

Arizona Supreme Court Data Standardization Advisory Committee

AGENDA

September 26, 2023, 10:00 am – 12 noon, Zoom Webinar

9:50 am	Zoom Webinar Open for Members, Attendees and Presenters		Laura Ritenour
Meeting Opening			
10:00 am	<ul style="list-style-type: none"> - Welcome and Roll Call - Welcome to Ginger Rodas, Maricopa County Justice Courts, replacing Chris Reams - Review and Approval of August 28, 2023 Meeting Minutes 		Michael Malone (Chair)
Items from Previous Meeting/s			
10:10 am	Review/Approval	Statewide Standardization of: - Contact Status (Address/Phone) Codes - Charge Manner of Disposition	Laura Ritenour, Mary Bellefeuille, and Michele Gillich
10:30 am	Review/Recommend	Required Data Elements – Proposed Elements for January 2025 Checklists	Laura Ritenour and Mary Bellefeuille
New Items			
11:00 am	Review/Discuss	Statewide Standardization of: - Order: Denying Request for Fee Waiver/Deferral (For Voting at October 31, 2023 Meeting)	Summer Dalton, Laura Ritenour and Mary Bellefeuille
11:15 am	Review/Discuss	Possible need for new role code of Medical Professional	Summer Dalton
11:20 am	Update	SB1197 Implementation	Laura Ritenour and Cathy Clarich
Ongoing Business			
11:30 am	Update	Summary of September Data Standards Steering Committee Meeting	Laura Ritenour
11:35 am	Update	Updates, Comments and Questions from Members	All Members
11:40 am		Call to the Public	Michael Malone

	Reminder	Next Meeting: Tuesday, October 31, 2023, 10 a.m. – 12 noon, via Zoom Webinar – Michael Malone to chair	
11:45 am	Adjournment (motion needed)		Michael Malone

DATA STANDARDS ADVISORY COMMITTEE

August 29, 2023

10:00 a.m. – 12:00 p.m., Zoom Meeting

DRAFT MINUTES

Present: Laurie Allen, Odette Apodaca, Gil Bensinger, Daniel Bowman, Summer Dalton, Niltza Flores, Ralph Garcia, Todd Herrera-Ridenhour, Susann Holland, Randy Kennedy, Adele May, Laura Navarro-Cobos (proxy for Jeanette Wiesenhofer), Mike Nimitz, Ester Reeves, Ginger Rodas (proxy for Chris Reams), Marcos Romero, Danica Sanchez, Katrina Solis, Adam Walterson

Absent: Michael Albers, Jennifer Harrold

Administrative Office of the Courts (AOC) and Guests: Cathy Clarich (AOC), Melanie Cluff (AOC), Michele Gillich (AOC), Faith Hager (Mesa Municipal Court), Joe Hamilton (Phoenix Municipal Court), Michael Malone (AOC), Anirban Mitra (AOC), Brittany Pelly (AOC), Laura Ritenour (AOC)

I. CALL TO ORDER

A. Welcome and Opening Remarks

The August 29, 2023, meeting of the Data Standards Advisory Committee was called to order by the Chair, Michael Malone, at 10:02 a.m. The Chair thanked attendees for their attendance.

B. July 25, 2023, Meeting Minutes

Laura Ritenour, staff for the committee, displayed the July 25, 2023, draft meeting minutes for review and the members had no comments or concerns. A motion to approve the July 25, 2023, meeting minutes was made by Odette Apodaca and seconded by Niltza Flores. The committee voted and the motion passed unanimously.

II. ITEMS FROM PREVIOUS MEETINGS

A. Code and Statewide Table Standardization Requests

Laura Ritenour presented information on code and table standardization requests. Each individual request discussed below is in the [August 29, 2023 Meeting Materials packet](#) published online.

SB 1310 Automation Implementation: Laura Ritenour reported the AOC Automation Services Unit is requesting new event codes, an appearance reason, and a case sub type to comply with SB 1310. Laura reviewed the updates and

additions that have been made since the July 25, 2023, meeting. General jurisdiction courts are expected to have the required codes and reporting requirements in place by January 1, 2024. A motion to approve the statewide standardization of the new event codes, appearance reason, and case sub type was made by Summer Dalton and seconded by Laurie Allen. The committee voted and the motion passed unanimously.

