

## eFileAZ

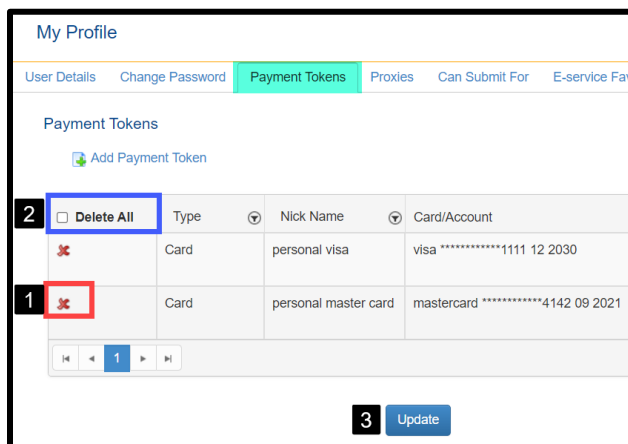
### Delete a Payment Method – Individual Users

A saved payment method cannot be updated. When a payment method is no longer valid or needed, the payment method may be deleted. When a payment method is deleted, it is removed from the list of saved payment methods provided on the nCourt payment page.

1. Log in to eFileAZ: <https://efile.azcourts.gov>
2. **Hover over My Account** to access the drop-down menu > Select **My Profile**



- a. The My Profile page will open, and the User Details tab will be selected by default
- b. Select the **Payment Tokens** tab



- i. To delete a particular payment method, select the **appropriate Red X icon** > A pop-up notification window will open > Select **OK**
- ii. To quickly delete all payment methods, select the **Delete All checkbox** > A pop-up notification window will open > Select **OK**
- iii. Select the **Update button** > The selected payment methods are deleted