

# Arizona Supreme Court Steering Committee on Data-Based Court Performance and Data Standards

## December 2, 2020 Meeting Agenda

Teams Meeting  
9:00 a.m. to 12:30 p.m.

### Call to Order

9:00 – 9:05	<b>Welcome/Opening Remarks</b>	Hon. James Beene, Chair
	➤ Roll Call	

	➤ Motion to Approve Minutes <span style="float: right;"><i>**Action Item</i></span>	Hon. James Beene, Chair
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### Regular Business

9:05 – 11:05	➤ Time Standards Data Review <span style="float: right;"><i>**Action Item</i></span>	Ms. Marretta Mathes
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11:05 – 11:55	➤ NODS Summary	Ms. Marretta Mathes Mr. Pat McGrath Ms. Cathy Clarich
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11:55 – 12:10	➤ Meeting with Other Committees (COT & AJC)	Mr. Marcus Reinkensmeyer
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12:10 – 12:20	➤ Data Standardization & Committee Charge	Mr. Marcus Reinkensmeyer
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12:20 – 12:25	➤ Next Meeting	Hon. James Beene, Chair
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### Call to Public

		Hon. James Beene, Chair
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### Adjourn

12:30 p.m.	➤ Adjournment	Hon. James Beene, Chair
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*All times are approximate. The Chair reserves the right to set the order of the agenda. For any item on the agenda, the Committee may vote to go into executive session as permitted by Arizona Code of Judicial Administration §1-202. Please contact Marretta Mathes at (602) 452-3966 with any questions concerning this agenda. Persons with a disability may request a reasonable accommodation by contacting Marretta Mathes at (602) 452-3966. Requests should be made as early as possible to allow time to arrange for the accommodation.*