Phone Type Codes: Laura Ritenour reported that the AOC Information Technology Integration Team is requesting that Phone Type codes be standardized for all courts statewide. Phone Type codes are necessary for interfaces such as AZPOINT and FARE and their use on a statewide level will ensure the data is more accurate and consistent. A motion to approve the statewide standardization of the Phone Type codes was made by Mike Niltz and seconded by Niltza Flores. The committee voted and the motion passed unanimously.

Data Status (Address/Phone) Codes: Laura Ritenour reported that the AOC Information Technology Integration Team is requesting that Address (Data) Status codes be standardized for all courts statewide. Further, AOC is requesting that the Address Status table be renamed to Data Status as the data in this table can apply to more than just addresses, e.g., email address, phone. The committee discussed splitting the table into separate status tables that would apply to each data element, e.g., Phone Status and Address Status or having one table which would filter depending on the data element selected, i.e., Undeliverable would be available for an Address, but not a Phone. The committee agreed that maintaining one table was preferable to multiple tables. The committee also agreed to change the name of the table from Data Status to Contact Status. A motion to approve renaming the table name from Address Status to Contact Status was made by Ginger Rodas and seconded by Susann Holland. The committee voted and the motion passed unanimously.

The committee also proposed splitting Undeliverable/Bad into two separate codes as they are different. Brittany Pelly from the FARE team joined the call and explained that for collections purposes they mean the same thing, i.e., the vendor would start skip tracing for an updated address whether the address was Bad or Undeliverable. Brittany indicated that she would discuss having both Bad and Undeliverable as options with the FARE vendor, Conduit, at their next meeting and report back to Laura with the results of that discussion. This item will be discussed again at the September 26, 2023, meeting.

Plea Codes: Laura Ritenour reported that the AOC Court Services Division is requesting that Plea Codes be standardized for all courts statewide. Plea Type is a required data element in the Appendix B list and standardization will ensure the data reported is more accurate and consistent. A motion to approve the statewide standardization of the Plea Codes was made by Summer Dalton and seconded by Randy Kennedy. The committee voted and the motion passed unanimously.

Duration Length Codes: Laura Ritenour reported that the AOC Court Services Division is requesting that Duration Length Codes be standardized for all courts statewide. Unit of Sentence Length is a required data element in the Appendix B list and standardization will ensure the data reported is more accurate and consistent. A motion to approve the statewide standardization of the Duration Length Codes was made by Katrina Solis and seconded by Niltza Flores. The committee voted and the motion passed unanimously.

Party Role Category Definitions: Laura Ritenour reported that the AOC Information Technology Integration Team is requesting that Party Role Category definitions be standardized to ensure terms are being used consistently across teams when working on integration projects. A motion to approve the statewide standardization of the Party Role Category Definitions was made by Laurie Allen and seconded by Niltza Flores. The committee voted and the motion passed unanimously.

B. Required Data Elements Initiative (Appendix B & C)

Laura Ritenour presented the [file](#) containing the data elements included in Appendixes B & C, which will be included in the 2024 checklist, for review and discussion. Following discussion regarding warrants issued on civil cases for debtors' exams, the committee agreed to update the Civil column with Justice and GJ for the Warrant Issued, Warrant Reason, and Warrant Disposed data elements. Laura indicated that she would post the updated Appendix B & C checklist to the Data Elements website and will email committee members once it is published. A motion to approve the data elements included in Appendix B & C was made by Gil Bensinger and seconded by Ester Reeves. The committee voted and the motion passed unanimously.

C. Required Data Elements Initiative – Proposed Elements for 2025 Checklist

Laura Ritenour presented the [file](#) containing the data elements that were initially approved by the Steering Committee several years ago. In 2020, each element was reviewed by various court staff and a level of effort to incorporate each element was assigned to each element. Based on that feedback, Appendix B & C was created. To identify the next set of data elements to include in the 2025 checklist, the AOC is requesting the committee members review the remaining data elements and enter the level of effort for their courts to implement. Cathy Clarich stated that once the data elements are determined, the next step is to standardize the codes for each element and for AOC leadership to establish a timeline for implementation of the approved codes. Randy Kennedy indicated that drivers license information, e.g., endorsement code, license class code, and license restriction code, are difficult elements to standardize because they are not standardized nationwide. Laura requested that committee members review the elements and provide their courts' level of effort by September 15, 2023.

