



Confidential Intermediary Board

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room 109

Date: April 16, 2009
Time: 10:00 a.m. – 12:00 p.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Sheila M. Tickle
Alice Ernst
Judith Schubert

Telephonically Present:

Victoria Mikoch
Stephen Kopp
Peggy Bartel
Edward J. Ryan
Teri Thomson-Taylor
Dr. James W. Foltz
Toni Hellon

OTHER ATTENDEES

AOC Staff:

Jenny Lubben
Kimberly Siddall
Evelyn Loza
Linda Grau
Nina Preston

Guests:

Julie Morgan
Anne Jensen

CALL TO ORDER

Called to Order By:

Sheila Tickle

Time:

10:05 a.m.

1) REVIEW AND APPROVAL OF MINUTES

1-A: Review and approval of Regular Minutes for the meetings of February 19, 2009 and April 2, 2009.

Individuals Addressing the Board: Sheila M. Tickle

Discussion: None.

Motion: Board moved to approve regular minutes for the meeting of February 19, 2009.

Motion Proposals: First Teri Thomson-Taylor
Second Dr. James W. Foltz

Motion Results: Pass **CI 09-016**

Discussion: None.

Motion: Board moved to approve regular minutes for the meeting of April 2, 2009.

Motion Proposals: First Teri Thomson-Taylor
Second Victoria Mikock

Motion Results: Pass **CI 09-017**

2) REVIEW OF CERTIFICATION APPLICATIONS

2-A: Review, discussion and possible action regarding the following applicants for standard certification:

Julie Morgan

Individuals Addressing the Board: Kimberly Siddall, Linda Grau

Discussion: Board interviewed Julie Morgan regarding her prior professional experience and matters related to her application for certification.

Motion: Board moved to grant standard certification to Julie Morgan and to include language in the certified notice informing Ms. Morgan non-disclosure of requested information on future applications may result in denial or disciplinary action.

Motion Proposals: First Teri Thomson-Taylor
Second Dr. James W. Foltz
Recusal Victoria Mikock
Opposed Judith Schubert

Motion Results: Pass CI 09-018

3) ADMINISTRATIVE ISSUES

3-A: *Review and discussion of legislation regarding adoption records and the Confidential Intermediary Program.*

Individuals Addressing the Board: Jenny Lubben

Discussion: Staff advised Board at this time, there is no proposed legislation that will or may have an effect on the Confidential Intermediary Program and adoption records. Staff will continue to provide updates to the Board until the Legislative Session ends.

Motion: No action taken.

3-B: *Discussion regarding effects on Confidential Intermediaries and the Program after the ACJA § 7-203 changes enacted January 1, 2008.*

Individuals Addressing the Board: Linda Grau, Judith Schubert

Discussion: The Board discussed impacts of the ACJA amendment eliminating the need for the search appointment/approval process. Members of the Board addressed concerns no longer having the approval form for each individual case would limit some CI's access to certain paid database services. Staff suggested, if a CI's identification card or Division verification of a CI's status was not sufficient, a general purpose cover letter could be proposed. Board discussed deferring the matter to next meeting and allow members to investigate the database related problems and to draft a proposed general purpose letter for forwarding to the database companies.

Motion: Moved to defer to July 16, 2009.

Motion Proposals: First Teri Thomson-Taylor
Second Dr. James W. Foltz

Motion Results: Pass CI 09-019

3-C: Discussion regarding the Confidential Intermediary Program budget.

Individuals Addressing the Board: Linda Grau

Discussion: Staff presented information detailed about the revenues and expenditures for Confidential Intermediary Program. Staff and the Board discussed the implications of the State budget crisis and efficiencies being implemented by the Certification and Licensing Division to maintain service levels.

Motion: No action taken.

Toni Hellon left the meeting telephonically at 11:09 a.m.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Motion: Move to adjourn the meeting.

Motion Proposals: First Teri Thomson-Taylor
Second Judith Schubert

Motion Results: Pass **CI 09-020**

Time: 11:30 a.m.
