



**Arizona Administrative Office of the Courts
John R. Justice Grant Program
Award Acceptance Form**

I, _____, hereby accept the JRJ Loan Repayment award for FY16 and acknowledge the following:

1. I understand that time previously served in an eligible position does not count toward the three-year service obligation period if I am receiving the JRJ award for the first time or toward the one-year service obligation if I am awarded a secondary term of service.
2. I understand the award start and end date and the period of time for which I am obligated to serve in an eligible position:
 - a. If receiving the award for the first time, I understand I am obligated to serve from October 1st in the first year through September 30th in the third year. **Example:** an initial award for FY14 requires a term of service starting on October 1, 2014 and ending on September 30, 2017.
 - b. If receiving the award under a secondary term of service, I understand I am obligated to serve from October 1st in the year the award is made through September 30th of the following year. **Example:** a secondary term of service award for FY14 requires a term of service starting on October 1, 2014 and ending on September 30, 2015.
3. I understand I must notify the Administrative Office of the Courts of any changes to my mailing address and any other contact information.
4. I understand I must notify the Administrative Office of the Courts of any changes in my employment status that may affect my continued eligibility status for the JRJ program.
 - a. It is important to note that even when transferring from one eligible position to another, there should be no lapse in employment. Even slight gaps in eligible employment could result in repayment.
5. I understand that if I do not remain in an eligible position for the entire service obligation period, I must notify the Administrative Office of the Courts and I will be required to repay the total amount paid on my behalf to the U.S. Department of Justice.

SIGNATURE

DATE