

**CONFIDENTIAL INTERMEDIARY BOARD**  
Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Conference Room CLD1  
10:00 a.m. – 12:00p.m.

April 26, 2007  
**Approved Regular Session Minutes**

**MEMBER ATTENDANCE**

***Present:***

Dr. Kimberly Carroll  
Shelly Clifford  
Stephen Kopp  
Victoria I. Mikoch  
Shirley Pusey  
Dr. Jody L. Samuelson  
Teri Thomson-Taylor

***Telephonically Present:***

Darlee Maylen  
Edward J. Ryan

***Absent:***

Peggy Bartel  
Sheila M. Tickle

**OTHER ATTENDEES**

***AOC Staff:***

Kandace French  
Linda Grau  
Rhonda Simmons  
Kimberly Siddall  
Nina Preston  
Linda Ferelli

***Guests:***

None

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**CALL TO ORDER**

***Called to Order By:***  
***Time:*** 10:04 a.m.

Teri Thomson-Taylor, Vice Chair

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**1) REVIEW AND APPROVAL OF MINUTES**

*Individuals Addressing the Board:* Teri Thomson-Taylor, Vice Chair

**1-A: Regular Session Minutes for the meeting of January 25, 2007.**

*Discussion:* None

*Motion:* Moved to approve the January 25, 2007 Regular Session Minutes.

*Motion Proposals:* First Stephen Kopp  
Second Shelly Clifford

*Motion Results:* Pass CI-07-012

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**2) ADMINISTRATIVE ISSUES**

*Individuals Addressing the Board:* Linda Grau

**2-A: Presentation to the Board regarding board meeting procedures and use of Robert's Rules of Order.**

*Discussion:* Board members requested staff provide the Board with additional instruction and examples of Board meeting procedures as practiced by other Boards within the Certification and Licensing Division. Staff provided this information and answered questions from Board members regarding Robert's Rules of Order.

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**3) CERTIFICATION AND ELIGIBILITY**

*Individuals Addressing the Board:* Kimberly Siddall

**3-A: Review, discussion and possible action regarding applications for initial certification.**

*Discussion:* The Board discussed the initial applications for the following individuals:

Pamela A. Serio  
Sarah Boyle  
Miriam T. Johnson  
Shelly Savage  
Laura Kaiblinger

*Motion:* Moved to grant certification to the applicants listed above.

*Motion Proposals:* First Shirley Pusey  
Second Stephen Kopp

**Motion Results:** Pass CI-07-013

**Discussion:** The Board discussed the initial application of Cheryl Brumbelow.

**Motion:** Moved to invite Cheryl Brumbelow to the July Board meeting for an informal interview.

**Motion Proposals:** First Shirley Pusey  
Second Stephen Kopp

**Motion Results:** Pass CI-07-014

**Discussion:** The Board discussed the procedures and requirements of ACJA § 7-203 in regard to authorized continuing education.

**Motion:** Moved to direct Staff to return continuing education requests to certificate holders if the request is clearly within ACJA § 7-203(L) for authorized activities.

**Motion Proposals:** First Shelly Clifford  
Second Stephen Kopp

**Motion Results:** Pass CI-07-015

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## CALL TO THE PUBLIC

**Individuals Addressing the Board:** None.

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## ADJOURNMENT

**Motion:** Moved to adjourn the meeting.

**Motion Proposals:** First Shelly Clifford  
Second Dr. Jody Samuelson

**Motion Results:** Pass CI-07-016

**Time:** 11:15 a.m.