



Confidential Intermediary Board

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room 109

Date: October 15, 2009
Time: 10:00 a.m. – 12:00 p.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Sheila M. Tickle
Victoria Mikoch
Toni Hellon

Telephonically Present:

Stephen Kopp
Peggy Bartel
Teri Thomson-Taylor
Alice Ernst

Absent:

Dr. James W. Foltz
Judith Schubert
Edward J. Ryan

OTHER ATTENDEES

AOC Staff:

Linda Grau
Kimberly Siddall
Afton Foutz
Deann Barker

Guests:

Diane Stubbs
Anne Jensen

CALL TO ORDER

Called to Order By: Sheila Tickle

Time: 10:03 a.m.

1) REVIEW AND APPROVAL OF MINUTES

1-A: Review, discussion, and approval of Regular Session Minutes for the meeting of April 16, 2009.

Individuals Addressing the Board: Linda Grau

Discussion: None

Motion: Board moved to approve regular minutes for the meeting of April 16, 2009 with the noted correction of the spelling of Victoria Mikoch's last name.

Motion Proposals: First Victoria Mikoch
Second Alice Ernst

Motion Results: Pass CI 09-021

2) REVIEW OF CERTIFICATION APPLICATIONS

2-A: *Review, discussion and possible action regarding request for approval of continuing education for maximum credit.*

Individuals Addressing the Board: Kimberly Siddall

Discussion: Discovery Detective Group requested the Board's approval of six hours of continuing education credit to be granted to Confidential Intermediaries attending a CE event entitled, "Business Start Up and Practices". Staff recommended the Board grant 10 hours of continuing education for this activity. The Board discussed the CE requirements and the relevance of the curriculum to Confidential Intermediary certification. Staff amended its recommendation to ask the Board to approve 6 hours of CE for this activity.

Motion: Move to approve 4 hours of Continuing Education credit for certified CI's who attend "Business Start Up and Practices" presented by Discovery Detective Group.

Motion Proposals: First Steve Kopp
Second Alice Ernst

Motion Results: Pass CI 09-022

Further Discussion: Board members expressed concern Discovery Detective Group website posting announcement appeared to suggest the Board was endorsing the CE event. The Board discussed the differentiation between approval CE credit pursuant to ACJA § 7-203(L) and doing so not intending to be considered an endorsement. The Board requested staff address this issue with Discovery Detective Group.

3) ADMINISTRATIVE ISSUES

3-A: *Further discussion regarding search appointments and certification status verification for search database companies.*

Individuals Addressing the Board: Linda Grau

Discussion: At the April 16, 2009 meeting, the Board discussed matters pertaining to the January 1, 2008 amendments to ACJA which eliminated the administrative search approval process. Staff agreed to have a template letter on hand if any Confidential Intermediaries need written verification of their certification status in the future.

Motion: No action taken.

3-B: *Report regarding the budget, legislative session, and program operations.*

Individuals Addressing the Board: Linda Grau

Discussion: Staff provided an update regarding the budget and confirmed no legislation was introduced or passed during the 2009 Regular Session of the Legislature which impacted the CI Program or operations. Staff informed the Board the Certification and Licensing Division is in the process of recruiting to fill the presently vacant Program staff position and the vacant seat on the Board.

Motion: No action taken.

3-C: *Review, discussion and possible action regarding the 2010 Board Meeting schedule and establishment of the 2010 renewal application deadline.*

Individuals Addressing the Board: Linda Grau

Discussion: The proposed 2010 Board meeting dates are:
February 18th
May 20th
September 16th
October 21st

Staff recommended the Board adopt and approved the proposed 2010 Board meeting schedule with 10 a.m. start times for all meetings. Staff also recommended the Board establish September 30, 2010 as the renewal application deadline. The establishment of this deadline will result in all renewal applications submitted during the period of October 1st and October 31st to be assessed a \$50.00 late fee pursuant to ACJA § 7-206(K)(3)(c).

Motion: Move to approve calendar dates, times, and application deadlines as recommended.

Motion Proposals: First Victoria Mikoch
Second Alice Ernst

Motion Results: Pass **CI09-023**

CALL TO THE PUBLIC

Confidential Intermediary Anne Jensen addressed the Board regarding confusion about what approving CE for credit means as opposed to endorsing an event. Ms. Jensen expressed concern about the Board having approved the event for credit if there were unanswered questions about the activity.

ADJOURNMENT

Motion: Move to adjourn the meeting.

Motion Proposals: First Alice Ernst
Second Steve Kopp

Motion Results: Pass **CI 09-024**

Time: 11:47 a.m.

Initials:af

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