

Arizona Supreme Court Steering Committee on Data-Based Court Performance and Data Standards

March 2, 2022 Meeting Agenda

Teams Meeting
9:00 a.m. to 12:30 p.m.

Call to Order

9:00 – 9:05	Welcome/Opening Remarks	Hon. James Beene, Chair
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	➤ Roll Call	
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9:05 – 9:10	➤ Motion to Approve Minutes	Hon. James Beene, Chair
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***Action Item*

Regular Business

9:10 – 9:30	➤ Data Standardization Workgroup	Mr. Michael Malone
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	➤ Data Translation Software	Mr. Karl Heckart
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9:30 – 9:50	➤ Code Standards Requests	Ms. Laura Ritenour
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- Jury Questionnaires
- Mailing MA added to Address Type table
- Protective Order “R” Requested Party

***Action Item*

9:50 – 10:10	➤ Proposed ACJA § 1-508 Required Data Elements	Ms. Laura Ritenour
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***Action Item*

10:10 – 10:30	➤ Criminal Time Standards and Technical Assistance Project	Mr. Marcus Reinkensmeyer
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10:30 – 11:00	➤ Publication of Time Standards	Mr. Marcus Reinkensmeyer
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	➤ Next Meeting: Wednesday, June 1, 2022	Hon. James Beene, Chair
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Call to Public

11:00 – 11:05		Hon. James Beene, Chair
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Adjourn

	➤ Adjournment	Hon. James Beene, Chair
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All times are approximate. The Chair reserves the right to set the order of the agenda. For any item on the agenda, the Committee may vote to go into executive session as permitted by Arizona Code of Judicial Administration §1-202. Please contact Marretta Mathes at (602) 452-3966 with any questions concerning this agenda. Persons with a disability may request a reasonable accommodation by contacting Marretta Mathes at (602) 452-3966. Requests should be made as early as possible to allow time to arrange for the accommodation.

Draft December 1, 2022 Minutes for Review

STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

December 1, 2021

9:00 a.m. to 12:30 p.m.

Hybrid Meeting

Present: Hon. James Beene, Ms. Shelly Bacon, Hon. Thomas Chotena, Ms. Jennifer Curtiss, Hon. Pamela Frasher-Gates, Ms. Shawn Friend, Hon. Ken Lee, Ms. Donna McQuality, Hon. Michael Peterson, Mr. Marcus Reinkensmeyer, Ms. Charrise Richards, Hon. Keith Russell, Mr. Eric Silverberg, and Hon. Don Taylor

Absent: Hon. Jill Davis, Mr. Rich McHattie

Presenters/Guests: Mr. Gil Bensinger

Administrative Office of the Courts (AOC): Ms. Sarah Baker, Mr. Stewart Bruner, Ms. Catherine Clarich, Mr. Michael Malone, Mr. Patrick McGrath, Ms. Laura Ritenour, Mr. Craig Washburn

I. CALL TO ORDER

A. Welcome and Opening Remarks

The December 1, 2021 meeting of the Steering Committee on Data-Based Court Performance and Data Standards was called to order by the Chair, Honorable James Beene, at 9:01 a.m. The Chair conducted member roll call. The Chair mentioned that Administrative Order 2021-171, which extended the term of this committee, was signed and published last month allowing the committee to continue their work regarding data and time standards. All members were thanked for their continued service. Michael "Mike" Malone was introduced as the new Court Services Director and is replacing Marcus Reinkensmeyer, who is now the Deputy Director for the Administrative Office of the Courts (AOC).

B. Approval of the September 22, 2021 Minutes

The draft minutes from the September 22, 2021 meeting of the Steering Committee on Data-Based Court Performance and Data Standards were presented for approval. The Chair called for any omissions or corrections to the minutes.

A motion was made by Judge Ken Lee and seconded by Judge Michael Peterson to approve the minutes. The motion passed unanimously.

II. REGULAR BUSINESS

A. October Presiding Judge and AJC Meetings

Mr. Marcus Reinkensmeyer gave an overview on his presentation to the Presiding Judges and Arizona Judicial Court meetings in October on the National Open Court Data Standards (NODS) and the new processes to be implemented based on 2021 Legislation. All of the NODS recommended by this committee were presented as well as the event codes needed to implement 2021 legislative topics like Proposition 207 and other items. The Arizona Judicial Council voted to approve the recommended NODS and new event codes.

B. Arizona Standard Data Elements Implementation

Mr. Reinkensmeyer provided an overview of the next steps in the implementation of the Arizona Standard Data Elements. A new code section is being developed and will be sent to the committee members soon for their input. A phased approach to the project implementation is being developed and it will include data quality components, court documentation and training. Mr. Reinkensmeyer also mentioned the code translation tool that might be available to assist courts with interfacing with the AOC regarding the new standard data elements.

C. Data Standardization Workgroup Update

Mr. Patrick McGrath provided an update on the Data Standardization Workgroup. This group's purpose is two-fold: (1) to review new code requests and (2) to standardize elements needed for data sharing. At the November meeting, Karl Heckart, AOC's Chief Information Officer, gave an update on the AOC mapping tool pilot project with Pima County Superior Court. The workgroup reviewed code standardization requests from Glendale Municipal Court and recommended the Veteran's Court Calendar Session Type as a statewide standard. Discussion was held and a motion was made by Judge Keith Russell and seconded by Mr. Eric Silverberg to recommend for adoption of the Calendar Session Type "Veterans' Court" as a statewide standard. The motion passed unanimously.

Mr. McGrath reported that staff will work with courts statewide to compile a list of specialty courts so that the entire set of calendar session types can be presented to the workgroup for recommendations to be presented at the March 2022 committee meeting.

Mr. McGrath presented three tables the workgroup reviewed and finalized that are required for current and future statewide integration projects. Mr. McGrath first presented the Address Type table.

