



ARIZONA COURT SUPERVISOR'S PROGRAM Worksheet



Name: _____ Title: _____

Court: _____ Phone number: _____

Course: _____ Date Completed: _____

After viewing the following resources please complete and submit this worksheet. Make sure you read the Additional Readings suggested in the class and are familiar with the materials from the Advancing Justice Together broadcast.

DEVELOPING A STRATEGIC PLAN ADVANCING JUSTICE TOGETHER- STRATEGIC AGENDA

Supervisor Skill – Visioning and Strategic Planning

Learning Objectives:

1. Understand the value of strategic planning and its application throughout the organization.
2. Define the differences among values, vision, mission, goals, and action items.
3. Understand the strategic planning process in the Arizona judiciary.
4. Discuss the basic steps of the planning process.

1. What is the value of strategic planning? Circle all that apply.

- a. It helps define the purpose of the organization.
- b. It identifies the long-term goals of the organization.
- c. It determines the resources necessary to reach organizational goals.
- d. It helps keep customers/clients satisfied.

2. Select the correct definition for each term:

- | | |
|----------------------|-----------------------------------------------------------------|
| 1. _____ Mission | a. The beliefs or direction the organization hopes to take. |
| 2. _____ Values | b. Ways to carry out the mission and vision of an organization. |
| 3. _____ Vision | c. Guiding beliefs or principles of an organization. |
| 4. _____ Action item | d. Purpose of an organization. |

3. Does your court have a strategic plan? Yes No

a. Are the values of your court spelled out? Yes No

If yes, what are they?

If no, what should they be?

b. What is the mission (statement)?

If no, what should it be?

c. What is the vision (statement)?

If no, what should it be?

d. List at least 3 action items from your court's strategic plan or list 3 action items you will be supporting in the coming year.

- e. If none are listed, create 3 action items for your court's strategic plan.
4. Briefly explain the 4 steps in the strategic planning process.
5. According to Chief Justice Bales, what processes were utilized to create the "Advancing Justice Together" Strategic Plan? (link: <http://www.azcourts.gov/AZCourts/StrategicAgenda.aspx>)
6. List the 5 goals of the "Advancing Justice Together" Strategic Plan.
- 1.
 - 2.
 - 3.
 - 4.
 - 5.
7. Name one action item from the "Advancing Justice Together" Strategic Plan that you already have in place or will implement in your court.
8. List 5 key responsibilities of your current position and explain which of the Advancing Justice Together strategic goals your position supports.

I certify that I spent _____ hours completing this unit (CBTs and worksheet) not including breaks.

Signature

Date

Original worksheet is to be returned with ACS program checklist upon completion of all ACS requirements. A copy may be sent to your training coordinator if you wish to receive COJET credit.

Please complete the evaluation for this topic online at <https://www.surveymonkey.com/r/acsonline11>