



## **CONFIDENTIAL INTERMEDIARY BOARD**

Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Hearing Room 109

**April 18, 2013**  
**10:00 A.M.**

### **Approved Regular Meeting Minutes**

#### **MEMBER ATTENDANCE:**

##### **Present:**

Laurie J. Laughlin  
Raymond T. Baxter  
Diane McGinnis  
Nance Daley

##### **Telephonically Present:**

Teri Thomson Taylor  
Alice deLeon Ernst  
Hannah Rawhouser

##### **Absent:**

Dana Young  
James W. Foltz, M.D.  
Gail M. Atchison

#### **OTHER ATTENDEES:**

##### **AOC Staff:**

Linda Grau  
Debbie MacDougall  
Anne Hunter  
Wendy Reiter  
Arnita Oliver

##### **Guests:**

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**CALL TO ORDER**

***Called to Order By:*** Laurie Laughlin, Chair

***Time:*** 10:02 A.M.

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**1) REVIEW AND APPROVAL OF MINUTES:**

***1-A: Review and approval of regular minutes for the meeting of December 13, 2012.***

***Individual Addressing the Board:*** Laurie Laughlin

***Discussion:*** No discussion.

***Motion:*** Move to approve the regular session minutes for the meeting of December 13, 2012.

***Motion Proposals:*** First Teri Thomson-Taylor  
Second Raymond T. Baxter

***Motion Results:*** Pass

***1-B: Review and approval of regular minutes for the meeting of January 17, 2013.***

***Individual Addressing the Board:*** Laurie Laughlin

***Discussion:*** No discussion.

***Motion:*** Move to approve the regular session minutes for the meeting of January 17, 2013.

***Motion Proposals:*** First Teri Thomson-Taylor  
Second Diane McGinnis

***Motion Results:*** Pass

***1-C: Review and approval of regular minutes for the meeting of March 7, 2013.***

***Individual Addressing the Board:*** Laurie Laughlin

***Discussion:*** No discussion.

***Motion:*** Move to approve the regular session minutes for the meeting of March 7, 2013.

**Motion Proposals:** First Alice deLeon Ernst  
Second Teri Thomson-Taylor  
**Motion Results:** Pass

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2) **ADMINISTRATIVE ISSUES:**

**2-A: Nomination and election of the 2013 Confidential Intermediary Board vice chair.**

**Individual Addressing the Board:** Debbie MacDougall

**Discussion:** Ray Baxter was nominated for Vice Chair.

**Motion:** Move to elect Ray Baxter as Vice Chair for 2013.

**Motion Proposals:** First Alice deLeon Ernst  
Second Teri Thomson-Taylor

**Motion Results:** Pass

**2-B: Discussion regarding Administrative Order No. 2012-83.**

**Individual Addressing the Board:** Debbie MacDougall

**Discussion:** An overview of the Administrative Order was given and discussion held.

**2-C: Discussion regarding changing website passwords.**

**Individual Addressing the Board:** Debbie MacDougall

**Discussion:** The next email will be regarding the new passwords.

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3) **CERTIFICATION AND ELIGIBILITY:**

**3-A: Review, discussion, and possible action regarding the following pending applications for initial certification:**

1. **Mary Haldeman**
2. **Anna Anderson**

**Individual Addressing the Board:** Wendy Reiter

**Discussion:** It is recommended the Board grant initial certification to the following applicant:

1. Mary Haldeman

**Motion:** Move to accept staff's recommendation.

**Motion Proposals:** First Alice deLeon Ernst  
Second Hannah Rawhouser

**Motion Results:** Pass

**Discussion:** It is recommended the Board deny certification to the following applicant:

2. Anna Anderson

**Motion:** Move to accept staff's recommendation.

**Motion Proposals:** First Laurie Laughlin  
Second Nance Daley

**Motion Results:** Pass

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**CALL TO THE PUBLIC**

**Laurie Laughlin, Chair**

**Individuals Addressing the Board:** None

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**ADJOURNMENT**

**Laurie Laughlin, Chair**

**Motion:** Move to adjourn.

**Motion Proposals:** First Diane McGinnis  
Second Teri Thomson-Taylor

**Motion Results:** Pass

**Time:** 10:29 A.M.

Initials: AO