COURT AUTOMATION COORDINATING COMMITTEE
A Subcommittee of the Commission on Technology

Thursday, August 28, 2014
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

Cisco
webex

AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 7038#

MEMBERS PRESENT	MEMBERS ABSENT
Kip Anderson*	Janie Randall
Cathy Clarich	Chad Roche
Julie Dybas *(Ken Kung, proxy)*	
Christopher Hale	
Donald Jacobson	
Phillip Knox*	
Rona Newton	
Ron Overholt*	
Michael Pollard, *Chair*	
Paul Thomas	

GUESTS	AOC STAFF
Doug Kooi*, *PCCJC*	Stewart Bruner, *ITD*
Jennifer Gilbertson*, *Phoenix Muni Court*	Eric Ciminski, *ITD*
Lester Godsey*, *City of Mesa IT*	Summer Dalton, *CSD*
	Mary Kennedy, *ITD*
	Tina Knezovich-Hladik*, *ITD*
	Christine Olea, *ITD*
	Amy Wood, *CSD*

* indicates appeared by telephone

WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order shortly after 10:00 a.m. He confirmed that a quorum existed. The chair then called attention to the minutes of the July 24, 2014 CACC meeting displayed on the screen.

MOTION: **A motion was made and seconded to accept the minutes of the July 24, 2014 CACC meeting. The motion passed unanimously.**

STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE

Tina Knezovich, Technology Refresh Project Manager, appeared by telephone and updated members on recent accomplishments of the project at AOC where 540 machines have now been placed. Tina listed the order of individual counties scheduled before ending the project in March of 2015. Activities are on track to begin the refresh in Pinal County on September 15. Some time will be taken to incorporate the lessons learned in Pinal before activities begin for the next county (Yuma). Tina stated that leaving a limited number of current computers behind will be the solution for dealing with FTR audio recording incompatibilities with Windows 8.1.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner informed members of the very few changes to the MindMap since last month. Amy Wood did not return an update for the AZTurboCourt area of the MindMap, but will appear in person to provide a verbal update instead. All LJ AJACS release dates remain in "TBD" status. Members were provided the updated priority projects table for reference.

PROJECT UPDATE: CMS REPLACEMENT DEVELOPMENT EFFORT

Mary Kennedy, Release Manager for the AJACS case management system (CMS), provided a target date of December 31, 2014 for beginning the implementation of AJACS in the pilot AZTEC-replacement court, Apache Junction Municipal. Mary vowed to replace the TBD listings as soon as she has clear enough visibility of the specific tasks remaining. She reported that 95 defects were resolved in the latest delivery from AOC-East, the nine former-AmCad programmers coordinated by William Earl in Virginia. Mary is managing all AJACS development to ensure sufficient resources for addressing the priority items and adding e-filing functionality as quickly as possible.

Discussion focused on:
- The longer-term plan for securing resources to support the various AJACS constituencies as well as AZTEC courts during the lengthy transition period;
- Getting probation offices appropriate access to AJACS financials; and
- The plan and timeline for bringing Tucson onto AJACS in the wake of Mesa's departure.

Paul Thomas then explained Mesa Municipal Court's decision to pursue the Tempe THEMIS CMS in order to meet the city's deadline for shutting down the mainframe that runs their current CMS, ACIST. Mesa has a high level of knowledge about the Tempe system and is confident in its ability to continue the operational efficiencies inherent in the current CMS. Les Godsey from Mesa City IT elaborated some additional risks to Mesa of remaining on the mainframe beyond July 1. Paul explained the timeline for gap analysis and adding the most critical missing functions, but emphasized that the timeline determines the scope for the initial implementation.

Members discussed at length whether or not CACC should review the exception request on its way to COT, as was done with the PCCJC exception. There was also talk of monitoring Tucson's preparations for adopting AJACS.

MOTION: **A motion was made and seconded to review the business case for Mesa's adoption of the THEMIS CMS rather than AJACS with intention to provide a recommendation to COT in advance of their November 21, 2014 meeting. The motion passed with 7 aye votes and 1 nay vote.**

Members wanted to ensure COT was apprised of Mesa's direction at the September meeting, even if an exception request was not yet completed for consideration.

PROJECT UPDATE: AZTURBOCOURT E-FILING

Amy Wood, AZTurboCourt eFiling Program Manager, brought members up to date with the progress of participant matching for Pima Superior court e-filers. Testing surfaced some issues serious enough to warrant further development and a second round of testing, so the current implementation date for Release 3 will not be met. Amy detailed several of the specific issues. She is investigating with the vendor whether the Tax Case Processing functionality also in Release 3 can be implemented separately. Work on party matching for MCJC depends on Release 3 and cannot begin until at least two weeks after Pima party matching reaches production.

Amy provided updates on rural counties' adoption of the TurboCourt print forms functionality. Work is also getting underway on enabling process servers to file directly into AZTurboCourt. The vendor has been given requirements to begin their development activities.

POST-IMPLEMENTATION REPORTS

Ron Overholt reported that the eBench judge automation tool from Mentis is now implemented for one judge on each of three benches at Pima Superior Court: civil, criminal and family law.

ITEMS OF OLD OR NEW BUSINESS

Paul Thomas raised the subject of Mesa's experiment with 10-percent quality assurance (QA) sampling of all scanned documents for more than a year. Stewart informed members about research he performed with Mesa and Maricopa Clerk of the Superior Court on the details of their high volume scanning processes. Stewart's sense is that Mesa's pre-QA activities continue to meet the requirements of ACJA 1-504, before the separate QA checks are made following scanning operations. He argued that no requirement exists within ACJA 1-504 for the "second-level" quality assurance currently being performed by Mesa and the Clerk's Office, so whatever percentage of scanned images they sample is appropriate. Based on the procedures in place at both courts, Stewart concluded that no need exists to change the language of ACJA 1-504.

The next meeting will take place in Room 230 of the **State Courts Building** on **September 25, 2014 at 10 AM**.

The meeting adjourned at 11:10 a.m.