

Proposed Implementation for Integration, Required Data Elements, and Code Standardization

Goal

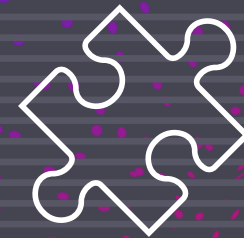
Case management systems send accurate case data and approved codes to AOC for:

- 1) interfaces with justice partners,
- 2) required data elements,
- 3) legislation (as needed),
- 4) statistical reports, and
- 5) data requests for the public and court leadership.



The Current Components

- The Central Case Repository Integration Design Specification documentation, “The Specs”
- Required Data Elements
- Code Standardization
- Data Translation Tool



“The Specs”



- Currently, the Specs define and detail transactions for Protective Orders, FARE, eCourts, Public Access, and NICs, to improve data for interfaces with justice partners.
- The Specs have a SharePoint site and will have links to the code standardization database which will display the most current codes.



RDE's

- Required Data Elements implemented to ensure all CMS's have the same set of elements for the data that court leadership deemed necessary for integration projects, statistical reports, and data requests.
- Data Standards Steering Committee selected the RDEs and the RDEs are listed in ACJA § 1-508 and two Administrative Directives

Code Standards



The Data Standardization Advisory Committee formalizes general and limited jurisdiction court codes for the elements that need standardization to meet the Goal

There are currently 31 code sets standardized (there were 21 this time last year).

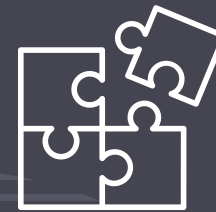
Data Translation Tool (FME)

The tool is available to assist case management systems with translating their current codes to the approved codes on their way to the CCR.

The tool allows courts to continue to use their own codes in their databases and ensures standardized codes are sent to the AOC.



How the Components Fit Together



- Proposed Phased Implementation
- The Specs are the Source
- An Administrative Order and Directives provide authority and timelines
- Then all courts can meet the goal

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Goal Part #1

Case management systems send accurate case data and approved codes to AOC for:

- interfaces with justice partners

- To meet Goal Part #1, all case management systems need to adhere to the current Specs (FARE, NICS, Public Access, Protective Orders, Sealed, Restricted, etc.)
- Administrative Directive to list date/s

Example AD

1. All FARE transactions and codes as listed in the Specs version 4.0 must be transmitted to the CCR by [future date]
2. All NICS reporting transactions and codes as listed in the Specs version 4.0 must be transmitted to the CCR by [future date]
3. All Protective Order transactions and codes as listed in the Specs version 4.0 must be transmitted to the CCR by [future date]

Communication and Resources

At CACC, there will be a section devoted to all CMSs to give updates on their progress with meeting the requirements outlined in the Spec document.

Case management systems wishing to use the no-cost Data Translation Tool software (FME) to translate their code sets to the Specs may contact Michele Gillich for next steps.

Goal Part #2

Case management systems send accurate case data and approved codes to AOC for:

- Required data elements**

To meet Goal Part #2, updated versions of the Specs will define and detail transactions for Required Data Elements (should take 1-2 years at least)

New Proposed Process

1. For each required data element, AOC will draft business needs for the data to be transmitted by the courts.
2. The AOC Integration team will create draft transaction specifications based on business needs.
3. Business needs and codes for the draft transaction specifications will be standardized as needed by Data Standardization Advisory Committee.
4. Draft transaction specifications will be reviewed and voted on by TAC (Technology Advisory Committee).
5. Approved transactions and codes will be added to the Specs document and the version updated.
6. Updated Spec sections and timelines will be outlined in Administrative Directives with communication updates at the COT, TAC, CACC, Data Standards Steering Committee, and Data Standardization Advisory Committee meetings.

Example:

- Business needs: Collect data on specialty court usage and outcomes
- RDEs for Specialty Court Assignment (name), Diversion Entry (date), Diversion Exit (date), and Diversion Exit Type (outcome/value)
- Transactions:
 - When a defendant enters a specialty court, in the nightly batch process, the court would transmit the Case Number, Defendant Name, Specialty Court Name and Entry Date in the format outlined in the Specs.
 - When the defendant leaves a specialty court, in the nightly batch process, the court would transmit Case Number, Defendant Name, Specialty Court Name, Exit Date, and the Exit Type in the format outlined in the Specs.



Goal Part #3 and 4

Case management systems send accurate case data and approved codes to AOC for:

- legislation (as needed)**
- statistical reports**

A similar process as outlined above for RDE's would happen for legislation (if a statewide solution is needed) and eventually statistical reports.

Goal Part #5

Case management systems send accurate case data and approved codes to AOC for:

- **data requests for the public and court leadership.**

Goal Part #5 will be met by all case management systems meeting Goal Parts #1 through #4

The Takeaways

- When the AO and AD are signed and adopted - All CMS's need to ensure they are complying with the latest Specs version per the Administrative Order and Administrative Directives
- A representative from each CMS needs to attend CACC to provide updates on their progress with meeting the Specs.
- The Specs will be updated as new elements become defined and approved.
- Case management systems wishing to use the free Data Translation Tool software (FME) to translate their code sets to the Specs may contact Michele Gillich for next steps



- Thank You
- Feedback
- Q&A

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