

**BEFORE THE PRESIDING DISCIPLINARY JUDGE**

In the Matter Of:

**AUTHORIZING THE FILING  
OF DOCUMENTS BY EMAIL  
THROUGH APRIL 17, 2020**

**ADMINISTRATIVE ORDER  
No. 2020-03**

**FILED MARCH 27, 2020**

By Administrative Order No. 2020-47 as later amended or revised, the Supreme Court of Arizona authorized any judge to use available technologies to eliminate or limit in-person contact in the conduct of court business through April 17, 2020. The Court also directed that all in-person proceedings are to be avoided to the “greatest extent possible.” This judge issued Administrative Order No. 2020-01 authorizing the filing of emailed documents. This Order revises and adds to that Administrative Order.

**IT IS ORDERED** that all filings with the disciplinary clerk shall be done by attachments to emails unless otherwise authorized by the Disciplinary Clerk. The filings may be done in PDF or Word format. The employment of a typed signature by a party shall be considered an original signature. *Bishop v. Norell*, 88 Ariz. 148 (1960). Such documents shall be deemed “filed” on the day and time the email is delivered to: officepdj@courts.az.gov provided it is delivered prior to 5:00 p.m.

through April 17, 2020. Documents delivered after 5:00 p.m. shall be deemed filed the following day. Documents sent to any other email address shall not be deemed filed.

It is requested that Nancy Greenlee as a member of the Respondent's informal association forward a copy of this order to that group and that the Bar Counsel for the State Bar of Arizona also assist in the dissemination of this order to all parties.

**DATED** this 27<sup>th</sup> day of March 2020.

*William J. O'Neil*  

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**William J. O'Neil, Presiding Disciplinary Judge**

COPY of the foregoing e-mailed/mailed  
on this 30<sup>th</sup> day of March 2020, to:

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