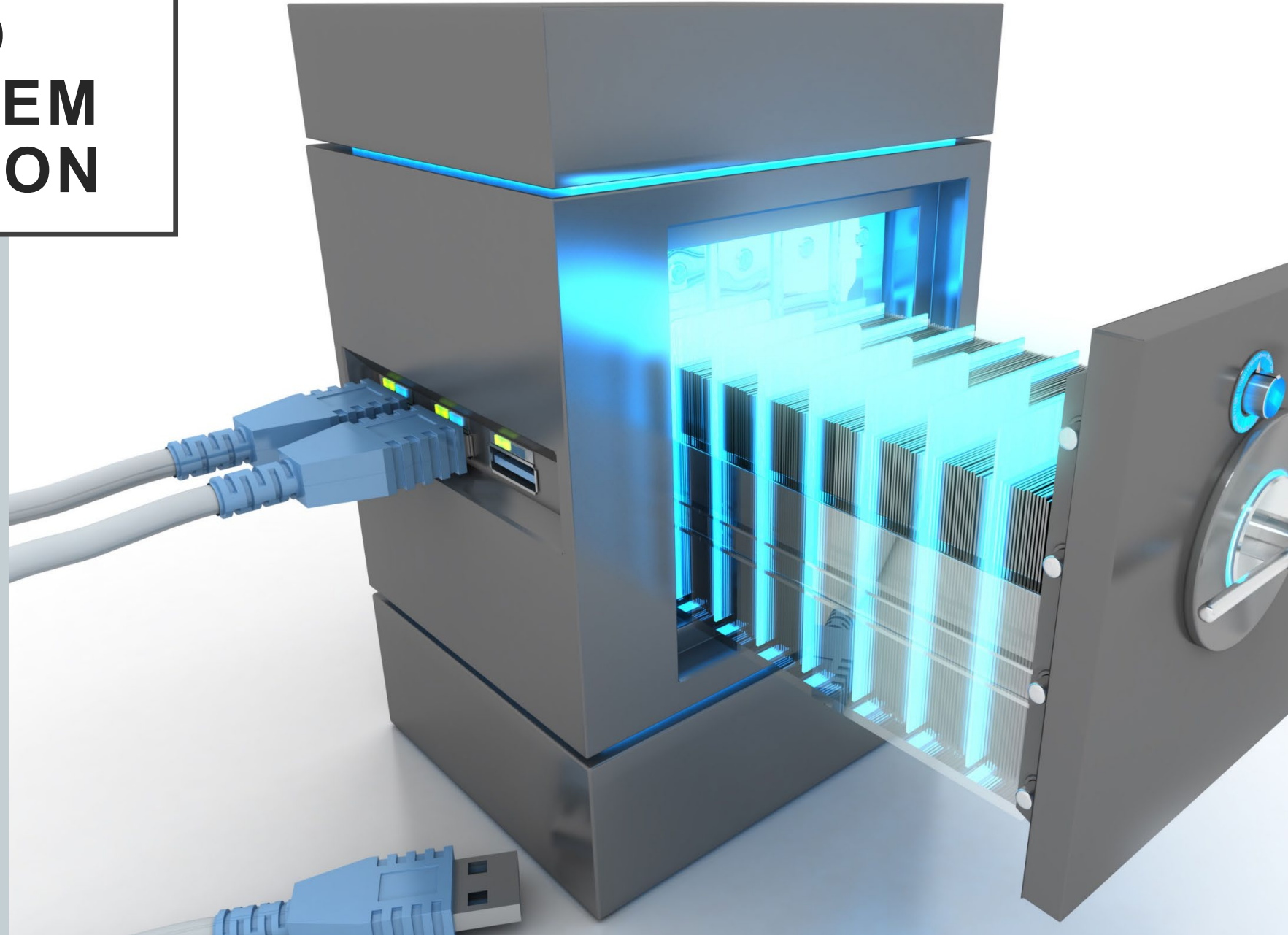
# DATA STANDARDIZATION FOR SYSTEMS INTEGRATION PROJECTS

Committee on Data Based Court Performance and Data Standards

December 2, 2020

# COURT AND JUSTICE SYSTEM DATA EXPANSION

- Digitized documents, images, videos
- Data Integration
  - Justice Agencies
  - Law Enforcement
  - Motor Vehicle Division
  - Collections
  - Voting
  - Child Safety and Child Support
  - NICS



# DIGITAL DATA: PUBLIC SAFETY RISKS

- MVD and DPS
- Corrections
- Criminal Repository
- NICS
- Enforcement / Collections
- Warrants
- Electronic Citations
- Digital Evidence System
- AZPOINT – OP's

