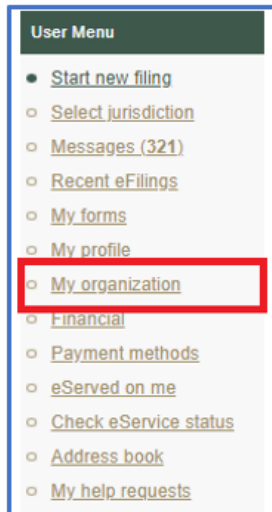# How to Update an Organization Address

1. Log in to TurboCourt as a user with administrative access

2. Click on the 'My Organization' link from the User Menu.

3. Click on the 'Edit Organization Info' tab on the 'My Organization' screen.

4. Make the appropriate changes to the address (Address, City, State, and Zip are required)

5. Click the 'Save' button when complete