COURT AUTOMATION COORDINATING COMMITTEE
A Subcommittee of the Commission on Technology

Thursday, March 19, 2015
10:00 AM - 11:15 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

Cisco
webex

AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 0633#

MEMBERS PRESENT	MEMBERS ABSENT
Kip Anderson*	Rona Newton
Cathy Clarich*	Janie Randall
Julie Dybas *(Randy Kennedy*, proxy)*	
Donald Jacobson	
Christopher Hale	
Phillip Knox	
Jeff Mangis	
Ron Overholt	
Michael Pollard, *Chair*	
Paul Thomas	

GUESTS	AOC STAFF
Jennifer Gilbertson*, *Phoenix Muni Court*	Stewart Bruner, *ITD*
Lauren Lupica*, *Mesa Municipal Court*	Eric Ciminski, *CSD*
	Karl Heckart, *ITD*
	Mary Kennedy, *ITD*
	Tina Knezovich-Hladik*, *ITD*
	Adele May, *ITD*
	Lou Ponesse, *ITD*
	Jim Price, *ITD*
	Renny Rapier, *ITD*
	Jason Shumberger, *ITD*

*indicates appeared by telephone

WELCOME AND OPENING REMARKS
Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:00 a.m. After confirming that a quorum existed, the chair called members' attention to the minutes of the February meeting.

MOTION: A motion was made and seconded to approve the minutes of the February 19, 2015 CACC meeting as written. The motion passed unanimously.

STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE
Tina Knezovich-Hladik, Technology Refresh Project Manager, reported that activities are wrapping up in Coconino County, the fourteenth county to be rolled out. The project remains on schedule to complete by March 30 after the team finishes replacement of 68 machines in Pima's six limited jurisdiction (LJ) ACAP courts. Lou Ponesse, AOC's Customer Support Services Manager, spent the balance of the update reviewing progress on obtaining certification from the FTR audio recording vendor following testing in various Mohave county courts. Members were interested in details about the Antex mixer and the issue with LogNotes not running on the same PC as the new version of FTR. Lou will follow up with Kyle and the vendor to be certain all issues are addressed before the technicians circle back to the courts to replace the Vista left behind for audio recording.

REVIEW OF CHANGES TO MINDMAP THIS MONTH
Staff Member Stewart Bruner informed members of the changes to the MindMap made since last month, focusing on a few date changes, some added tasks, and some completed/removed tasks across the various projects. Lauren Lupica explained that date slips shown by Mesa do not indicate that they are falling behind, just changes in priority for local resources. Stewart noted that the two Mesa integration milestones that lacked end dates last month still lack end dates this month. Members were provided with an updated strategic projects timeline.

PROJECT UPDATE: MESA CASE MANAGEMENT SYSTEM INTERFACES
Paul Thomas, Mesa's Court Administrator, reiterated the continuum of development he described at the last CACC meeting before providing a start date of July 16 and end date of July 29 for the protective order repository interface. He explained that FARE is not simply an interface but a business process and fee structure. Mesa has not been considering it to be in-scope for the CMS effort. Members discussed the parameters around exceptions to the 2003 administrative order for a statewide collections approach. Paul stated that Mesa is willing to have more discussion but will not implement FARE in the near term since their current collections approach replicates the features of FARE and the Tempe system currently doesn't supply FARE functionality. The consensus was that the exception granted to Mesa by COT did include FARE implementation within the "all statewide interfaces" language mentioned as a condition.

Chris Hale expressed his concern over Mesa's justification of switching to the Tempe system because of its increased functionality over AJACS. This turned out not to be true, at least in the case of FARE. The chair added concern that Mesa appears not to comply with the COT motion language that requires completing statewide interfaces as part of the original development leading to the July 6 implementation. Don Jacobson pointed out two possible paths for Mesa to take: provide a date for FARE, even if later than the CMS implementation date, or request

continued exception to the administrative order from 2003 directing FARE implementation even though the court is expending capital on new technology. Members were in agreement that Mesa needs to declare its direction in the April meeting to be reported in the CACC update to the Commission on Technology. Stewart will add the topic to the agenda as part of the COT Update item.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

Mary Kennedy, release manager for AJACS, briefed members on the 13 showstoppers that must be resolved before Apache Junction Municipal Court can go live. She elaborated on the "parallel processing" strategy that will be used for several weeks following the March 27 LJ AJACS implementation before AZTEC is shut off at the court. Members asked about the process of receiving feedback on the successes and challenges that Apache Junction experiences. They requested that Shelly Fulcher from the court attend the May 21 CACC meeting to provide a firsthand report. The chair added his suggestion that a monthly newsletter be circulated to courts to combat rumors and build consensus for court automation projects throughout the state.

Adele May then shared a preliminary implementation plan following the pilot courts and Tucson. Her goal is to complete all AZTEC courts in Pima County by the end of the year and possibly Prescott Consolidated, a non-AZTEC court today.

Chris Hale reported on Tucson's testing effort, construction of the server environment for AJACS, and discrepancies case conversion numbers. Data cleanup is now about half complete. Construction is about a month behind schedule. Tucson has also identified a showstopper related to acceptance of time payments in the AJACS system and a potential showstopper based on the city's eCitation decision which has not yet been made. Chris indicated that Tucson's implementation date will change, but could not yet declare what the new date will be. Members discussed the risk to data conversion introduced by AZTEC local event codes created by various courts and the advantages and disadvantages of various data conversion approaches.

PROJECT UPDATE: eUNIVERSA

The chair displayed a Gantt chart illustrating development and testing timeframes for the multiple projects on which eUniversa depends. Jim Price then described his updated project tasks and target dates resulting from extensive meetings with managers of the other projects shown, mostly related to a newer release of AJACS that will follow the initial implementation of eUniversa at Yavapai Superior Court. Jeff Mangis raised concerns that eBench's implementation date in Yavapai does not precede the eUniversa implementation date and that judges will not be able to use eBench to file orders into eUniversa. Karl Heckart described the options available to judges for filing orders and the goal of learning from the experience of the Yavapai judges before rolling out eUniversa statewide.

POST-IMPLEMENTATION REPORT: AJACS 3.9 in GJ COURTS

Renny Rapier, project manager for GJ AJACS, reported on the success of the March 13 through 15 implementation of enhancements to AJACS 3.9, the final release before the code merges into a single, unified program at Version 6.0. He detailed various changes made and described the timeline for AJACS support of e-filing to dovetail with Jim Price's previous update. In response

to a question, Renny described the simplified ADRS charge matching process that has been built into the new release of AJACS.

ITEMS OF OLD OR NEW BUSINESS

Two items of new business were raised. The chair requested that Stewart investigate the feasibility of relocating the June meeting to the judicial conference site to better the odds of achieving a quorum. Members were not opposed to cancelling the June meeting if relocation is not possible. Chris Hale asked about the impact of budget cuts on AOC's projects and priorities. Karl provided an up-to-the-minute update on the effort to preserve probation automation by covering the Legislature's draconian general fund cuts from various other fund sources. He is relying on CACC to raise the issue with competing number-one priorities at COT and to recommend a switch to absolute ranking of projects with their associated dollars and personnel.

The next meeting will take place in Room 119 of the **State Courts Building** on **April 16, 2015 at 10 AM**.

The meeting adjourned at 11:25 a.m.