III. NEW ITEMS

A. Code and Standardization Requests

Laura Ritenour presented information on upcoming code and table standardization requests. Each individual request discussed below is in the [August 29, 2023 Meeting Materials packet](#) published online.

Charge Manner of Disposition: Laura Ritenour reported the AOC Court Services is requesting that Charge Manner of Disposition Codes be standardized for all courts statewide. Charge Manner of Disposition is a required data element in the Appendix B list for Criminal and Traffic cases and standardization will ensure the data reported is more accurate and consistent. Committee members indicated that the Charge Manner of Disposition could apply to civil non-traffic cases with charges as well. Laura indicated that the National Center for State Courts only looks at Juvenile, Criminal and Traffic for this element. The committee agreed that the Charge Manner of Disposition data element should be updated to apply to Civil Non-Traffic. This item will be brought up to vote at the September 26, 2023, meeting.

IV. ONGOING BUSINESS

A. Updates, Comments and Questions from Members

New Protective Order Event Code: Laura Ritenour presented information regarding a new event, Protective Order Service of Process Information Sheet (Code: POSOPI), that is being discussed internally at the AOC. Michele Gillich indicated that the Service of Process Information form is not a court document. This is a document completed by the petitioner when a paper petition is filed with the court, instead of being filed electronically through AZPOINT, and includes information to help locate the defendant. In instances where the petitioner did not file the petition through AZPOINT, the AOC is requesting that the court collect this form, scan, and attach it to the new event so that AZPOINT can make the form available to law enforcement. This event is tentatively scheduled to be added by September 18, 2023. More information will be sent to the courts within the next couple of weeks.

SB 1197: Laura Ritenour indicated that SB 1197 has a general effective date of October 30, 2023, and it pertains to juvenile offenders and monetary sanctions. Effective October 30, courts will no longer be able to order various fees to juveniles or their parents, e.g., public defender, foster care services, diversion fees, etc., places limits on base fines and victim restitution, prohibits enforcements measures on monies other than base fines and restitution, and allows juveniles, or their parents, to petition the court to vacate eligible outstanding balances. This bill will mostly affect GJ courts; however, some LJ courts will be affected as well. A statewide memo will be sent to all courts with more information regarding this bill, and how it impacts the courts, soon.

B. Call to the Public

Michael Malone made a call to the public for comments. There was no answer.

C. Adjournment

A motion was made to adjourn the meeting by Odette Apodaca. The meeting was adjourned at 11:48 a.m.

D. Next Committee Meeting Date

September 26, 2023, 10:00 a.m. – 12:00 p.m., Zoom Webinar

DRAFT

Code Request

Code Request and Requestor

Standardize Contact Status Descriptions and Codes

Requested by: AOC Information Technology Integration Team

Background, Summary, and Intended Use

Knowing the phone status is important for current AZPOINT and FARE programming and for future eFiling programming. Standardizing the phone status would allow these applications to send accurate data back and forth between the courts and the AOC's applications.

FME (Feature Manipulation Engine) requires standard code sets and as a result the AOC Information Technology Integration Team is requesting standardized codes and descriptions for Address (Data) Status that will be displayed in CCR.

Tentative Implementation Timeline

The functionality that will use these codes requires further analysis for development. As a result, an implementation timeline will be provided at a meeting later this year.

Public Access and eAccess Display – not applicable

Motions

Motion to approve the Contact Status descriptions and codes below.

Proposed Standard Code	Proposed Standard Description
ACT	Active
FUT	Future
PRI	Prior
PRM	Primary
PRO	Protected
BAD	Bad/Undeliverable

Code Request

Code Request and Requestor

Standardize Charge Manner of Disposition Codes, Requested by: AOC Court Services

Background, Summary, and Intended Use

Administrative Directive 2022-12 directs the implementation of Phase One of the Required Data Elements initiative. Charge Manner of Disposition is an element in the Appendix B list for Criminal and Traffic cases. Standardizing the codes related to this data element would allow for more consistent reporting regarding elements associated with duration for future data requests.

Tentative Implementation Timeline

When approved, the codes would be added to the AOC's FME Data Translation Server by October 2023 and courts would need to transmit use these codes or use their FME Data Translation Tool for transactions starting February 2024.

Public Access and eAccess Display – not applicable

Motion

Motion to approve the statewide standardization of the Charge Manner of Disposition codes and descriptions as listed below.