## AZPOINT: DR. CLARK'S REPORT RECOMMENDATIONS

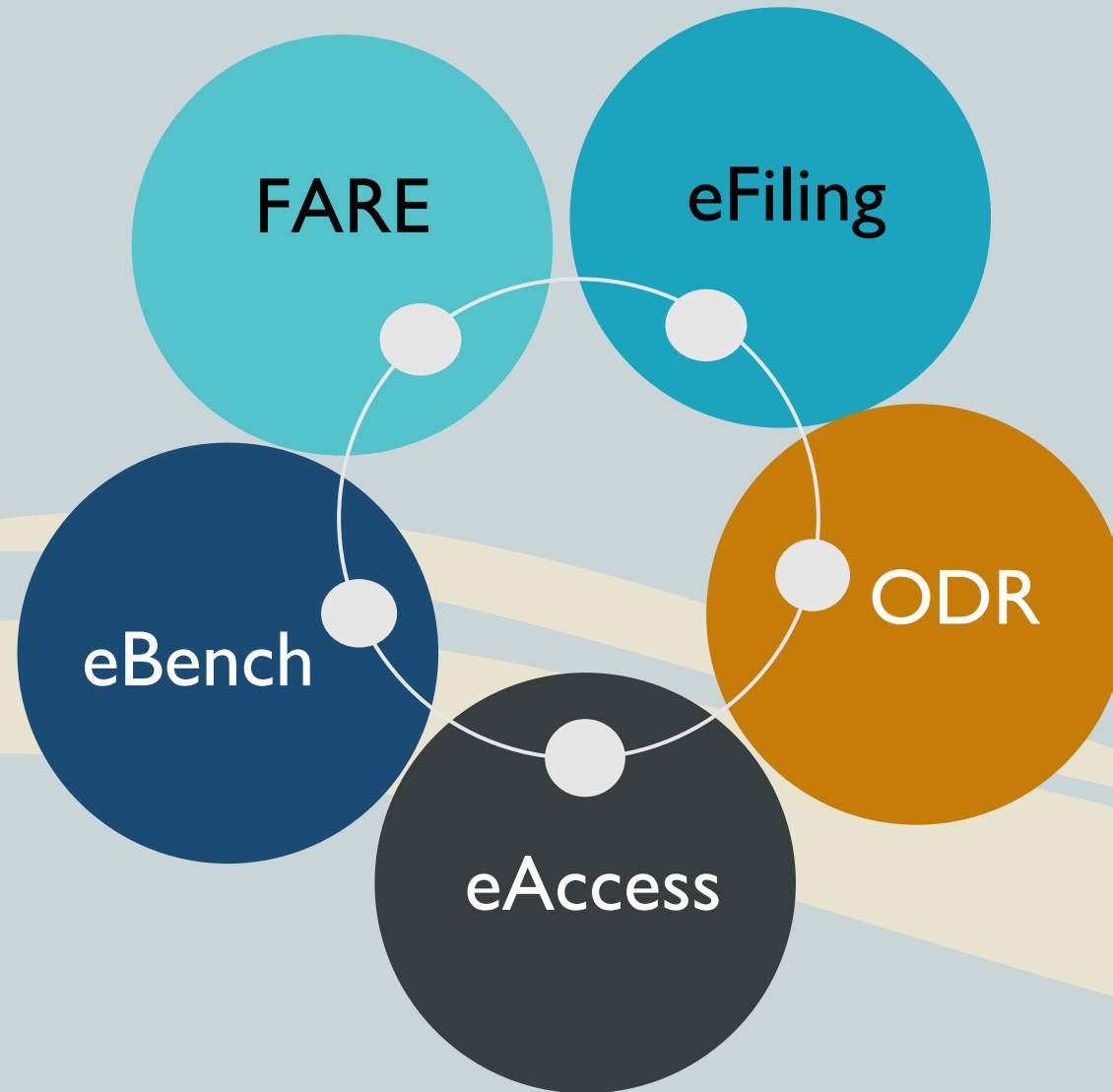
1. Create a comprehensive, high-level vision for the transition from manual to electronic business processes across the courts and the criminal justice system
2. Undertake a statewide data standards and CMS integration project
3. Only agree to a realistic project schedule and scope
4. Conduct a more collaborative system design process
5. Conduct end-to-end system testing for validation
6. Leverage the technology capabilities of the larger courts to build shared interfaces

## COT'S SUBCOMMITTEE RECOMMENDATIONS

- I. Create a process and governance to maintain a comprehensive set of branchwide code and data standards used for integration
  - More detailed and descriptive than NODS Cases & Events
  - Need high level starting point and governance framework from Justice Beene's Data Standards Steering Committee
  - COT publish the "gold-standard" for integration data
  - Future projects start there and add project-specific items using governance process
  - Identify technical translation software

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# DATA INTEGRATION REQUIRED FOR E-COURT SERVICES



# Data Sharing Strategy for Statewide Court Technology Projects



## Identify

Identify core data elements in existing and new statewide technology projects requiring data integration



## Define and publish

Define and publish the format and content of core data elements



## Establish and maintain

Establish and maintain data translation tables in non-state supported CMS, document management and other systems for normalized data mapping

# Future Planning Considerations

1. Establish a Data Standardization Workgroup under Committee on Data Based Court Performance and Data Standards
2. Evaluate the roles of the current Data Standards Committee and Code Standardization Workgroup
3. Coordination between the COT and Committee on Data Based Court Performance and Data Standards
4. Data governance: A Judicial Branch Perspective
  - Organizational structure
  - Policies
  - Project planning process



FOR FURTHER  
INFORMATION

Marcus W. Reinkensmeyer  
Court Services Division Director, AOC  
[mreinkensmeyer@courts.az.gov](mailto:mreinkensmeyer@courts.az.gov)

Marretta K. Mathes, JD  
Court Project Specialist, AOC  
[mmathes@courts.az.gov](mailto:mmathes@courts.az.gov)

# STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

**December 2, 2020**

9:00 a.m. to 10:55 a.m.

