

FILED

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

2020 APR -7 PM 4: 12

ADMINISTRATIVE ORDER NO. 2020-007

AMY J. HUNLEY
CLERK OF SUPERIOR COURT

BY _____

IN RE: ELECTRONIC FILING DURING PUBLIC HEALTH EMERGENCY

WHEREAS, the Governor of the State of Arizona declared a statewide emergency due to concerns for the spread of the COVID-19 virus; and

WHEREAS, the Chief Justice of the Arizona Supreme Court entered Administrative Orders providing that any court rule that impedes a judge's or court clerk's ability to use available technologies to eliminate or limit in-person contact in the conduct of court business is suspended during the Public Health Emergency.

IT IS ORDERED, in an existing Superior Court case which is currently not subject to mandatory e-filing, any document not requiring a clerk's signature and/or seal at the time of filing may be filed by email as an attachment in PDF format. Any form of order submitted with the email filing shall be in Word format. The document shall be deemed as filed when the email is accepted by the Clerk of the Superior Court as reflected by the applied digital file stamp.

The document shall be emailed to the following address associated with the division to which the case is assigned:

CochiseDiv1Clerk@courts.az.gov
CochiseDiv2Clerk@courts.az.gov
CochiseDiv3Clerk@courts.az.gov

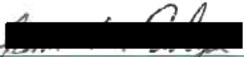
CochiseDiv4Clerk@courts.az.gov
CochiseDiv5Clerk@courts.az.gov
CochiseDiv6Clerk@courts.az.gov

IT IS FURTHER ORDERED that the Clerk of the Superior Court shall accept an electronic signature from an attorney on a document submitted pursuant to this Administrative Order.

IT IS FURTHER ORDERED that the Clerk of the Superior Court shall email a conformed copy to the party who initially emailed the document. The party initially emailing the document, not the Clerk, shall be responsible for service.

IT IS FURTHER ORDERED that this Administrative Order supersedes and replaces Administrative Order 2020-004.

DATED at Bisbee, Arizona, this 7th day of April, 2020.


James L. Conlogue, Presiding Judge