Proposed Standard Codes	Proposed Standard Descriptions
BT	Bench Trial
JT	Jury Trial
NT	Non-Trial

civ	fam	prob	crim	traf	Category	Data Element
x			x		1. Case	Specialty Court Assignment
x					1. Case	Procedural Track
x	x	x	x	x	1. Case	Case Manner of Disposition
x	x	x	x	x	1. Case	Filing type
x	x	x	x	x	2. Participant	Race
x	x	x	x	x	2. Participant	Ethnicity
x	x	x	x	x	2. Participant	Gender
x					2. Participant	Relationship to Action - Civil
			x	x	2. Participant	FBI Number

			x	x	2. Participant	Driver License Country
				x	2. Participant	Endorsement Code
				x	2. Participant	License Class Code
				x	2. Participant	License Restriction Code
x	x	x	x		3. Attorney_Advocate	Pro Hac Vice
x	x	x			5. Pleadings	Answer/Response
x					5. Pleadings	Cross-Claim
x					5. Pleadings	Counterclaim
x					5. Pleadings	3rd-Party Claim
x					5. Pleadings	Answer to Cross Claim
x					5. Pleadings	Answer to Counter Claim
x					5. Pleadings	Answer to 3rd-Party Claim
x					5. Pleadings	Intervenor Claim
x					5. Pleadings	Answer to Intervenor claim
x	x	x	x	x	5. Pleadings	Amended
x					5. Pleadings	Amount in Controversy
		x			5. Pleadings	Subsequent Probate Pleading Type
x	x	x	x	x	6. Motions & Filings	Motion/Filing Type (Future-grouping)
x	x	x	x	x	6. Motions & Filings	Pleading/Motion Outcome
x	x	x	x	x	6. Motions & Filings	Agreed/Stipulated
x	x	x	x	x	7. Hearings & Events	Interpreter Language

x			x	x	8. Orders	With Prejudice
	x	x	x		8. Orders	Competency Evaluation ordered
	x	x	x		8. Orders	Competency Evaluation party
	x	x	x		8. Orders	Competency Evaluation type
			x	x	9. Charges	Charge Dismissal Actor
			x	x	9. Charges	Record transmitted to MVD
			x	x	10. Pretrial-Intake	Bond Hearing Type
			x	x	10. Pretrial-Intake	Bond Type
			x	x	10. Pretrial-Intake	Bond Amount Ordered
			x	x	10. Pretrial-Intake	Bond Amount Posted (NEW)
			x	x	10. Pretrial-Intake	Summons Issued
			x	x	11. Diversion	Diversion Entry
			x	x	11. Diversion	Diversion Exit
			x	x	11. Diversion	Diversion Exit Type
			x	x	13. Sanctions	Sentence Conditions

			x	x	13. Sanctions	Concurrent/ Consecutive Sentence Flag
			x	x	13. Sanctions	Payment Plan Flag
			x	x	13. Sanctions	Community Restitution Hours
		x			15. Probate	Inventory Filed Date
		x			15. Probate	Accounting Filed Date
		x			15. Probate	Bond Ordered/Set Date
		x			15. Probate	Bond Type
		x			15. Probate	Bond Filed Date
		x			15. Probate	Event Reminder Date or Event Due Date?
			x		n/a	Rule 11 Flag (PROPOSED)
x	x	x	x	x	n/a	Self-Represented Litigant Flag (PROPOSED)
				x	9 - Charges	Arrest Date
				x	9 - Charges	Offense location
x	x	x	x	x	1 - Case	Court
x	x	x	x	x	1 - Case	Court Case Identifier

			x	x	9 - Charges	Disposition NCIC Code
x	x	x	x	x	1 - Case	Case Disposition Category

Definition	AGAVE (PCCJC)	AGAVE (Superior Court)
Name/title of courts with problem-solving court strategies designed to address the root causes of criminal activity by coordinating efforts of justice system partners	1	2
The case management path for managing civil cases based on their relative complexity and the need for judicial involvement (Discovery Tier 1,2,3)	3	2
Method by which the case was decided (jury trial, bench trial, non-trial)	1	2
Type of document used to initiate the case	1	3
A person's self-identification with one or more groups that humans are often divided into based on physical traits regarded as common among people of shared ancestry	1	1
Major groups of people sharing the same culture, language, etc. (Hispanic, non-Hispanic)	1	1
Either of the two main categories (male and female) into which humans and most other living things are divided on the basis of their reproductive functions	2	1
Participant's role in a civil case (values would be: Court Appointed, Garnishee, Guardian Ad Litem, Real Party in Interest, Interested Party, Medical Examiner, Payee, Witness)	3	2
The FBI number assigned to the individual. (waiting on confirmation from AOC Integration Team)	1	1

