

CONTINUING EDUCATION SELF-STUDY ACTIVITY

Continuing Education points are awarded in accordance with ACJA § 7-203 subsection (L). Credit is awarded based on content and clock hours of study. Descriptions and credentials must be submitted for each session.

REQUESTING INDIVIDUAL INFORMATION:

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

EMAIL: _____

PHONE: _____

FAX: _____

PROGRAM INFORMATION:

PROGRAM/ ACTIVITY NAME: _____

DATES OF SELF STUDY: _____

BRIEF SUMMARY OF COURSE CONTENT AND HOW IT RELATES TO THE PRACTICE OF THE PROFESSION OF CONFIDENTIAL INTERMEDIARY:

TYPE OF PROGRAM:

Classroom/Conference Instruction

Seminar/Workshop

Broadcast

Credit Hours: _____

Independent Learning:

Internet/Web Based

Audio/Video Tape

Writings/Books Directly Relevant to Job

Correspondence/Home Study

College Accredited

Credit Hours: _____

Title of Session(s)/Activity	Date	Time	Hours	Instructor/Presenter/ Author

Required Documentation to be attached: Independent learning must include a summary of what was learned and how the contents directly relate to the confidential intermediary practice. In addition, copies of web pages, book covers, video covers, etc. may be required to validate the self-study.

I understand that all self-study is subject to approval.

Applicant Signature: _____ **Date:** _____

Retain this form and if randomly selected to demonstrate continuing education for renewal provide at that time.