



CONFIDENTIAL INTERMEDIARY BOARD

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

August 15, 2013
10:00 a.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Laurie Laughlin
Diane McGinnis

Telephonically Present:

Raymond Baxter
Teri Thomson-Taylor
Hannah Rawhouser
Alice deLeon Ernst
Dana Young

Absent:

Nance Daley
Gail Atchison
James Foltz
Toni Hellon

OTHER ATTENDEES:

AOC Staff:

Mark Wilson
Michelle Martinez
Linda Grau
Debbie MacDougall
Kimberly Siddall
Wendy Reiter
Arnita Oliver

Guests:

Laurie (?)

CALL TO ORDER

Called to Order By: Laurie Laughlin

Time: 10:04 a.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of April 18, 2013.

Individual Addressing the Board: Laurie Laughlin

Discussion: Move to approve the regular minutes for the meeting of April 18, 2013.

Motion: Move to approve the minutes of the April 18, 2013.

Motion Proposals: First Teri Thomson-Taylor
Second Alice deLeon Ernst

Motion Results: Pass

2) ADMINISTRATIVE ISSUES:

2-A: Discussion and possible action concerning the Division's investigative findings and subsequent disclosure of information to the Board.

Individual Addressing the Board: Mark Wilson

Discussion: Discussion was held with respect to processing an applicant's confidential information.

2-B: Update on preparation for the 2013 Confidential Intermediary Training.

Individual Addressing the Board: Wendy Reiter

Discussion: An update was presented regarding the upcoming Confidential Intermediary training scheduled for November 5th, 6th, and 7th, 2013.

3) CERTIFICATION AND ELIGIBILITY:

3-A: Review, discussion, and possible action regarding the voluntary surrender of certificate holder Olivia Meza, certificate number 30384.

Individual Addressing the Board: Kimberly Siddall

Discussion: It is recommended the Board accept the voluntary surrender of the following applicant:

- Olivia Meza

Motion: Move to accept staff's recommendation to accept Olivia Meza's request for voluntary surrender.

Motion Proposals: First Dana Young
Second Diane McGinnis

Motion Results: Pass

CALL TO THE PUBLIC

Laurie Laughlin, Chair

Individuals Addressing the Board: None

ADJOURNMENT

Laurie Laughlin, Chair

Motion: Move to adjourn.

Motion Proposals: First Diane McGinnis
Second Raymond Baxter

Motion Results: Pass

Time: 10:21 a.m.

Initials: AO