Country that issued the driver's license to the participant (if not the U.S.)	1	1
A code identifying the endorsement on a driver license or driver license permit which authorizes the operation of specified types of vehicles carrying specified loads (HazMat, School Bus, etc.)	3	3
A code identifying the class on a driver license or driver license permit which authorizes the operation of specified types of vehicles carrying specified loads (Standard, Commercial, etc.)	1	3
A code identifying the category of a driving restriction (MVD Restrictions like Corrective lens, etc.)	3	3
Indication this attorney admitted to practice in this jurisdiction only for this case	1	1
The pleading is an answer and/or denial to the initiating complaint	3	1
The pleading is a cross-claim	3	1
The pleading is a counterclaim	3	1
The pleading is a third-party claim	3	1
The pleading is an answer/denial to a cross-claim	3	1
The pleading is an answer/denial to a counterclaim	3	1
The pleading is an answer/denial to a third-party claim	3	1
The pleading is an intervenor claim	3	2
The pleading is an answer to an intervenor claim	3	2
The pleading is amended (Amended Complaint, Amended Answers, Amended Cross-claim, etc.)	3	2
Amount sought by claimant in pleading (dollar amount) at the time of filing	3	3
Type of subsequent pleading filed (contested issue, responsive pleading, etc.)	3	2
Type of motion/filing (continuance, discovery, etc.)	3	1
Decision associated with specific motion (granted, denied, dismissed, withdrawn)	3	3
Stipulated agreement	3	1
Language of interpreter present at the event	2	1

Indication if the matter was dismissed with prejudice – disposition/adjudication code	1	1
The date that one or more parties were ordered to participate in an evaluation (would need to standardize which codes would make up this element) (Mary to check and see if this is in Family or not)	3	2
The party that was ordered to participate in evaluation (Mary to check and see if this is in Family or not)	3	2
The evaluation ordered (medical, substance use; psychological; competency, Rule 11, etc.) (Mary to check and see if this is in Family or not)	3	2
The party that dismissed the charge (court, state, officer)	3	2
Date the abstract sent to MVD	3	3
Type of bond hearing (bond forfeiture hearing, bond hearing reviews, etc.)	3	2
The kind of bond set by the court at the hearing (ROR, deposit, unsecured, secured, cash)	2	1
The dollar amount imposed at the hearing	2	1
The dollar amount posted for the bond ordered	1	3
Date the initial summons was issued, if the defendant was not arrested and taken into custody	2	1
Date of entry into a problem-solving court docket or other diversion program	3	2
Date of exit from a problem-solving court docket or other diversion program	3	2
The program outcome achieved (successful completion, neutral, unsuccessful)	3	2
Additional orders/conditions imposed at sentencing	2	3

Indication whether sentence is concurrent, consecutive, or neither, both	2	1
Indication there was a payment plan established for outstanding balance	3	1
Number of community restitution hours ordered to serve	2	1
Initial or updated inventory of a person's assets was filed	3	1
Date a regular report of a person's assets was filed	3	1
Date bond was ordered or set	3	1
The type of bond ordered by the court for the personal representative, guardian, or conservator (surety, cash, unsecured, none)	1	1
Date proof of bond filed with the court	1	1
Date the court issued a reminder to the guardian/conservator for reporting requirements	3	1
Flag to identify if an Order for Rule 11 evaluation exists in the case	2	1
Flag identifying if litigant was self-represented at first disposition on case	3	1
Date the defendant was arrested, if applicable - DSW recommends this be added to Appendix C so that more research can be done on obtaining this element by some courts	3	3
Location of the offense (address; latitude/longitude; crossroads) - looking into seeing if we can get zip code added to ATTC so at least the zip code of the offenses can be standardized	2	3
Jurisdiction where the case was filed. Jurisdiction (A, S, J, M) followed by the 4-digit Court Location (for example 0700 for Maricopa County Superior Court)	1	3
Court case number (including the 4-digit year).	3	1

The NCIC code associated to the charge at disposition	2	1
The way a case was resolved (Judgment, etc.)	1	2

