

IN THE SUPREME COURT OF THE STATE OF ARIZONA
ADMINISTRATIVE OFFICE OF THE COURTS

In the Matter of:)
)
DISBURSEMENT OF DOCUMENT) Administrative Directive
CERTIFICATION FEES COLLECTED) No. 2019 - 06
THROUGH EACCESS)
)
_____)

On May 10, 2019, Administrative Order No. 2019-48 established an eAccess web portal to provide convenient online access to court case records. This Order also authorizes the Administrative Director to establish the disbursement process for document certification fees collected through the portal and due to the local court. Therefore,

IT IS DIRECTED that the Administrative Office of the Courts will disburse certification fees to each Clerk of Court. This disbursement will include all certification fees collected for the prior month and will include a report detailing all documents certified within the reporting period.

The report will include the following information:

1. Report period
2. Total disbursement amount
3. Details of all certified documents purchased during the reporting period including:
 - a. Case number
 - b. Document description
 - c. Date of certification

Dated this 21st day of May, 2019.

DAVID K. BYERS
Administrative Director of the Courts