa	10/9/2022
Annie Mitchell	Mohave	10/16/2022
Lindsay Pino	Pima	7/5/2022
Autumn Cavanaugh	Pima	10/16/2022
Rick Flores	Pima	10/16/2022
Diana Elliott	Pinal	9/25/2022
Adrian Escalante	Pinal	10/9/2022
Josafat Trejo	Pinal	7/11/2022
Caleah Boykin-White	Pinal	10/9/2022
Anthony Galarza	Yuma	10/16/2022

Mr. Hathcock questioned if Flor Gonzales, whose membership was approved during the Board's October 4, 2022, meeting was a Tier 2 plan member. The Board Secretary confirmed Ms. Gonzales to be a Tier 2 plan member and verified that Ms. Gonzales previously held a designated position with the Maricopa County Sheriff's Department. Ms. Gonzales' employment dates with the Sheriff's Department were not known by Board Staff during the previous Local Board meeting, but her Tier 2 membership status was accurately reported.

MOTION: Jason Hathcock moved to approve the 27 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. § 38-893(D) and to note for the record

that the physical examinations for Chelsea Jamison, Steven Litman, James Tucker, and Annie Mitchell identified a physical or mental condition or injury that existed or occurred before their dates of membership in the plan. The motion was seconded and passed unanimously. **CORP 2022-54**

Membership Audit Update:

The Board Secretary provided an update on the remaining discrepancy identified by the Local Board's 2022 membership audit.

Greenlee

- 1 physical examination report pending
 - Certified mail was sent to the member on August 16, 2022, advising the member that a completed physical examination report is not on file with the Local Board.
 - A final notice was sent by certified mail to the member on October 21, 2022, concerning the non-reception of a completed physical examination report by the Local Board.

CORP Electronic Recording Certificates of Destruction:

CORP Certificates of Records Destruction were approved by the Board Chair, Board Member Jason Hathcock, and the Board Secretary on October 11, 2022, for the destruction of electronic recordings in accordance with the CORP Local Board for the Judiciary Rules of Local Board Procedure Section C.(6)(e).

Section C.(6)(e):

- I. For Meetings at which no disability claims have been considered, such electronic recordings shall be maintained for ninety (90) days after the Minutes have been submitted to the Board of Trustees.
- II. For Meetings at which a disability claim was considered, such electronic recordings shall be maintained until the Claimant reaches his or her normal retirement date.
- III. The Secretary may destroy the electronic recording of a Local Board Meeting after the period in Section C(6)(e)(1) or (2) expires. The Secretary will prepare and retain a certificate of destruction when any electronic recordings are destroyed.

Electronic recordings were destroyed for the following meetings:

Local Board meetings without the consideration of a disability claim:

- Electronic recordings for meeting dates 07/05/2016 through 05/03/2022

Local Board meetings where a disability claim was considered:

- Applicant 09-01
 - Meeting date(s): 02/07/2017
- Applicant 11-01
 - Meeting date(s): 05/09/2017; 08/08/2017

- Applicant 14-01
 - Meeting date(s): 03/07/2017; 05/09/2017
- Applicant 17-01
 - Meeting date(s): 09/05/2017
- Applicant 17-02
 - Meeting date(s): 10/03/2017; 02/06/2018; 04/06/2021
- Applicant 19-01
 - Meeting date(s): 09/10/2019
- Applicant 20-03
 - Meeting date(s): 11/03/2020

Approval of 2023 Meeting Dates:

Meeting dates for 2023 were proposed for the Board’s approval. All meetings are scheduled to begin at 10:00 a.m. on Tuesdays.

January 3
February 7
March 7
April 4
May 2
June 6
July 11
August 1
September 5
October 3
November 7
December 5

Mr. Hathcock noted that the July 11, 2023, meeting date occurs after the 10th of the month, but since the Local Board no longer approves normal retirements there is no concern.

MOTION: Jennifer Fish moved to approve the proposed Board meeting dates for 2023. The motion was seconded and passed unanimously. **CORP 2022-55**

Future Agenda Items:

Staff informed the Board that the following items will likely be placed on the December 6, 2022 meeting agenda:

- CORP election schedule approval
- Update on proposed legislation updates
- Report of retiree return to work issues from an employer perspective

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 11:05 a.m.

Transcribed November 1, 2022.