Level of Effort by CMS - 1 = Already have in CMS, 2 = Not in system, some programming needed, 3 = Not in system, major programming required

Chandler	Gilbert/PV	GJ AJACS	iCIS (MCJC)	iCIS (Superior Court)	LJ AJACS	Mesa	Phoenix	Scottsdale
2- Indicator for proceeding for "Mental Health Court" and "Veteran's Court"	1	2	1	1	2	1	1 - Minimal effort - Need more info to define rules for determining value - adjudicated in a speciality court - ever seen/assigned to a speciality court - currently in a speciality court ???	1
3	3	2	2	1	2	NA	N/A	N/A
1	1	2	1	1	2	2	1 - Minimal Effort - Need more informaiton - how is value determine if multiple manners for individual charges within the case?	1 - Minimal Effort - Need more informaiton - how is value determine if multiple manners for individual charges within the case?
2 - Some filing types go back to case letter prefixes "Z", "B", "C"	1	1	1	1	1	1	1 - Minimal effort - How does this related to Initiating Instrument element from the C list?	1
1	1	1	1	2	1	1	1 - Available	1
2	1	1	1	1	1	3	1 - Available	2
1	1	1	1	1	1	1	1 - Available	1
3	2	1	1	1	1	NA	N/A	N/A
2 - Field exists, but may not be used frequently	2	1	2	1	1	3	2 - Medium effort - what is the source of the information?	2

2	3	1	1	3	1	1	1 - Minimal effort - what is the source of the informaiton	1
2	3	n/a	2	2	1	1	1 - Minimal effort - what is the source of the informaiton	1
1	1	n/a	2	2	1	1	1 - Minimal effort - what is the source of the informaiton	1
3	2	n/a	2	2	1	1	1 - Minimal effort - what is the source of the informaiton	2
3	3	1	1	1	1	3	3 - Medium to large effort - depends on source of information and rules necessary to capture/manage information	2
NA		1	1	2	1	NA	N/A	N/A
NA		1	1	2	1	NA	N/A	N/A
NA		1	1	2	1	NA	N/A	N/A
NA		1	2	2	1	NA	N/A	N/A
NA		1	2	2	1	NA	N/A	N/A
NA		1	1	2	1	NA	N/A	N/A
NA		1	2	2	1	NA	N/A	N/A
NA		1	2	2	1	NA	N/A	N/A
NA		1	2	2	1	NA	N/A	N/A
NA		2	1	2	2	2	1 - Minimal effort	2
NA		2	1	2	2	NA	N/A	N/A
NA		1	NA	2	n/a	NA	N/A	N/A
3	1	3	1	2	3	1	3 - Large effort - need to program	1
3	1	2	1	2	2	1	3 - Large effort - need to program	1
3	3	1	1	2	1	2	3 - Large effort - need to program	2
1	1	1	1	1	1	3	2 - Available for parties but requires medium effort to build for participatants in the case	1

3	3	1	1	1	1	1	1	1 - Available	1
3	1	1	1	1	1	1	1	3 - Large effort - need to program	1
3	2	1	1	1	1	1	1	3 - Large effort - need to program	1
3	2	2	1	1	1	2	2	3 - Large effort - need to program	1
1 - Depends on disposition code, defendant/court under same code	1	2	1	2	2	1 (change business practice)	1	1 - Minimal effort	1
1	1	1	1	3	1	1	1	1 - Minimal effort	1
1	1	1	1	1	1	1	1	1 - Available	1
1	1	1	1	1	1	1	1	1 - Available	1
1	1	1	1	1	1	1	1	1 - Available	1
1	1	1	1	3	1	1	1	2 - Some info available - need more information - currently in trust and/or previously posted & released/applied/forfeited, etc	1
1	1	1	1	1	1	1	1	1 - Available	1
1	1	2	1	1	2	1	1	3 - Large effort - need to program	1
1	1	2	1	1	2	1	1	3 - Large effort - need to program	1
2	1	2	1	1	2	1 Crim/Traf 3 SC	3	3 - Large effort - need to program	2
1	1	1	1	1	1	1	1	3 - Large effort - need to program	1

