COT MEETING MINUTES

COMMISSION ON TECHNOLOGY

Friday, September 12, 2014   10:00 AM - 12:00 PM

ARIZONA SUPREME COURT
Administrative Office of the Courts
1501 W. Washington
Phoenix, AZ 85007

CONFERENCE ROOM 119

MEMBERS PRESENT	MEMBERS ABSENT
John Pelander, *Chair*	Thomas Schoaf
Randolph Bartlett	
Kent Batty	
Michael Baumstark	
Raymond Billotte	
Bennett Evan Cooper	
Michael Jeanes	
Diane Johnsen*	
Gary Krcmarik	
John Lucas*	
Michael Miller*	
John Rezzo	
Delcy Scull	
Roxanne Song Ong	
Virlynn Tinnell	

GUESTS	AOC STAFF
Charles Drake*, *TAC*	Stewart Bruner, *ITD*
Donald Jacobson, *CACC*	Eric Ciminski, *CSD*
Tom Moseley, *Maricopa Superior Court*	Elizabeth Evans, *CSD*
Michael Pollard*, *CACC*	Karl Heckart, *ITD/TAC*
Jamie Ross, *Courthouse News Svc*	Patrick McGrath, *CSD*
	Jason Shumberger, *ITD*
	Amy Wood, *CSD*

* indicates appeared by telephone

COT MEETING MINUTES

WELCOME AND OPENING REMARKS		Hon. John Pelander, Chair

Vice Chief Justice John Pelander, Chair, called the Commission on Technology (COT) meeting to order just after 10:00 a.m. He welcomed members and guests then called the roll of members at the table and on the phone. Staff confirmed that a quorum existed.

Justice Pelander reminded members of several housekeeping items associated with the recent transition in chairs for the Commission. He also shared some details of two approved rules petitions having implications for e-filing and e-service that were approved in the late August Supreme Court rules agenda.

The chair then called members' attention to the minutes from the June 6, 2014 annual meeting.

MOTION	**A motion was made and seconded to approve the minutes of the June 6, 2014 Commission on Technology annual meeting. The motion passed unanimously.**	**TECH 14-15**

	AJACS CASE MANAGEMENT SYSTEM DEVELOPMENT & IMPLEMENTATIONS	Mr. Karl Heckart

Karl Heckart, CIO for the Judicial Branch, reminded members of the various technology items being developed under contract with AmCad, Inc. He then summarized the actions taken by Administrative Office of the Courts (AOC) following AmCad's June 23 exit from the case management system business without warning. As a result of speedy negotiations, AOC obtained all the AiCMS source code and contracted a team of 10 developers in Virginia formerly employed by AmCad to complete the undelivered patches for AJACS as well as the eUniversa e-filing integration points. They are also continuing to address bugs discovered during limited jurisdiction (LJ) case management system (CMS) testing. Karl shared that customer courts of AmCad have scrambled to recruit programmers to support and enhance their installed versions of AiCMS, affecting a couple of members of our team. He shared the current timetable for future CMS activities.

In response to a question, Karl briefed members about Mesa's re-thinking of AJACS versus the Tempe system to hasten their CMS implementation and eliminate high maintenance costs of the mainframe. He also briefed members on the status of clerk/judge review, the likely timeline for testing, and the strategy for longer term support of AJACS. The chair commented on the important difference in outlook today from the June 23rd AJC meeting.

Karl briefly described the condition of eAccess, a product that has been retained by AmCad, but is being offered to potential buyers. Even though AOC has negotiated source code rights, he emphasized the inherent liability of implementing it without a viable support strategy and a vendor relationship in place. AOC does not currently have sufficient resources to develop and support the product itself.

The eFiling software is in the same condition as eAccess except that its payment processing engine is being sold separately. AOC is investigating alternatives for processing credit card

payments, but the complexity of disbursing funds to so many entities in the state greatly limits the possible solutions. A product supported by the Florida clerks of court appears promising since it was constructed to accomplish multiple disbursements. In answer to questions, Karl described scenarios under which AOC would exercise its negotiated source code ownership, the consolidation for remaining e-filing vendors, and the need to quickly implement e-services to stem the flow of fund balances of late.