CODE	DESCRIPTION
AT	ATTORNEY ADDRESS
EB	EMPLOYMENT/ BUSINESS
GD	GENERAL DELIVERY
IA	INCARCERATION AGENCY

OT	OTHER
PO	P.O. BOX
PU	PARTIAL/ UNKNOWN
RL	RELATIVE
RS	RESIDENCE
SC	SCHOOL

Discussion was held and a motion was made by Mr. Reinkensmeyer and seconded by Judge Peterson to recommend for adoption the Address Type table as a statewide standard. The motion passed unanimously.

Mr. McGrath then presented the Address Status table.

CODE	DESCRIPTION
ACT	ACTIVE
UND	UNDELIVERABLE
FUT	FUTURE
PRI	PRIOR
PRI	PRIMARY
PRO	PROTECTED

Discussion was held and a motion was made by Ms. Shelly Bacon and seconded by Ms. Jennifer Curtiss to recommend for adoption the Address Status table as a statewide standard. The motion passed unanimously.

Mr. McGrath lastly presented the Alias Type table.

CODE	DESCRIPTION
AKA	ALSO KNOWN AS
DBA	DOING BUSINESS AS
FKA	FORMERLY KNOWN AS
MDN	MAIDEN NAME
MAR	MARRIED NAME
NKA	NOW KNOWN AS
LEG	LEGAL NAME

Discussion was held and a motion was made by Judge Ken Lee and seconded by Ms. Reinkensmeyer to recommend for adoption the Alias Type table as a statewide standard. The motion passed unanimously.

The next meeting of the Data Standardization Workgroup will be in January 2022. At that meeting, analysis and recommendations for tables and data elements will be continued and implementation plans will be discussed.

D. Felony Time Standards Workgroup

Judge Pamela Gates, as chair of the workgroup, presented on their work and recommendations. The workgroup discussed the current standards and factors

outside of the court's control that can lead to a time standard not being met. The workgroup felt the Tier One standard needed to be altered to recognize that prosecuting agencies' practices like substance abuse treatment, when plea offers are offered, and discovery issues greatly impact time to disposition. Judge Gates discussed best practices enacted by some courts and challenges some of those tools can present. Judge Gates then explained the workgroup's recommendations regarding the new proposed Tier One and Tier Two recommendations (Tier One - 120 days, Tier Two - 210, 240 and 270 days) and the rationale behind these numbers. Data was submitted by the courts and AOC showing what the rate of compliance results would be with these proposed standards. Judge Gates let the committee know that the workgroup membership included a cross-section of criminal judges and court administrators from outside this committee. Judge Peterson mentioned this topic will be discussed by the presiding judges at their meeting next week and hopes presiding judges will use this summary to initiate discussion with their county stakeholders on best practices and possible system changes that can lead to improved outcomes. He complimented Judge Gates and the workgroup members on their efforts to learn more about why the system is having criminal cases to begin with and how justice partners can collaborate further.

E. PO Contest Hearing Time Standards

The PO Contested Hearing case type still does not have a final case processing time standard adopted. Ms. Laura Ritenour presented on the current provisional time standard and a new proposed time standard for measuring between the respondent's request for hearing and the first hearing date. There was some discussion about changing the measure to stop time at the first hearing setting instead of stopping time when the hearing is resolved. There is also no exclusion of time in this standard like many other standards for extraordinary circumstances. Members discussed ideas on having the standard measure follow A.R.S. § 13-3602 and Rule 38 of the Arizona Rules of Protective Order Procedure instead. Members felt ensuring that statute and code was being followed was significant. It was decided that more research needs to be conducted on the proposed alternatives to the standard. Ms. Ritenour will look into what results might look like for this proposed standard and bring ideas and issues to the next meeting.

F. Publication of Time Standards

Justice Beene reminded the members that the publishing of the results of the time standards has always been a goal for the court. Publication can take many different forms, such as statewide charts or by individual court. The appellate courts have long published their time standards, and publication could follow a similar presentation. Mr. Reinkensmeyer presented on the history of the time standards and ideas for publishing them. Possible ideas presented include adding them to the AOC's interactive dashboard page at [Statistics \(azcourts.gov\)](https://www.azcourts.gov/statistics) or adding them to the Chief Justice's Annual Report. Data could be displayed at the state, county, or court level. The committee discussed various ideas and

suggestions included the need to ensure plenty of context and background is presented with data no matter the form of the presentation and mentioning the effect of the public health emergency had on data and various nuances that can occur with particular case types. It was also discussed the large variations in volume in rural versus metropolitan courts that can affect the results of the report. It was mentioned that the juvenile time standards might need further research and input from subject matter experts to ensure the data being collected is from the expected source and is reliable. Mr. Reinkensmeyer will present and discuss this topic at the presiding judges meeting next week.

III. CALL TO PUBLIC

Justice Beene made a call to the public. There was none.

IV. ADJOURNMENT

The meeting was adjourned by motion at 10:41 p.m.

V. NEXT COMMITTEE MEETING DATE

March 2, 2022

9:00 a.m. to 12:30 p.m.

Hybrid - State Courts Building & Zoom

Code Standards Requests

Re: Amendments to procedural rules and practices involving jury selection and case-specific questionnaires; standardized codes for case management systems

The Arizona Supreme Court recently abolished the use of peremptory challenges in petit jury trial, effective January 1, 2022. In October 2021 the Task Force on Jury Data Collection, Practices, and Procedures (“Jury Task Force”) filed a report and recommendations, adopted by the Arizona Judicial Council, recommending the use of case-specific questionnaires and expanded time for voir dire to allow for more informed exercise of and decision-making on challenges for cause. The Court entered an order adopting on an emergency basis a number of rule changes* related to jury selection, effective January 1, 2022 (R-21-0045).

