

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, April 21, 2015
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 4696#

MEMBERS PRESENT

Kip Anderson
Cathy Clarich*
Julie Dybas
Donald Jacobson*
Christopher Hale
Phillip Knox*
Jeff Mangis
Rona Newton
Ron Overholt*
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

MEMBERS ABSENT

GUESTS

Jennifer Gilbertson*, *Phoenix Muni Court*
Lauren Lupica, *Mesa Municipal Court*
Hon. Matt Tafoya, *Mesa Municipal Court*

AOC STAFF

Stewart Bruner, *ITD*
Mary Kennedy, *ITD*
Tina Knezovich-Hladik, *ITD*
Adele May, *ITD*
Renny Rapier, *ITD*
Jason Shumberger, *ITD*

* indicates appeared by telephone

CACC MEETING MINUTES

WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. After taking a roll call to ensure that a quorum existed, the chair called members' attention to the minutes of the March 19 meeting.

MOTION: A motion was made and seconded to approve the minutes of the March 19, 2015 CACC meeting as written. The motion passed unanimously.

The chair then called attention to the PACC meeting minutes promised in the PACC update in a previous meeting. He also announced the cancellation of the June CACC meeting because of the conflict with the judicial conference.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff Member Stewart Bruner informed members of the changes to the MindMap made since last month, focusing on Mesa, JOLTSaz, and the statewide rollout start date for limited jurisdiction (LJ) AJACS, though none of the projects had its end date change. Members were also provided with an updated strategic projects timeline.

PROJECT UPDATE: MESA CASE MANAGEMENT SYSTEM INTERFACES

Lauren Lupica, Mesa's case management system (CMS) project manager, provided the reasons for each date change on the individual project tasks and explained the timeline for completing the protective order repository interface. As promised last month, Court Administrator Paul Thomas provided the results of Mesa's investigation into adopting the FARE statewide collections program. Mesa will be adopting FARE and is presently working out the logistics of doing so from both a technology and business perspective. The timing will synchronize with the end of the current local contract on November 1. Most changeover activities will take place in October and be undertaken in a way that prevents an overload of contacts with court staff in Mesa as approximately 70,000 cases get entered into FARE.

Members questioned whether Tempe would be similarly asked to provide a timeline for joining the statewide collections program since the court uses the same technology as Mesa. Stewart mentioned that AOC has been reviewing the list of all courts that remain outside FARE and their rationale for remaining on local collections solutions more than 10 years after the administrative order and code section were issued.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

Mary Kennedy, release manager for the AJACS CMS, informed members that the final release of AJACS 3.11 code for use in the initial LJ court has been received and tested. She reported that all 13 "showstopper" bugs for the pilot court have been resolved and 80 other bugs are candidates for being fixed before the second court gets implemented. Adele May announced that Apache Junction Municipal Court has agreed to go live April 20 at the conclusion of three weeks of parallel processing with AZTEC. She elaborated on the "parallel processing" strategy, the conversion experience, user training, and the progress of documentation. She answered members' detailed questions about data conversion and features that have and have not been exercised so far in Apache Junction. She reported that they are working on implementing bench automation. She also described how access is being obtained to unconverted cases and how

statistical reporting is being handled, since the cutover takes place mid-month. Mary returned to answer a question about the way new code releases are being tested to ensure they don't introduce new problems while solving old ones. Stewart reminded Adele of last month's request that Shelly Fulcher from the court attend the May 21 CACC meeting to provide a firsthand report.

Adele quickly reviewed her preliminary conversion/implementation plan for Green Valley Justice Court, the remaining Pima ACAP LJ courts by the end of the summer, and finally Prescott Consolidated, a non-AZTEC court, by the end of the year. Data cleanup efforts are already underway at the Pima courts. The chair then requested a round of applause for the initial LJ AJACS implementation.

Chris Hale reported that Tucson's server environment for AJACS is at last fully functional and now awaiting shipment of the application and local database from the AOC for local testing. Remote testing and local data cleanup continue, but Chris hinted that Tucson's implementation date will slip to a "not later than" date as a result of the delay in establishment of the local environment. Adele reported on her conversation with the city prosecutor who receives certain data from the court to load into a JustWare system. Chris lamented the inability of the AJACS code to handle partial payments collected on a website and stated Tucson's intention of building a bolt-on application to ensure their current functionality continues until a later release of AJACS contains the feature. Thirty percent of the court's payment transactions occur on the website today.

PROJECT UPDATE: JOLTSaz

Bob Macon, Probation Automation Manager at the AOC, shared a new date of May 30 for the kickoff of Yuma's JOLTSaz conversion/implementation. Training of Yuma's 150 users will begin next week. Bob described his strategy of converting one county per month except in July and December. The next two counties following Yuma will be La Paz and Pinal, according to the current schedule.

POST-IMPLEMENTATION REPORT: AJACS 3.11 AT APACHE JUNCTION MUNICIPAL COURT

The Apache Junction post-implementation information was mixed with the LJ AJACS update delivered by Adele May earlier in the meeting.

POST-IMPLEMENTATION REPORT: STATEWIDE TECHNOLOGY REFRESH PROJECT

Tina Knezovich-Hladik, Technology Refresh Project Manager, reported that project activities completed March 30, as scheduled. She described a Phase II effort that is being planned to collect remaining outdated computers around the state. That schedule depends on the timing of court FTR upgrades to the now-Windows 8.1-compliant 5.6.2 "classic" version and of the public access PC lockdown solution being finalized by the AOC. In answer to a question, Stewart shared Mohave's FTR test experience indicating that Antex mixers require Windows 7 drivers to be installed using "local admin" permission to function with the updated FTR version. Tina explained the vendor's paid versus free upgrade distinction, depending on the age of the current FTR software at each court.

CACC REPORT FOR COT JUNE 5 MEETING

The chair referred to a handout of an initial draft of the COT presentation provided for information only. Members on the phone mentioned that they did not have access to it to be able to participate in discussion. Stewart promised to mail it to members for return with their comments and changes before the May meeting, at which time it will be discussed in detail and finalized.

ITEMS OF OLD OR NEW BUSINESS

Jeff Mangis requested updates on eUniversa, eBench, and eAccess progress at the May CACC meeting. Staff will convey the request to the project managers, Jim Price and Eric Ciminski.

The next meeting will take place in Room 230 of the **State Courts Building** on **May 21, 2015 at 10 AM**. The June meeting has been cancelled as a result of conflicts with the judicial conference.

The meeting adjourned at 11:05 a.m.