1	1	2	2	1	2	1	2 - Medium effort - some info currently available	1
1	1	1	1	3	1	1	1 - Available	1
1	1	2	1	1	2	1 (change business practice)	2 - Medium effort - some info currently available	1
NA		1	NA	1	n/a	NA	N/A	N/A
NA		1	NA	1	n/a	NA	N/A	N/A
NA		1	NA	1	n/a	NA	N/A	N/A
NA		1	NA	1	n/a	NA	N/A	N/A
NA		2	NA	1	n/a	NA	N/A	N/A
3	3	2	2	1	2	1	See Lines 33,34,35	
2	3	2	2	1	2	2	This is not an element that necessary for Muni LJ court cases - information is available for cases with a filed NOA and the start/end dates for representation. Need to considered the processing and management overhead to ensure reliability of an attribute that is not necessary for case processing.	1 - absence of an attorney indicates pro-per
1	3	1	1	1- In-county arrests only	1	2	Available for some cases - need to source of information	1 DoV??
1	1	1	1	1 - In-county arrests only	1	1	Available if provided when citing document is filed with the court	1
3 - But don't have transfers in from other courts	1	1	1	1	1	1	Since court numbers uniquely identify a court, why is the jurisdiction necessary?	1
2	1	1	1	1	1	1	Needs open discussion that includes review of different format current used by all courts and the necessity for a single statewide format	1

	3 ?	2	1	3	2	2 (not used)	Need more information on this element	1 - we use MVD codes as they are more delineated
1 - Uses disposition codes...	2	2	1	1	2	1	Need more informaiton - how is value determine if multiple manners for individual charges within the case?	Not sure I understand the difference between this, charge dispos, and case Manner of dispo above.

Tempe

2

N/A

2

1

1

3

Unclear how this would be collected, the data is not something filed with the court (ATTC)

1

N/A

2 -

where would this data be coming from?

1
1
1
2
2/3
Unclear how the information would be provided.
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
1 - does amended complaint include additional charges, name changes, address changes, etc.?
N/A
N/A
1
1
2
2

1

2

Additional info needed on
expectation for this item

2

Additional info needed on
expectation for this item

2

Additional info needed on
expectation for this item

1

1

1

1

1

1

1

3
Currently of standard diversion
data available (dds,title 9.etc.)

3

3

3

3
1
1
N/A
N/A
N/A
N/A
N/A
N/A
2
2
2
1
1
- would like more info on expectation for this
2
- more info needed on expectation for this

2

- more info needed on
expectation for this

1

- more info on expectation for
this, seems like something
captured by other RDE's

Code Request

Code Request and Requestor

Standardize Event Description and Code, Requested by: AOC Court Services, eFiling Team

Background and Issue

AOC Court Services eFiling Team is requesting a standardized event code and description to assist with fee waiver/deferral applications that are submitted through eFiling for GJ and LJ courts. The request is to create a new event, Order: Denying Request for Fee Waiver/Deferral, so that a system parameter can be created which will utilize this event. The system parameter would prevent a receivable from being created when an exempt submission is filed, which contains this event.

Public Access and eAccess Display

Should this data be displayed on Public Access? Yes

Should be this document be displayed in eAccess? No

Tentative Implementation Timeline

To be added to case management systems upon approval

Motion

Move to recommend the event code and standard descriptions listed below as statewide standards.

Protective Order Document/Event Codes

Proposed Standard Code	Proposed Standard Description
4000002	ORDER: DENYING REQUEST FOR FEE WAIVER/DEFERRAL

Highlights from September 6, 2023 Data Standards Steering Committee Meeting

[Steering Committee on Data-Based Court Performance and Data Standards \(azcourts.gov\)](https://www.azcourts.gov)

Reminder – Minutes are still in draft and will be reviewed by the committee at its December 5, 2023 meeting.

- Justice Beene officially welcomed two new members to the committee – Nancy Rodriguez and Tina Mattison. Nancy Rodriguez is the Chief Deputy for the Office of the Clerk of the Superior Court for Maricopa County and Tina Mattison is the Court Administrator for Pima County Consolidated Justice Court. Justice Beene announced that member Charisse Richards recently ended her term with the committee. The recruitment process for her replacement will begin later this fall.
- The draft minutes from the June 7, 2023, meeting of the Steering Committee on Data-Based Court Performance and Data Standards were approved.
- Michael Malone, chair of the Data Standardization Workgroup, was unable to attend the meeting but a written update on the Workgroup's progress was provided in the meeting materials.
- The committee reviewed the draft FY23 Arizona Time Standards Report and discussed issues regarding courts not meeting particular standards. Judge Gates, Maricopa County Superior Court, shared the results of recent research into standards and the court's processes.
- Laura Ritenour presented the results of a short survey on data that was completed by members. Members discussed what non-time standards reports might be helpful for court performance.
- Justice Beene requested that Marcus Reinkensmeyer present possible items for the next Chief Justice Strategic Agenda. Marcus reviewed the items from the current report with the members and Laura Ritenour will submit the current recommended list to Cindy Trimble.
- Justice Beene made a call to the public for comments. There was no answer.
- Next committee meeting date: December 6, 2023, 1:30 – 3:30 p.m., Hybrid - State Courts Building Room 331 & Zoom Webinar