- Automation Services is pursuing standardized codes for use in filing case specific questionnaires and filing responses from jurors to such questionnaires. Civil Rule 47(b) and Criminal Rule 18.3 require that the (blank) questionnaire be filed and that juror responses also be filed. These codes are in process of approval before code standardization group.
 - JURY: CASE SPECIFIC QUESTIONNAIRE
 - JURY: CASE SPECIFIC RESPONSES
- Civil Rule 47(b) and Criminal Rule 18.3 also require juror responses to be treated as confidential/closed to public per Supreme Court Rule 123, Arizona statute, and the ACJA. This is reflected by the code JCSR being programmed as not displayed on public access.

*List of references and resources related to these rule changes:

- R-21-0020: Order of the Supreme Court amending Rules of Civil and Criminal Procedure to abolish peremptory challenges, effective January 1, 2021
- Supplemental Order to R-21-0020: Order amending Rules of Procedure for Eviction Action and Rules of Civil Procedure for Limited Jurisdiction Courts to abolish peremptory challenges, effective January 1, 2021
- R-21-0045: Order of the Supreme Court amending rules of Civil, Criminal, Eviction Action, and Limited Jurisdiction Civil Procedure to encourage use of case-specific questionnaires

Request to add Mailing to Address Type Standard List

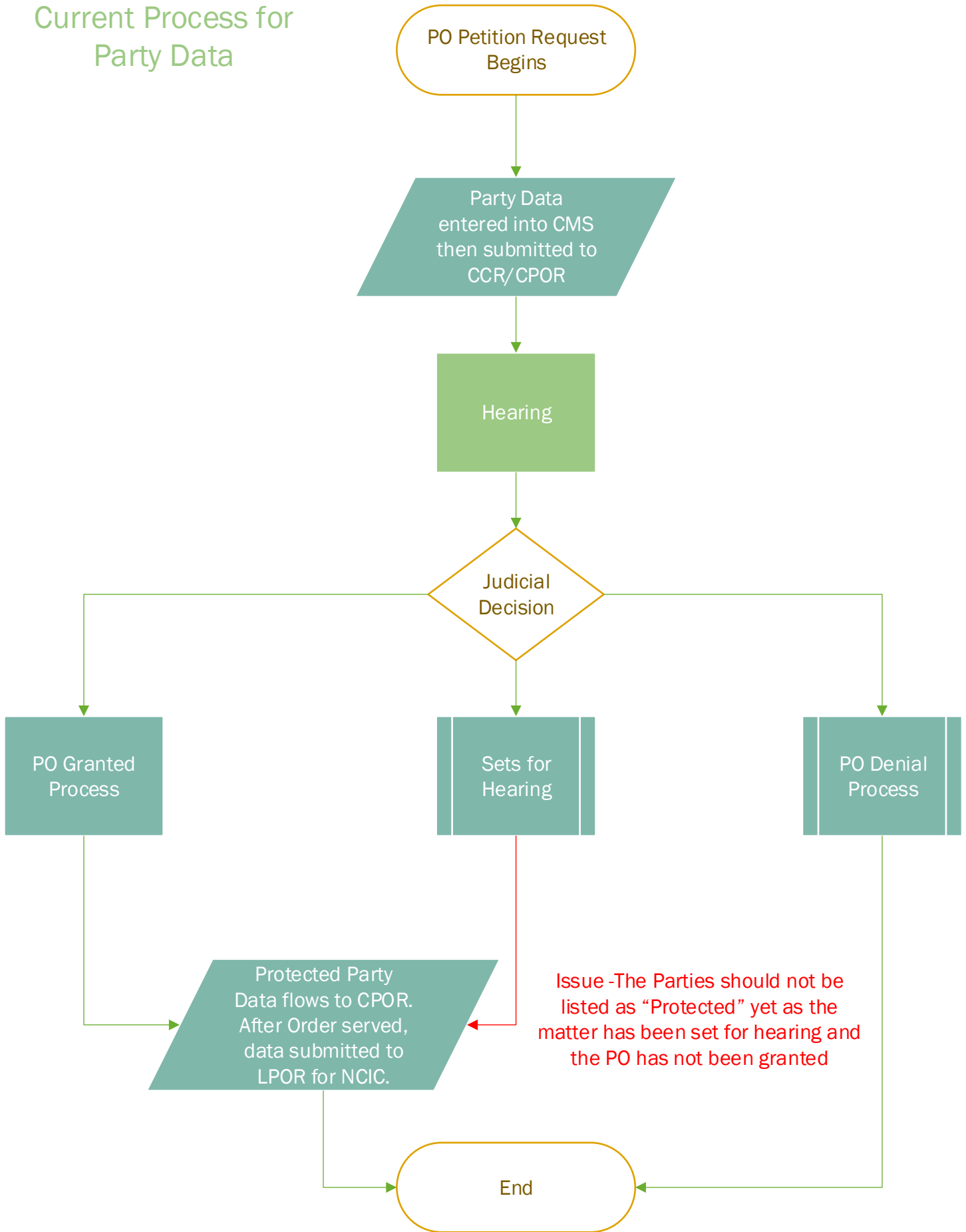
At the December 1, 2021 meeting, the Steering Committee approved the items in the table below excepting Mailing.

At the January 31, 2022 Data Standardization Workgroup meeting, it was requested by Summer Dalton, manager of the eServices Unit that “Mailing” be added to this list as current eFiling programming using this designation when a filer’s address is added during the case initiation process. The workgroup unanimously voted to recommend this addition to the Steering Committee.

