

CONFIDENTIAL INTERMEDIARY BOARD

Meeting Agenda – Thursday, January 25, 2007
Arizona Supreme Court
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room CLD1
10:00 a.m. -12:00 p.m.

January 25, 2007
Approved Regular Session Minutes

MEMBER ATTENDANCE

Present:

Peggy Bartel
Dr. Kimberly Carroll
Shelly Clifford
Stephen Kopp
Victoria I. Mikoch
Shirley Pusey
Edward J. Ryan
Teri Thomson-Taylor
Sheila M. Tickle

Member's not Present:

Darlee Maylen
Dr. Jody L. Samuelson

OTHER ATTENDEES

AOC Staff:

Kandace French
Michael Hise
Nina Preston
Maryanne Baiza
Nancy Swetnam
Loretta Diaz
Rhonda Simmons
Kim Siddall
Linda Grau
Dara Fonseth

CALL TO ORDER

Called to Order By:
Time: 10:03

Sheila Tickle, Chair

1) ADMINISTRATIVE ISSUES

Individuals Addressing the Board: Sheila M. Tickle

1-A Introduction of Confidential Intermediary Board Members and Certification and Licensing Division Staff.

Discussion: Each Board Member and CLD Staff was introduced.

Motion: No action requested or taken.

1-B: Discussion regarding and approval of the 2007 Confidential Intermediary Board meeting schedule.

Individuals Addressing the Board: Kandace French, Sheila M. Tickle

Discussion: The Board discussed the schedule presented to the Board and the addition of the February 21, 2007 meeting. Staff recommended an additional telephonic meeting of the Board to address pending certification applications.

Motion: Sheila Tickle moved to approval the following 2007 meeting schedule of the CI Board:

Wednesday, February 21st
Thursday, April 26th
Thursday, July 19th
Thursday, October 4th
Thursday, December 20th

Motion Proposals: First: Teri Thomson -Taylor
Second: Stephen Kopp

Motion Results: Pass Motion Carries #CI-07-001

1-C: Demonstration of meeting materials website access.

Individuals Addressing the Board: Kandace French

Discussion: A demonstration and information was provided to the Board members regarding how to access the secure board website to review agenda material.

Motion: No action requested or taken.

1-D: Nominations for and election of a Vice Chair.

Individuals Addressing the Board: Sheila M. Tickle

Discussion: Discussion was held regarding the nomination and election of a Vice Chair to the Board.

Motion: To elect Teri Thomson-Taylor as Vice Chair for one year.

Motion Proposals: First Dr. Jody Samuelson
Second Stephen Kopp

Motion Results: Pass Motion Carries #CI-07-002

1-E: Discussion regarding Sibling Information Exchange Legislation

Individuals Addressing the Board: Linda Grau

Discussion: Discussion held regarding House Bill 2212, referred to as the Sibling Information Exchange. The passage of the bill would provide a vehicle for dependant children, which are involved in, or age out, of the Foster Care Program, to obtain contact information for their siblings. Siblings who have lost contact will be provided with contact information obtained by a Confidential Intermediary. Discussion regarding the impact on the bill on the Confidential Intermediary Program.

Board members were asked to consider appointing a subcommittee of three to four members to draft the necessary language to implement and administer the Sibling Information Exchange program should the bill pass and be signed by the governor.

Motion: Appoint subcommittee to draft language necessary to implement and administer the Sibling Information Exchange. Members of the subcommittee to consist of Sheila Tickle, Dr. Kimberly Carroll and Stephen Kopp with Linda Grau as staff.

Motion Proposals: First Shelia Tickle
Second Dr Kim Carroll

Motion Results: Pass Motion Carries #CI-07-003

2) CERTIFICATION AND ELIGIBILITY

2-A Review of pending applications for Standard certification.

- Shirley Lewis
- Jennifer Owles

Individuals Addressing the Board: Kimberly Siddall

Discussion: Review of initial certification application of Shirley Lewis. Ms. Lewis attended training class in 2005 and successfully passed the certification examination. Fingerprint card was received in November, 2006. Discussion regarding the delay by Ms. Lewis in applying for certification. Staff explained certification was put on hold due to personal matters by Ms. Lewis. Applicant is now ready to proceed. The applicant demonstrated she meets the minimum eligibility requirements for certification. It was recommended certification be granted.

Motion: Grant certification to Shirley Lewis.

Motion Proposals: First Shelly Clifford
Second Dr. Jody L. Samuelson

Motion Results: Pass Motion Carries #CI-07-004

Discussion: Review and discussion of application for initial certification submitted by Jennifer Owles. The applicant demonstrated she meets the minimum eligibility requirements for certification. It is recommended certification be granted.

Motion: Grant certification to Jennifer Owles.

Motion Proposals: First Shirley Clifford

Second Jody Samuelson

Motion Results: Pass Motion Carries #CI-07-005

2-B Review of pending requests for continuing education credit approval.

Individuals Addressing the Board: Kandace French

Discussion: Information provided to the Board regarding qualifying and non-qualifying continuing education. Review and discussion of the continuing education request submitted to the board.

Motion: Deny approval for the course titled "Small Steps to Health and Wealth" as not relevant to confidential intermediaries.

Motion Proposals: First Shelly Clifford
Second Teri Thompson-Taylor

Motion Results: Pass Motion Carries #CI-07-006

3) REVIEW OF PENDING COMPLAINTS

3-A Review of pending complaint:

Complaint Number 06-C001

Individuals Addressing the Board: Nancy Swetnam, Division Director

Discussion: Discussion was held on Complaint #06-C001 Gary Moss, the certificate holder. It was noted that Mr. Moss failed to respond to a letter regarding a Continuing Education complaint.

Motion: Issue a Letter of Concern and order Moss to complete continuing education, and submit documentation of success completion within 60 days from the day of the Letter of Concern. Mr. Moss was ordered to participate no less than three hours of continuing education, and additional hours required for renewal eligibility, pursuant ACJA-7-201 (H) (24) (A) (6) and (F).

Motion Proposals: First Stephen Kopp
Second Shelly Clifford

Motion Results: Pass Motion Carries #CI-07-007

CALL TO THE PUBLIC

Sheila Tickle, Chair

Individuals Addressing the Board: No response.

ADJOURNMENT

Sheila Tickle, Chair

Motion: Adjourn the meeting.

Motion Proposals: First Shelly Clifford
Second Dr. Jody Samuelson

Motion Results: Pass Motion Carries #CI-07008

Time: 11:10 A.M