	E-COURT SERVICES UPDATE	Ms. Amy Wood

Ms. Amy Wood, AZTurboCourt e-Filing Project Manager, substituted for Marcus Reinkensmeyer and provided up-to-the minute accomplishments on the present e-filing solution, the next e-filing solution, access to electronic case documents and data, and the successful pilot of a new judge automation tool at Pima Superior Court. Yavapai Superior Court has volunteered to be the initial AJACS court to adopt the tool, using it only for general civil cases initially. Amy reviewed the expansion of AZTurboCourt print forms and e-filing activities slated for use by the end of the calendar year. Amy briefly reviewed an enhancement being made to enable participant matching for users in Pima County.

Work continues with eUniversa to enable a multi-vendor model for e-filing. Amy reminded members of the overarching goal of enabling electronic processing from case filing through disposition and described the dependencies that must be satisfied to accomplish that vision. As a result of the uncertainties AmCad's future, a new payment processing project is getting underway at AOC.

Kent Batty reported the satisfaction of the three pilot judges in Pima with the eBench product, but added that they have already identified 11 desired enhancements.

	JUDICIAL BRANCH IT STRATEGIC PLAN FY15 – FY17	Mr. Stewart Bruner

Mr. Stewart Bruner, IT Strategic Planning Manager for the AOC, reviewed the development process of the latest three-year branchwide information technology strategic plan. He described in general terms the changes from the previous plan, including re-alignment of the priority categories and projects based on the vote at the annual meeting and publication of the new strategic agenda for the courts, *Advancing Justice Together*. Stewart verified that a discrepancy shown in the priority list contained in the presentation was correct in the plan document.

Since posting the draft for review on August 25th, Stewart has received no substantive comments from members   In response to a request from the chair for their input, members did not suggest any further changes to the plan before submittal. The chair clarified that non-substantive comments can still be addressed before the submittal is due later in the month.

MOTION	A motion was made and seconded to approve the Information Technology Strategic Plan for FY2015-FY2017 for submittal to ASET and JLBC with any minor changes reported to staff incorporated. The motion passed unanimously.	TECH 14-16

Stewart then recommended that the same development process and timeline be followed for creating next year's plans. Cochise, Graham, Greenlee, La Paz, Maricopa, Mohave, Navajo, Pima, and Yuma will be required to submit updates to their previous plans next year. Stewart reaffirmed his offer from last year to provide development assistance to rural courts that are too understaffed to complete the necessary planning tasks.

Ray Billotte reminded members of the previous chair's direction to revisit his request from the June meeting to place Maricopa County courts on the same frequency of IT plan submittals as the rural counties, every other year. Stewart explained the logic behind the annual requirement for Maricopa and Pima plans as well as the scope of the annual updates. Karl described the legacy that court IT planning activities have created with ASET, ITAC, and JLBC. Members discussed the level of detail IT plans must contain to serve COT's purposes for them. Karl proposed to reduce the hours for Maricopa and Pima by separating the ACAP limited jurisdiction court plans from the superior court annual requirement.

After hearing the discussion, the chair concluded that a team needs to examine the planning process, align the plan components being requested with COT's needs, and somehow reduce the effort being expended on developing plans. Staff agreed to form such a team, including Ray Billotte, Kent Batty, and/or designees from their respective courts, to explore these matters

CLIENT TECHNOLOGY REFRESH	Mr. Karl Heckart

Karl Heckart announced that all AOC computers have been refreshed to Windows 8.1 with Office 2013. Work is now underway on the individual county rollouts, beginning with Pinal. The schedule is affected by integration requirements and some local project priorities. Karl elaborated various related items that will become available following the rollout including OneDrive for Business, SharePoint, forms with built-in workflow, and ICJIS compliance. Not all of these items will be available immediately, however.

In answer to members' questions, Karl estimated a three-month lag between release and implementation of any operating system or Office software update under the subscription model and promised to return in November to continue the disaster recovery discussion begun at the annual meeting in June.

CALL TO THE PUBLIC	Hon. John Pelander

After hearing no further discussion from members or the public, the chair reminded members of the change in date of the next meeting from November 14 to November 21. He entertained a motion to adjourn at 12:10 p.m.

Upcoming Meetings:	November 21, 2014	AOC – Conference Room 106 (was November 14)
	February TBD, 2015	AOC – Conference Room TBD

MEETING ADJOURNED	12:10 PM