ADDRESS TYPE

CODE	DESCRIPTION
AT	ATTORNEY ADDRESS
EB	EMPLOYMENT/ BUSINESS
GD	GENERAL DELIVERY
IA	INCARCERATION AGENCY
OT	OTHER
PO	P.O. BOX
PU	PARTIAL/ UNKNOWN
RL	RELATIVE
RS	RESIDENCE
SC	SCHOOL
MA	MAILING

Current Process for Party Data



Element :		Party Role Codes for Protective Order	Element Definition Court Role Code and PO PartyRole Code, both codes are required to be submitted for Protective Orders
Field Type:		varchar	
Field Length:		20	

Court Party Role Code	Court Party Role Description	Type of Role	PO Party Role Code	PO Party Role Description	Comments
Y	Attorney	Attorney	AT	Attorney	
D	Defendant	Party	D	Defendant	
P	Plaintiff	Party	HP	Harassed Party For W/P Harrassment	Injunction Againsit Workplace Harrassment, additional named plaintiff(s) who are named on the order
P	Plaintiff	Party	OP	Protected Party Other	
P	Plaintiff	Party	PA	Plaintiff Employer Agent	Required for Injunction Againsit Workplace Harrassment, this is the named plaintiff
M	Minor	Party	PC	Protected Child	
P	Plaintiff	Party	PE	Plaintiff Employer	Required for Injunction Againsit Workplace Harrassment, this is the name of the business
P	Plaintiff	Party	PP	Plaintiff Protected	
P	Plaintiff	Party	TO	Third Party Plaintiff	
M	Minor	Party	D	Defendant	When Defendant is 16 and younger
P	Plaintiff	Party	R	Requested	PO Party Role Until ordered, once ordered update from R to the PO Party Role that has been ordered
M	Minor	Party	R	Requested	PO Party Role Until ordered, once ordered update from R to the PO Party Role that has been ordered
D	Defendant	Party	R	Requested	PO Party Role Until ordered, once ordered update from R to the PO Party Role that has been ordered

Proposed ACJA § 1-508 Required Data Elements

Proposed Code for Required Data Elements

ACJA § 1-508

Steering Committee on Data-
Based Court Performance and
Data Standards - March 2, 2022



Strategic Agenda – Goal 3

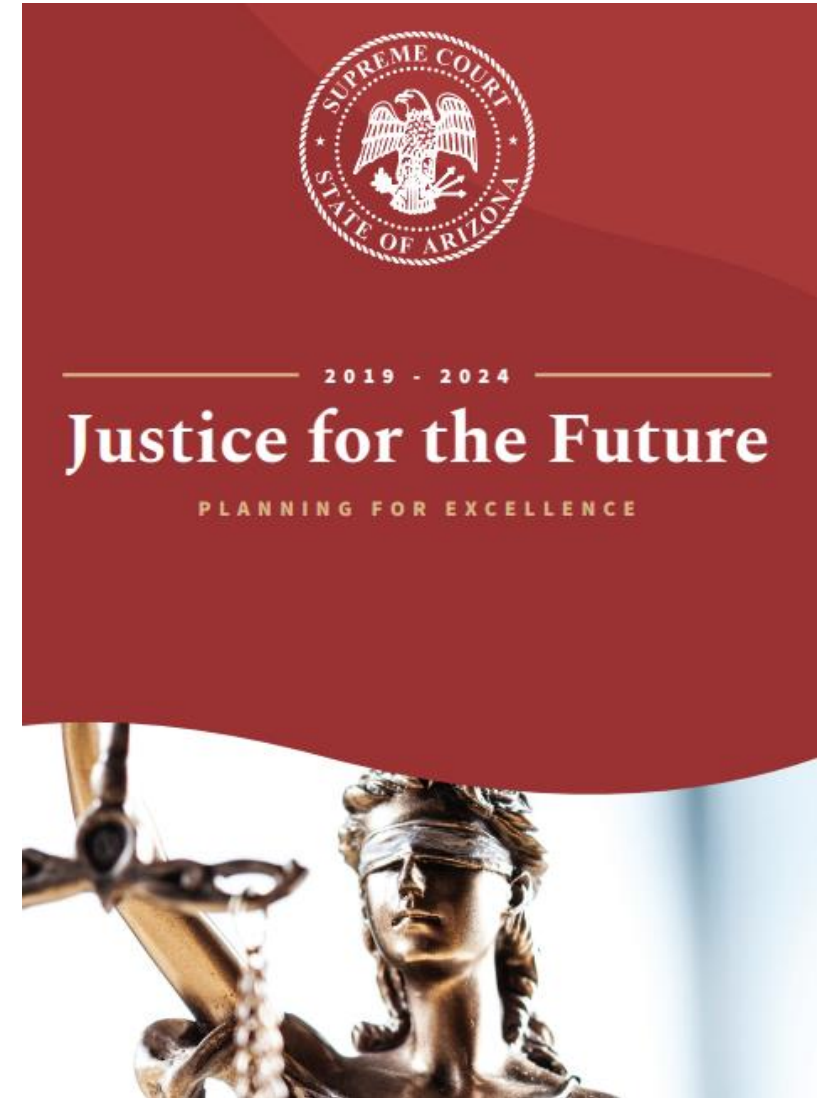
Data-Based Decision Making

To effectively manage court processes and programs, we need to ensure judges and court managers have the tools to efficiently and effectively perform their duties.

