



Board of Legal Document Preparers

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007

November 20, 2017
Time: 10:00 a.m.
Hearing Room 109

Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Telephonically Present:

Absent:

Mary Carlton, Chair	Hon. Michael Herrod	Paul Friedman
Becky Nilsen	Mary Jo Randall	
	Deborah Colon-Mateo	
	Jerry Thomas	
	Cheri Clark	
	Pamela Milburn	

OTHER ATTENDEES:

AOC Staff:

Guests:

Mark Wilson	Yesenia Feliciano
Michelle Martinez	Steven Wyner
Hal White	Loretta Resso
Kate Novak	Angela Arellan
Bill MacIntyre	Carmen Galindo
Wil Castro	Carlos Galindo
Brianna Farmer	Arlene Rheinfelder

CALL TO ORDER

Called to Order By:

Mary Carlton, Chair

Time: 10:03p.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

Individuals Addressing the Board:

Mary Carlton, Chair

1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of September 25, 2017.

Discussion: None.

Motion: Consideration of and motion to accept the regular session minutes of the September 25, 2017 meeting.

Motion Proposals: First Deborah Colon-Mateo
Second Mary Carlton

Abstain: Cheri Clark

Motion Results: Pass

2) PENDING COMPLAINTS

Individuals Addressing the Board:

Bill MacIntyre

2-A: Review, discussion and possible action regarding complaint number 17-L007 involving certificate holder Cherie Koch.

Discussion: It is recommended that the Board accept the findings of the Probable Cause Evaluator and it is further recommended that Board issue a Letter of Concern.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

2-B: Review, discussion and possible action regarding complaint number 16-L033 involving certificate holder Carlos Galindo.

Discussion: It is recommended that the Board accept the findings of the Probable Cause Evaluator and it is further recommended that Board dismiss the complaint.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

2-C: Review, discussion and possible action regarding complaint number 17-L014 involving certificate holder Carlos Galindo.

Discussion: It is recommended that the Board accept the findings of the Probable Cause Evaluator and it is further recommended that Board dismiss the complaint.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

3) INITIAL CERTIFICATION AND ELIGILITY

Individuals Addressing the Board:

Wil Castro

3-A: Review, discussion and possible action regarding the following applications for initial individual and business entity legal document preparer certification and business entity exemption requests:

1. Robert Lindinger
2. Susan Simmons

Discussion: It is recommended that the Board grants initial certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

3. Shauna Farago

Discussion: It is recommended that the Board grants initial certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

4. Michelle Pachter
5. Accusearch, Inc. (Designated Principal Michelle Pachter)

Discussion: It is recommended that the Board grants initial certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

6. Mohave Outpost, Inc. (Designated Principal Debra Adams)

Discussion:

Motion: It is recommended that the Board grants initial certification and approval of a Business Entity Exemption.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

7. James Kellersman

Discussion: It is recommended that the Board grants initial certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Wil Castro

8. Angela Arellano

Discussion: It is recommended that the Board grants initial certification with standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Mary Carlton

Motion Results: Pass

9. DiAnne Nivin

Discussion: It is recommended that the Board deny initial certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Becky Nilsen
Second Deborah Colon-Mateo

Motion Results: Pass

10. Steven Wyner

Discussion: It is recommended that the Board reinstate Mr. Wyner and grant initial certification.

Motion: Defer until the fine of \$2,634.31 is paid.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

4) RENEWAL CERTIFICATION APPLICATIONS

Individuals Addressing the Board: Wil Castro

4-A: Review, discussion and possible action regarding the application for renewal of individual legal document preparer certification for Alan Ariav.

Discussion: It is recommended the Board deny renewal of certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

5) CERTIFICATION AND ELIGIBILITY

Individuals Addressing the Board:

Wil Castro

5-A: Review, discussion and possible action regarding request for Inactive Status from Cheri Smith.

Discussion: It is recommended that the Board accept request and place Cheri Smith on inactive status.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Deborah Colon-Mateo
Second Becky Nilsen

Motion Results: Pass

6) ADMINISTRATIVE ISSUES

Individuals Addressing the Board:

Mark Wilson

6-A: Review, discussion and possible action regarding proposed revisions to ACJA § 7-208.

Discussion: Mark Wilson presented a PowerPoint to the board.

CALL TO PUBLIC:

Yesenia Feliciano
Arlene Rhienfelder

ADJOURN

Motion: Motion to adjourn.

Motion Proposals: First Mary Carlton
Second Becky Nilsen

Motion Results: Pass

Time: 11:02 a.m.