

Proxy Designation Form and Instructions

- Committee members are responsible for briefing their proxy so that the proxy is prepared to conduct Committee business.
- A proxy must similarly communicate with the member after a meeting to inform the member of substantive events that occurred at the meeting.
- A member wishing to appoint a proxy should complete this form and transmit it to Subcommittee staff indicated below at least one day prior to the scheduled Subcommittee meeting. A member who sends a proxy to more than one meeting must use a separate proxy form for each meeting.

Proxy designations should be sent to:

Diana Tovar, Court Specialist
Administrative Office of the Courts
Phone number: (602) 452-3449
E-mail: dtovar@courts.az.gov

I, (please print your name) _____,
will be absent from the meeting of the Committee on Limited Jurisdiction Courts
scheduled for the _____ day of _____, 202____. Accordingly, I
designate the following individual to act as my proxy for this meeting:

Name: _____

Employer/Title: _____

E-mail: _____

Phone: _____

Member's Signature

Date