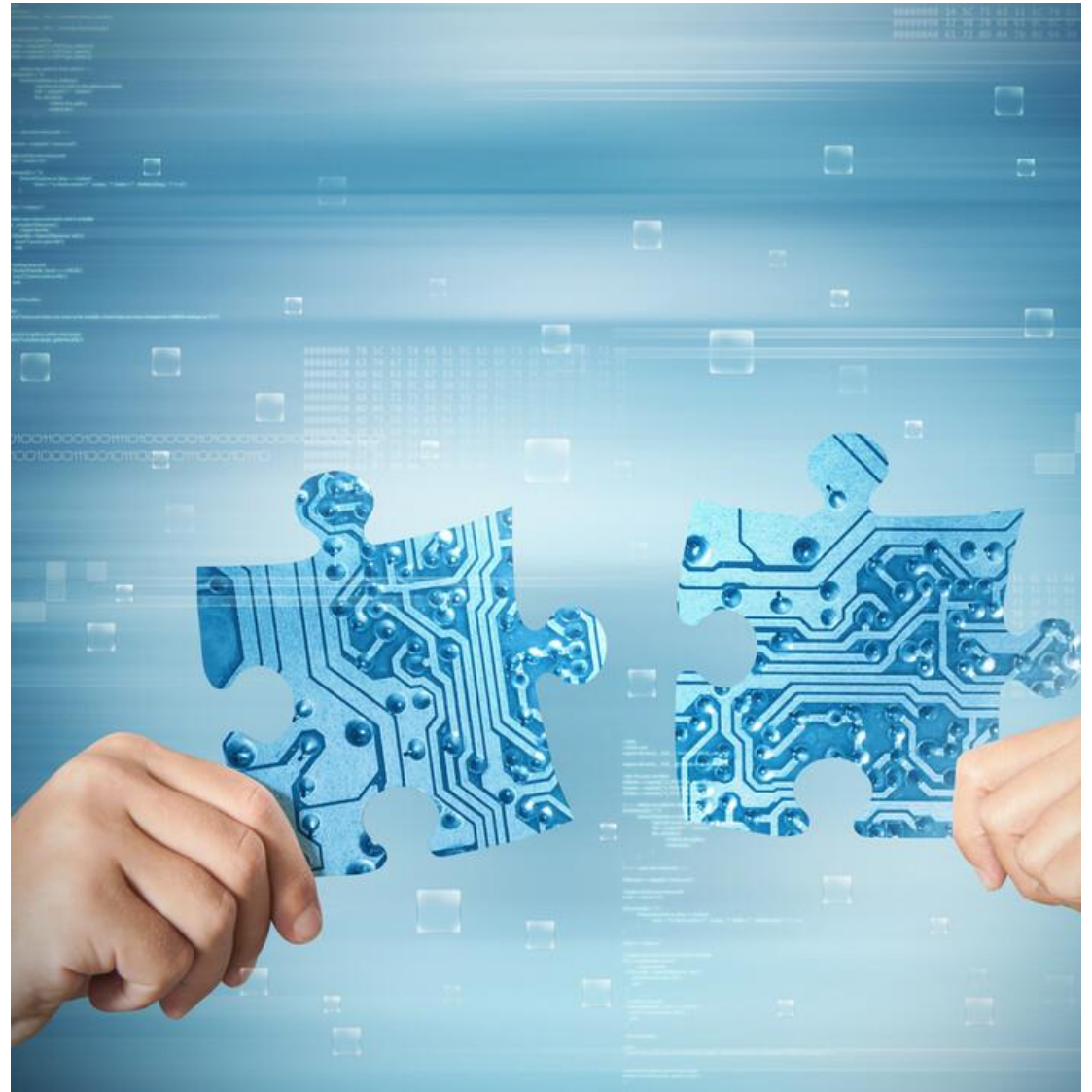
The data we collect is vital to helping direct the best course of action in individual cases as well as overall court processes and policies.

We need to identify key data both judges and court managers find most useful in performing their caseload and oversight functions.

We need to ensure this data is accurate and readily available to make informed operations and policy decisions.



The Judicial Branch
strives to engage in data-
based decision making
and improve integration
projects with our justice
partners



National Open Court Data Standards

NODS

LEADERSHIP GUIDE



- Courts around the country share concern over data consistency, data quality, and the potential for misinterpretation of court data once released. NODS was undertaken to address these concerns
- A comprehensive set of Data Elements published by NCSC and promoted as best practices
- 368 Data Elements under 17 Categories covering 7 Case Types

Steering Committee on Data-Based Court Performance and Data Standards

- In the Fall of 2020, Committee members and case type experts from around the state reviewed the NODS data elements
- 247 data elements were identified as important data elements for Arizona courts
- Arizona Judicial Council approved these elements and a phased implementation strategy at the October 2021 meeting

Vision



PLAN



ALIGN



IMPLEMENT

Proposed Code

- Required data elements will be collected pursuant to a phased implementation schedule
- Policies and procedures will be established on use and entry, including training and data quality review
- Arizona Required Data Elements Checklist to be completed annually
- Extension of time for implementation may be submitted

Attachment A – Arizona Required Data Elements and Event Codes

Required Data Elements

Category 1: Case

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Court Case Identifier
x	x	x	x	x	x	x	Court
x	x	x	x	x	x	x	Primary Case Category
x							Civil Case Category
x							Civil Case Type

