

<b>STATE OF ARIZONA JUVENILE DETENTION STANDARDS</b>	<b>Cross Reference:</b> ACA: 3-JDF-1D-09 <b>OSHA:</b> <b>RULE:</b> PREA 28 C.F.R. 115 et. seg. <b>STATUTE:</b>
<b>Section: I B 3</b>  Administration/Management <b>PERSONNEL</b> Detention Staff Training	
Objective: <i>To ensure all detention centers have a highly qualified, committed, and trained professional officer who will implement programs and provide meaningful services for detained juvenile.</i>	Adopted July 1, 2009  Revised December 19, 2016

**B 3.1** The director of juvenile court services shall ensure that all detention personnel are provided orientation prior to assuming duties of a detention officer that include:

- a) Safety and Security Procedures
- b) Key Control
- c) Use of force
- d) Application of mechanical restraints
- e) Rights and responsibilities of juveniles
- f) Detention policies and procedures
- g) Fire and emergency procedure, and
- h) Orientation to the facility's policies on reporting sexual abuse, sexual assault, or sexual harassment allegation.

**B 3.2** All newly hired detention officers shall attend the AOC or local county juvenile court detention academy within the first 12 months. The Detention Administrator shall ensure all new staff attending the AOC Detention Academy will complete each of the detention topic Computer Based Trainings prior to attending the Academy.

**B 3.3** All direct care staff and supervisors shall be certified in Cardiopulmonary Resuscitation and First Aid through either a national or state accredited agency within six months of hire and maintain certification.

**B 3.4** All detention officers shall receive a minimum of 80 hours of documented training consistent with COJET standards during their first year. The training shall include, but not be limited to:

- a) Security procedures\*;
- b) Safety procedures\*;

- c) Key control;
- d) Communication skills\*;
- e) Report writing\*;
- f) Use of force policies;
- g) Crisis intervention;
- h) Behavior management\*\*;
- i) Suicide prevention and intervention\*\*;
- j) Juvenile rules of conduct;
- k) Rights and responsibilities of juveniles;
- l) Fire and emergency procedures;
- m) Direct supervision\*;
- n) Detention policies and procedures;
- o) Air and blood borne pathogens;
- p) Code of Conduct\*;
- q) Policies and procedures on the proper use and application of mechanical restraints, and;
- r) PREA\*\*. The PREA training shall include the components listed in §115.331 of the Prison Rape Elimination Act.

\* Covered in AOC academy

\*\* AOC curriculum

**B 3.5** The director of juvenile court services shall ensure all detention officers are provided a minimum of 20 hours of annual detention related education and training designed to increase the participant's knowledge, skills and understanding of their responsibilities in the care and safety of juveniles detained in a county juvenile detention facility. As part of the mandated 20 hours annual detention training, the director shall ensure the following topics are included:

- a) Mental health (minimum 2 hours);
- b) Suicide prevention and intervention (minimum 2 hours);
- c) Crisis intervention (minimum 2 hours);
- d) Air and blood borne pathogens (minimum 1 hour);

- e) Staff and Juvenile Relationships (i.e. communication skills, effective supervision, etc.) (minimum 1 hour);
- f) PREA (minimum 1 hour);
- g) Fire and emergency procedures (minimum 1 hour), and;
- h) Policies and procedures on the proper use and application of mechanical restraints.

**B 3.6** The director of juvenile court services shall ensure all detention officers and other designated personnel receive annual training in the following areas if these are within their job duties:

- a) Staff responsible for intake screening shall receive training to ensure accurate use of the Detention Screening Instrument for detention admissions;
- b) The collection of health related information during admissions;
- c) The administration and documentation of prescription and over-the-counter medication;
- d) The administration of psychotropic medication under the direction of the health authority
- e) The proper use of weapons (OC spray) authorized by the director, and;
- f) Overseeing food service operations and ensure quality and compliance with applicable federal, state and local codes.

**B 3.7** If the department conducts its own sexual abuse investigations in a confinement setting, the director of juvenile court services shall ensure investigators complete sexual abuse investigations training. The training shall follow the requirements of §115.334 of the PREA Standards.

**B 3.8** The director of juvenile court services shall ensure all training and orientations provided to detention personnel is documented. The employee shall acknowledge understanding of the training received through signature or electronic verification.