

documents at the AOC, providing both business continuity for courts and a vehicle for efficient, centralized public access.

- d. “Vendor” means the vendor under contract with the AOC to operate the software application running the system.

2. GENERAL POLICIES

a. Sealed, Restricted, and Confidential Documents

- i. eAccess shall not provide access to any document image that is sealed or otherwise restricted by law, rule, or court order.
- ii. Pursuant to Rule 123, Arizona Rules of the Supreme Court, certain document images are restricted from eAccess.

b. Certified Copies

The public may obtain a certified copy of a document either:

- i. Directly from the clerks of the court at the superior court courthouse pursuant to ARS §§ 12-126 and -282; or
- ii. Pursuant to this order through eAccess. A certified copy obtained through eAccess shall be accompanied by a certificate bearing the Supreme Court’s seal and stating, “This is an exact replica of the electronic court record of the Superior Court in [County Name],” and shall be considered a certified copy of the document on file with the court and satisfies the requirements of Rule 1002, Arizona Rules of Evidence.

The cost for obtaining a certified document through eAccess shall include the same amount provided in ARS § 12-284 for certifying documents. The AOC shall transmit this portion of the eAccess certification fee, to the local clerk of court based on the number of certified copies provided from their courts records, on a periodic basis as directed by the Administrative Director. The Clerk shall distribute the funds in the same manner as provided in A.R.S. § 12-284.03.

3. USER REGISTRATION

Registration requirements for the eAccess system are provided in ACJA § 1-604.

4. FEES AND FEE SCHEDULE

eAccess is a system established as a convenience to users. Funding to develop, implement, maintain and enhance the system is not being provided by the general fund of the state and must be supported by user fees.

- a. Fees to access documents or obtain certified copies shall be charged and collected as specified in Appendix A.
- b. Fees shall be deposited into the Supreme Court Grants and Special Revenue Fund. The AOC shall manage the funds. Funds in the account shall be used to develop, implement, maintain, and enhance the system.
- c. The vendor may retain fees collected for its services pursuant to the terms of the contract.
- d. The AOC will distribute revenue collected that exceeds the state cost of developing, maintaining, implementing, and enhancing eAccess to the Maricopa and Pima Superior Courts, on a proportional basis. The proportional basis is calculated based upon the volume of documents purchased from those courts, in accordance with ACJA § 1-604.
- e. Document access fees shall not be waived or suspended.
- f. The following users will not be charged document access fees:
 - i. Public agencies, in accordance with ARS § 12-304
 - ii. Bar counsel when performing regulatory functions under Supreme Court Rules 46 and 49

5. PERIODIC REVIEW

These policies, procedures, and fees shall be reviewed periodically by the Administrative Director who shall recommend revisions, as necessary, to the Court.

Dated this 10th day of May, 2019.

FOR THE COURT:

SCOTT BALES
Chief Justice

APPENDIX A
eACCESS DOCUMENT FEE SCHEDULE

Subscription Type	Price
Per Document	\$10
20 Documents per month	\$80 per month
50 Documents per month	\$200 per month
100 Documents per month	\$360 per month
200 Documents per month	\$640 per month
375 Documents per month	\$1,050 per month
5,000 Documents per month	\$10,000 per month
Certified Documents	\$39 per document