Attachment A

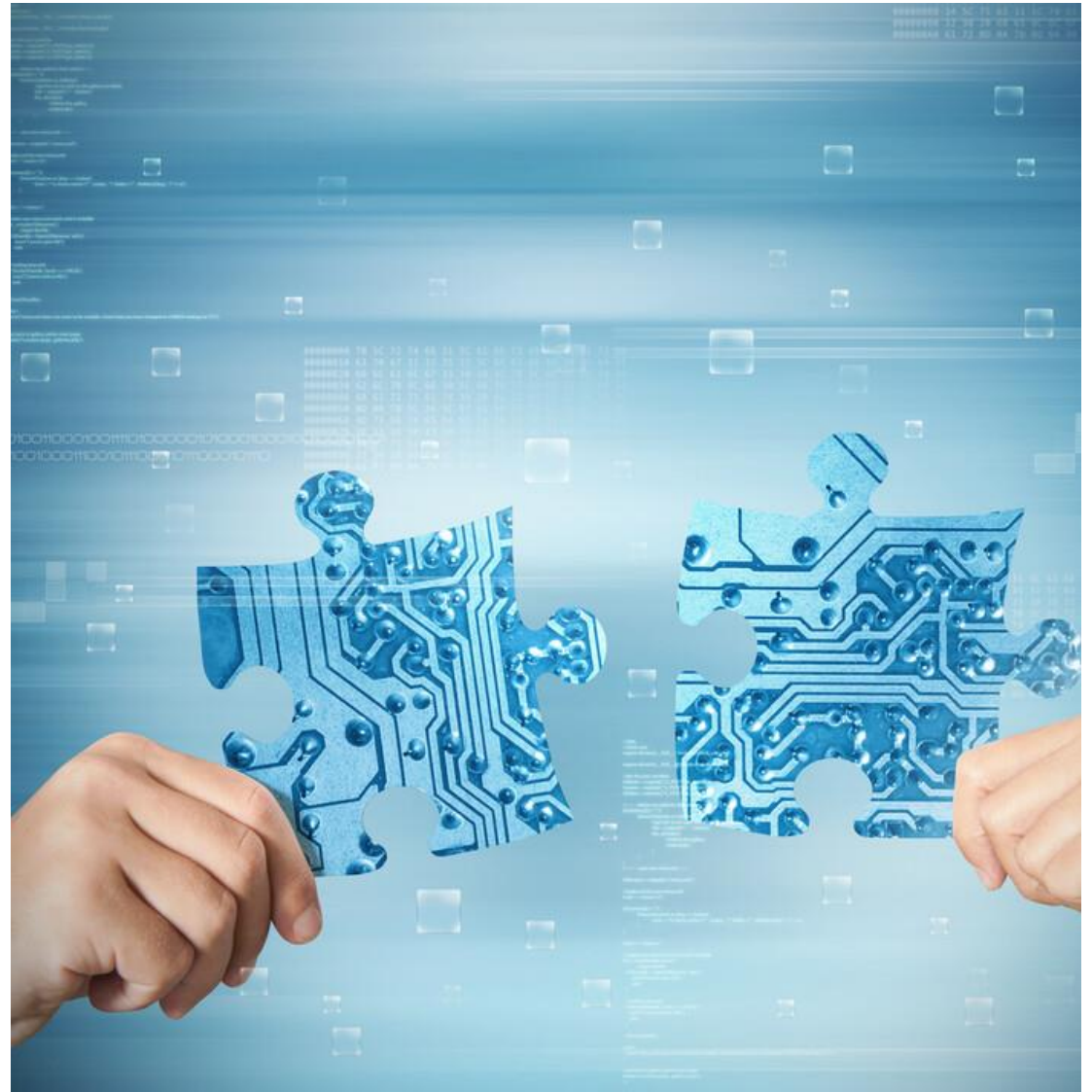
Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x			x	x	x		Specialty Court Assignment

Specialty Court Assignment could come over as a Flag or a Docket/Event Code

Data Translation Tool would translate between the Court CMS and the CCR

Example

Request approval of the proposed Arizona Code of Judicial Administration §1-508 Required Data Elements



For more Information:

Laura Ritenour

Staff to Steering Committee on Data-Based Court
Performance and Data Standards

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602-452-3675

ARIZONA CODE OF JUDICIAL ADMINISTRATION
Part 1: Judicial Branch Administration
Chapter 5: Court Automation
Section: 1-508 Required Data Elements

A. Definitions. In this section, the following definitions apply:

“Director” means the Director of the Administrative Office of the Courts (AOC).

“Case management system (CMS)” means the information system that captures, maintains, and provides access to data related to cases, enabling systematic control of records through their lifecycle.

“Clerk of superior court” means a person elected to the office provided by Article 6, Section 23 of the Arizona Constitution.

“Court” means the appellate, superior, juvenile, justice, and municipal courts and probation departments in each county.

“Court leadership” means the presiding judge of a court, superior court administrator, justice court administrator, municipal court administrator, chief probation officer, juvenile court director, clerk of court and chief judge of the court of appeals.

“Data elements” means the set of defined data elements and codes adopted by the Arizona Judicial Council.

“Implement” means adding and using the required data element in a case management system.

B. Applicability. The following section shall govern courts’ implementation and reporting of the required data elements as adopted by the Arizona Judicial Council.

C. Purpose. Required data elements for courts are promulgated to ensure the quality, completeness, and consistency of Arizona court data across the judicial branch for case management, allocation of resources, and data integration projects between the courts and other justice system stakeholders.

D. Administration. The Director shall provide the phased implementation of the required data elements.

E. General Provisions for Court Leadership.

1. All courts shall collect in their CMS and other information systems the required data elements listed in Appendix A, pursuant to a phased implementation schedule promulgated by the Director. Court leadership is responsible for collecting all required data elements.

2. Court leadership shall establish policies and procedures on the proper use and entry of the required data elements, including staff training and regular data quality review.
3. Court leadership shall update annually the Arizona Required Data Elements Checklist. Court leadership in the superior court shall coordinate the submission of a consolidated checklist for the superior court and the clerk of superior court. The presiding judge of each limited jurisdiction court, the clerk of the superior court in each county, and each department director shall sign the completed checklist and forward their approval to the presiding judge of the superior court of the county by January 31 of each calendar year. The presiding judge of the superior court in each county, or their designee, shall review and sign their approval of the completed checklist by March 1 of each calendar year. This requirement does not include juvenile and probation departments until specifically required by administrative directive.

F. Requests for Extension of Time to Implement Data Elements. Court leadership may request an extension of time for implementation of a required data element based on a compelling business reason, along with a plan for timely implementation, as follows:

1. With the approval of the presiding judge of the county, written requests for extension of time to implement a required data element may be submitted to the Administrative Office of the Courts in a manner determined by the Director.
2. The Director shall review and render a written decision on requests for extensions of time to implement a required data element.