Virtual Meeting

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**Present:** Hon. James Beene, Ms. Shelly Bacon, Hon. Thomas Chotena, Ms. Jennifer Curtiss, Mr. Danny Davis, Hon. Jill Davis, Hon. Pamela Frasher-Gates, Ms. Shawn Friend, Hon. Ken Lee, Mr. Rich McHattie, Ms. Donna McQuality, Hon. Michael Peterson, Mr. Marcus Reinkensmeyer, Hon. Keith Russell, Hon. Don Taylor

**Absent/Excused:**

**Administrative Office of the Courts:** Ms. Catherine Clarich, Ms. Marretta Mathes, Mr. Patrick McGrath, Mr. Craig Washburn.

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## I. CALL TO ORDER

### A. Welcome and Opening Remarks

The December 2, 2020 meeting of the Steering Committee on Data-Based Court Performance and Data Standards was called to order by the Chair, Honorable James Beene, at 9:00 a.m. The Chair asked for member roll call and introductions of staff and guests.

### B. Approval of the October 28, 2020 Minutes

The draft minutes from the October 28, 2020 meeting of the Steering Committee on Data-Based Court Performance and Data Standards were presented for approval. The Chair called for any omissions or corrections to the minutes. There were none.

A motion was made by Judge Keith Russell and seconded by Mr. Marcus Reinkensmeyer to approve the minutes. The motion passed unanimously.

## II. REGULAR BUSINESS

### A. Overview of Time Standards Data Received

Ms. Marretta Mathes provided an overview of the annual time standards data received.

#### 1) DUI

Standard:

85% within 120 days  
93% within 180 days

FY20 data received:  
58% within 120 days  
79% within 180 days

## **2) Misdemeanor**

Standard:  
75% within 60 days  
90% within 90 days  
98% within 180 days

FY20 data received:  
53% within 60 days  
67% within 90 days  
86% within 180 days

## **3) Civil Traffic**

Standard:  
80% within 60 days  
98% within 90 days

FY20 data received:  
77% within 60 days  
89% within 90 days

## **4) Civil Local Ordinance**

Standard:  
75% within 60 days  
90% within 90 days  
98% within 180 days

FY20 data received:  
72% within 60 days  
80% within 90 days  
97% within 180 days

## **5) Justice Court Civil**

Standard:  
75% within 180 days  
90% within 270 days

98% within 365 days

FY20 data received:

73% within 180 days

89% within 270 days

95% within 365 days

## **6) Small Claims**

Standard:

75% within 100 days

90% within 150 days

98% within 180 days

FY20 data received:

73% within 100 days

88% within 150 days

93% within 180 days

## **7) Evictions**

Standard:

98% within 10 days

FY20 data received:

92% within 10 days

## **8) LJ Ex Parte Protection Orders**

Standard:

99% within 24 hours

FY20 data received:

98% within 24 hours

## **9) LJ Contested Protection Order Hearings**

Provisional Standard:

90% within 10 days

98% within 30 days

FY20 data received:

86% within 10 days

95% within 30 days

Ms. Mathes indicated that the FY20 data reflects a change to the reports that was made to calculate time according to the rules of civil procedure. Discussion was held regarding the measurement points for this standard. A suggestion was made to have a standard for when the initial hearing is scheduled and a standard for when the hearing is held, to account for continuances, etc. Staff will work with IT to pull data together on the former.

Approval of the provisional standard will be tabled until data from a modified report can be presented to the committee.

## **10) Felony**

Standard:

65% within 90 days  
85% within 180 days  
96%% within 365 days

FY20 data received:

40% within 90 days  
68% within 180 days  
89% within 365 days

Committee members suggested that a subcommittee be created to review felony case processing to identify problem areas, make recommendations for improvement, work with the jurisdictions that are most compliant and have best practices, and evaluate whether the time standard should be re-evaluated considering the recommendations. Judge Pam Gates, Judge Ken Lee, and Judge Michael Peterson volunteered to serve on the subcommittee.

The National Center for State Courts (NCSC) recently completed a study on the felony case type and may be of assistance to the subcommittee in their review of felony case processing.