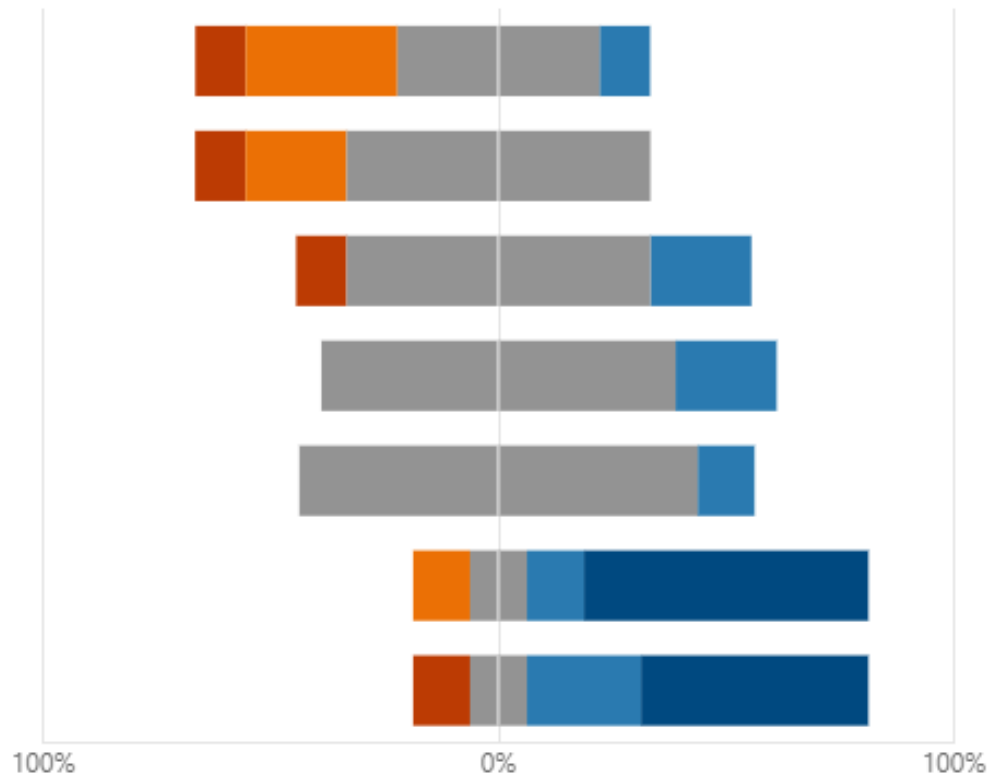
Member Survey: Data for Making Decisions

September 2023

Data/Reports Currently Used

■ Daily ■ Weekly ■ Monthly ■ Yearly ■ N/A

Time to Disposition
Age of Active Pending
Cases Filed
Cases Terminated
Case Clearance Rate
Number of Continuances per Case
Trial Date Certainty



Other Helpful Reports/Data

- File Archival/Destruction
- Unadjudicated parties/cases
- Open event/hearings
- Appeal reports
- Open Bonds
- Bankruptcy Report
- SSRS Reports
- Compliance report with all AOC time standards
- Case load distribution
- Jury trials held
- Bond settings
- Mental health hearings held
- Calendar utilization (not a report, but a visual review)
- DUI age of acting pending

Missing data the could be helpful

- Incident location from law enforcement to determine proper precincts.
- Difference in case counts by Judge and type per the local AO for each court.
- Problem with age of acting pending misdemeanors

Other Comments

- Number of continuances and trial date certainty would be helpful.
- Until there is an incentive to process cases in a more timely manner, we will likely not change the processing times.
- Make SSRS more friendly. Provide SSRS report training.