Attachment A – Arizona Required Data Elements and Event Codes

Required Data Elements

Category 1: Case

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Court Case Identifier
x	x	x	x	x	x	x	Court
x	x	x	x	x	x	x	Primary Case Category
x							Civil Case Category
x							Civil Case Type
		x					Probate case type
			x				Dependency case type
					x		Criminal case type
	x						Family case type
						x	Traffic case type
	x						Associated legal issue
x	x	x	x	x	x	x	Current Case Status
x			x	x	x		Specialty Court Assignment
x							Procedural Track
x	x	x	x	x	x	x	Case Initial Filing Date
x	x	x	x	x	x	x	Case Disposition Category
x	x	x			x	x	Case disposition detail
x	x	x	x	x	x	x	Case Manner of Disposition
x	x	x	x	x			Disposition Date
x	x	x	x	x	x	x	Case closed date
x	x	x	x	x	x	x	Judicial Officer Identifier
x	x	x	x	x	x	x	Appeal filed
x	x	x	x	x	x	x	Interpreter Flag
		x					Case Closure Reason
	x		x	x			ICWA case flag
x	x	x					Fee waiver date
	x						Minors involved flag
	x		x				Interstate Flag
	x		x				International Flag
	x						Finding of Domestic Violence Flag
	x	x					Dependency Court Judgment Flag
				x	x	x	Initiating Instrument
				x			Detention Flag
					x	x	Law Enforcement Agency
					x	x	Law Enforcement Arrest Tracking Number
					x	x	Law Enforcement Incident Tracking Number
						x	CMV Indicator
						x	Traffic Accident Indicator

						x	Fatality Indicator
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Category 2: Participant

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Party Name
x	x	x	x	x	x	x	Party Opt-in to Text Notifications
x	x	x	x	x	x	x	Type of Electronic Service
x	x	x	x	x	x	x	Alias
x	x	x	x	x	x	x	Date of Birth
x	x	x	x	x	x	x	Race
x	x	x	x	x	x	x	Ethnicity
x	x	x	x	x	x	x	Gender
x	x	x	x	x	x	x	Special Needs/ADA Flag
x	x	x	x	x	x	x	Zip Code
			x	x			ICWA child flag
	x	x	x				Relationship to Action - probate, family, dependency
x							Relationship to Action - civil
		x					Date of Death
					x	x	Driver License/State ID Number
				x	x	x	Driver License/ID State
				x	x	x	FBI Number
					x	x	Biometrically Linked Number
				x	x	x	Driver License Country
						x	Country
						x	Endorsement Code
						x	License Class Code
						x	License Restriction Code
				x			Parenthood Status
			x	x			Legally Emancipated
			x	x			Dually Adjudicated Flag

Category 3: Attorney/Advocate

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Attorney/Advocate Name
x	x	x	x	x	x	x	Firm Name
x	x	x	x	x	x	x	Attorney/Advocate Address
x	x	x	x	x	x	x	Attorney/Advocate ID Number
x	x	x	x	x	x	x	Attorney/Advocate E-mail Address
x	x	x	x	x	x	x	Attorney/Advocate Phone Number
x	x	x			x		Pro Hac Vice
x		x					State of Admission
x	x	x	x	x	x	x	Attorney/Advocate Entry Date

x	x	x	x	x	x	x	Attorney/Advocate End Date
x	x	x	x	x	x	x	Limited Scope
x	x	x	x	x	x	x	Associated party/participant
			x	x	X		Attorney Waiver
x	x	x	x	x	x	x	Attorney Type
	x	x	x	x	x		Advocate type

Category 4: Status

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Case Status Date
x	x	x	x	x	x	x	Case Status
x	x	x	x	x	x	x	Reason Placed on Inactive

Category 5: Pleadings

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Pleading Date
x		x					Filing Party
x							Complaint
x	x	x	x				Answer
x							Cross-Claim
x							Counterclaim
x							3rd-Party Claim
x							Answer to Cross Claim
x							Answer to Counter Claim
x							Answer to 3rd-Party Claim
x			x				Intervenor Claim
x							Answer to Intervenor claim
x	x	x	x	x	x	x	Amended
x							Amount in Controversy
		x					Initial Probate Pleading Type
		x					Subsequent Probate Pleading Type
x	x	x					Fee waiver date

Category 6: Motions and Filings

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Date Filed
x	x	x	x	x	x	x	Filing party
x	x	x	x	x	x	x	Motion/Filing type
x	x	x	x	x	x	x	Pleading/Motion Outcome
x	x	x	x	x	x	x	Agreed/Stipulated

Category 7: Hearings and Events

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Scheduled Event Date
x	x	x	x	x	x	x	Judicial Officer
x	x	x	x	x	x	x	Parties Present
x	x	x	x	x	x	x	Attorneys/Advocates Present
x	x	x	x	x	x	x	Hearing/Event Outcome
x	x	x	x	x	x	x	Interpreter Present
x	x	x	x	x	x	x	Interpreter Language
x							Civil Hearing Type
					x	x	Criminal and Traffic Hearing Type
			x				Dependency Hearing Type
	x						Family Hearing Type
				x			Juvenile Hearing Type
		x					Probate Hearing Type
x	x	x	x	x	x	x	Remote witness
x	x	x	x	x	x	x	Remote party(s)
x	x	x	x	x	x	x	Conference Type
x			x	x	x	x	Days in trial
x			x	x	x	x	Trial de Novo