## **11) Superior Court Civil**

Standard:

60% within 180 days  
90% within 365 days  
96% within 540 days

FY20 data received:

62% within 180 days  
86% within 365 days  
93% within 540 days

## **12) Dissolution/Allocation of Parental Rights**

Standard:

75% within 180 days

90% within 270 days

98% within 365 days

FY20 data received:

71% within 180 days

88% within 270 days

94% within 365 days

### **13) Guardianship/Conservatorship**

Standard:

80% within 90 days

98% within 365 days

FY20 data received:

68% within 90 days

96% within 365 days

### **14) Mental Health**

Standard:

98% within 15 days

FY20 data received:

97% within 15 days

### **15) Post-Conviction Relief**

Standard:

94% within 180 days

FY20 data received:

70% within 180 days

### **16) Family Law Temporary Orders**

Standard:

90% within 60 days

98% within 120 days

FY20 data received:

72% within 60 days

90% within 120 days

## **17) Family Law Post-Judgment Motions**

Standard:

50% within 180 days  
90% within 270 days  
98% within 365 days

FY20 data received:

78% within 180 days  
90% within 270 days  
95% within 365 days

## **18) Limited Jurisdiction Appeals**

Standard:

75% within 180 days  
99% within 365 days

FY20 data received:

88% within 180 days  
98% within 365 days

## **19) GJ Ex Parte Protection Orders**

Standard:

99% within 24 hours

FY20 data received:

95% within 24 hours

## **20) GJ Contested Protection Order Hearings**

Provisional Standard:

90% within 10 days  
98% within 30 days

FY20 data received:

84% within 10 days  
98% within 30 days

Ms. Mathes indicated that the FY20 data reflects a change to the reports that was made to calculate time according to the rules of civil procedure. This data excludes Pima County data, as their data was calculated incorrectly in calendar days instead of business days for the first tier of the standard.

Discussion was held regarding the measurement points for this standard. A suggestion was made to have a standard for when the initial hearing is scheduled and a standard for when the hearing is held, to account for continuances, etc. There was also discussion on the ability to capture exclusive use hearing data.

Approval of the provisional standard will be tabled until data from a modified report can be presented to the committee.

## **21) Juvenile Delinquency and Status Offenses**

Standard:

75% within 60 days  
90% within 90 days  
98% within 135 days

FY20 data received:

42% within 60 days  
66% within 90 days  
86% within 135 days

Ms. Mathes indicated that this data does not include data from Pima County.

## **22) Dependency Adjudication Hearings**

Standard:

98% within 100 days

FY20 data received:

80% within 100 days

## **23) Dependency Permanency Hearings**

Standard:

Under Age 3: 98% within 180 days  
Age 3 and Older: 98% within 365 days

FY20 data received:

Under Age 3: 92% within 180 days  
Age 3 and Older: 96% within 365 days

## **24) Termination of Parental Rights**

Standard:

90% within 120 days  
98% within 180 days

FY20 data received:  
57% within 120 days  
75% within 180 days

## **B. NODS Workgroups Summary**

Ms. Mathes provided a summary of the work of the NODS workgroups. The workgroups finished reviewing the assigned elements, deciding which elements should be collected, and making recommendations as to whether elements should be modified. Workgroups determined there was a need to collect 255 (70%) of the elements, and 109 (30%) elements should not be collected due to inconsistent data sources or the effort of collection outweighing the value of the data.

The workgroups recommended that some of the NODS be adjusted to more precisely capture certain data elements. The workgroups also recommended collecting additional elements and elements in additional case types.

Additional changes and discussion about the elements selected will be addressed at a later meeting when a full draft recommendation can be presented to the committee for consideration.

## **C. Data Standardization**

Mr. Reinkensmeyer reported on his presentation to the Commission on Technology (COT) and the pending presentations to the Arizona Judicial Council (AJC) and the presiding judges.

The COT presentation included the work of this committee and how the importance of data integrity ties into other justice system partners. The COT requested that this committee discuss the processes for data standardization in statewide projects to allow for easier data integration across the state. The commission recommended a set of branch wide data standards that are more specific than the NODS. It also recommended that this committee take on the review and publication of those data standards for existing and future projects. This would include systems for data translation at the local level so that the data received and distributed is the same statewide and can be accepted by any local court. An administrative order that expands the scope of this committee's charge is in progress.

The report to the AJC and presiding judges will be a verbal report of the progress of the work of this committee.

## **III. CALL TO PUBLIC**

The Chair made a call to the public. There was none.

**IV. ADJOURNMENT**

The meeting was adjourned at 10:55 a.m.

**V. NEXT COMMITTEE DATE**

January 13, 2021  
9:00 a.m. to 12:30 p.m.  
Virtual

DRAFT