Category 8: Orders

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x	x	x	Order Date
x	x	x	x	x	x	x	Order Title
		x					Probate Order Type
x	x	x	x	x	x	x	Result
x					x		With Prejudice
x							Costs/Fees Awarded
	x	x	x		x		Evaluation ordered
	x	x	x		x		Evaluation type
	x	x	x				Evaluation party
		x					Guardian/Conservator Role Granted
	x	x		x	x	x	Warrant Issued
	x	x		x	x	x	Warrant Returned
	x	x		x	x	x	Warrant Reason

Category 9: Charges

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
				x	x	x	Offense Date
				x	x	x	Arrest Date

				x	x	x	Charge Identifier
				x	x	x	Charge Filing Date
				x	x	x	Charge Filed by
				x	x	x	Filing Charge Statute/Ordinance Number
				x	x	x	Filing Charge Description
				x	x	x	Filing Charge Degree
				x	x	x	Filing Charge Degree Detailed
				x	x	x	Disposition Charge Statute/Ordinance Number
				x	x	x	Disposition NCIC Code
				x	x	x	Disposition Charge Description
				x	x	x	Disposition Charge Degree
				x	x	x	Charge Disposition Date
				x	x	x	Charge Sentencing Date
				x	x	x	Charge Manner of Disposition
				x	x	x	Charge Disposition
				x	x	x	Charge Dismissal Actor
				x	x	x	Record transmitted to SDLA
				x	x	x	Date transmitted to crime information center
						x	Agency ID
						x	Legal Speed Rate
						x	Recorded Speed Rate
						x	Offense location
						x	Ticket Number
						x	Citation date
				x			Adjudicated Delinquent
				x			Probation/Technical Violation
				x			Violation reason
						x	Vehicle type
						x	Hazardous Material
					x	x	Plea Type
					x	x	Plea Date

Category 10: Pre-trial-Intake

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
				x	x	x	Risk Assessment Instrument
				x	x	x	Risk Assessment Score
					x	x	Pretrial Release Decision
					x	x	Bond Hearing Type
					x	x	Bond Type
					x	x	Bond Amount
				x	x	x	Condition(s) of release
					x	x	Pretrial Release Revocation Reason

					x	x	Deferral
					x	x	Summons Issued
					x		Grand Jury Indictment
				x			Referral Date
				x			Referral Source Type
				x			Referral Source Detail
				x			Intake Decision Date
				x			Intake Decision
				x			Living Arrangement
				x			Diversion Eligibility Flag
				x			Assessment Flag
				x			Waiver Decision
				x			Pre-adjudication Detention
				x			Pre-adjudication Detention Reason
				x			Detention Type
				x			Placement Type

Category 11: Diversion

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
				x	x	x	Diversion Entry
				x	x	x	Diversion Exit
				x	x	x	Diversion Exit Type

Category 12: Civil Judgment

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x					Judgment Date
x	x	x					Prevailing Party
x							Judgment against

Category 13: Sanctions

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
					x	x	Sentence Type(s)
					x	x	Sentence Length
					x	x	Unit of Sentence Length
					x	x	Sentence Conditions
					x	x	Concurrent/ Consecutive Sentence Flag
					x	x	Time Served Credit Length
x				x	x	x	Monetary Penalty Type
x				x	x	x	Monetary Penalty Amount

				x	x	x	Monetary Penalty Amount Balance to Date
				x	x	x	Restitution Amount
				x	x	x	Restitution Amount Balance to Date
				x	x	x	Alternative Fine Indicator
				x	x	x	Payment plan
				x	x	x	DL Suspension Length
				x	x	x	DL suspend start
				x	x	x	DL suspend end
					x	x	CDL disqualification Length
					x	x	CDL disqualifying start
					x	x	CDL disqualifying end
				x			Disposition Type(s)
				x			Disposition Conditions
				x	x	x	Community Service Hours

Category 14: Dependency-Permanency

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
			x				Plan Implementation Date
			x				Plan Implementation Type
			x				Child Case Closure Date
			x				Child Case Closure Reason

Category 15: Probate Review & Monitor

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
		x					Inventory Due Date
		x					Inventory Filed Date
		x					Waiver
		x					Accounting Due Date
		x					Accounting Type
		x					Accounting Filed Date
		x					Well-being Report Due Date
		x					Well-Being Report Filed Date
		x					Bond Ordered/Set
		x					Bond Type
		x					Bond Filed
		x					Event Reminder
		x					Qualification Date

Category 16: Post-Trial

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
					x	x	Probation Violation
					x	x	Failure type
				x	x	x	Violation Outcome

Category 17: ADR

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
x	x	x	x	x			Referral Date
x		x		x			ADR Date
x							Court Ordered
x							Type of ADR
x	x	x	x				Result of ADR
		x		x			Hearing/Event Outcome

Category 18: Juror Management

Civil	Family	Probate	Dependency	Juvenile	Criminal	Traffic	Data Element
X					X		Race
X					X		Ethnicity
X					X		Gender

Required Event Codes

Event Codes	Court Type
Case Specific Questionnaire	General and Limited Jurisdiction
Case Specific Responses	General and Limited Jurisdiction
Response to Petition to Expunge Records	General and Limited Jurisdiction
Reply to Response to Petition to Expunge Records	General and Limited Jurisdiction
Request Court Reporter	General and Limited Jurisdiction
Notice of Intent to Retain Jurisdiction	General and Limited Jurisdiction
Application for Restoration of Right to Possess Animals	General and Limited Jurisdiction
Application to Possess Animals - Good Cause Exception	General and Limited Jurisdiction
Application: Certificate of Second Chance	General Jurisdiction
Certificate: Of Second Chance	General Jurisdiction
Notice: of Application for Interstate Transfer	General Jurisdiction
Reply: To application for Interstate Transfer	General Jurisdiction
Minute Entry: Expungement Hearing	General Jurisdiction
Appearance Reason: Expungement	General Jurisdiction