

BOARD OF CERTIFIED REPORTERS

Amended Meeting Agenda – Thursday, October 11, 2018

Arizona Supreme Court - 1501 West Washington Street

Phoenix, Arizona 85007 - 10:00 A.M. - Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section 1-202(C).

CALL TO ORDER *G. Allen Sonntag, Chair*

1) REVIEW AND APPROVAL OF MINUTES *G. Allen Sonntag, Chair*

1-A: *Review and approval of the regular session minutes for the meeting of August 9, 2018.*

1-B: *Review and approval of the regular session minutes for the interim meeting of September 13, 2018.*

2) PENDING COMPLAINTS.....*Division Staff*

2-A *Update regarding the status of pending complaints.*

3) INITIAL CERTIFICATION AND ELIGIBILITY.....*Division Staff*

3-A: *Review, discussion and possible action regarding pending initial certification applications for the following applicants:*

1. Amy Richardson
2. Kristine Rogalewski-Mayo

4) RENEWAL CERTIFICATION APPLICATIONS.....*Division Staff*

4-A: *Review, discussion and possible action regarding pending applications for renewal of certification:*

1. Johnson, Christine
2. Salazar, Antoinette
3. Smith, Jennifer

4. Veres, Teri
5. Cariati, Carrie
6. Bair, Mary Jo
7. Landers, Christine

5) ADMINISTRATIVE ISSUES.....*Division Staff*

5-A: *Review, discussion and possible action regarding the establishment of the 2019 Board meeting schedule.*

5-B: *Discussion regarding information submitted by ACRA concerning certified reporter certification.*

CALL TO THE PUBLIC *G. Allen Sonntag, Chair*

ADJOURNMENT *G. Allen Sonntag, Chair*

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1) REVIEW AND APPROVAL OF MINUTES

1-A: Review and approval of the regular session minutes for the meeting of August 9, 2018.

Attached for the Board's review are the regular session minutes from the Board meeting of August 9, 2018.

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1) REVIEW AND APPROVAL OF MINUTES

1-B: Review and approval of the regular session minutes for the interim meeting of September 13, 2018.

Attached for the Board's review are the regular session minutes from the interim Board meeting of September 13, 2018.

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2) PENDING COMPLAINTS

2-A: Update regarding the status of pending complaints.

As of October 11, 2018, there are currently three open complaints.

CERTIFIED REPORTER COMPLAINTS
COURTOOLS MEASURE 4
AGE OF PENDING CASELOAD
Shaded Areas Represent Cases within Time Standard of 22 Months

Age (Months)	Number Cases	Percent	Cumulative Percent
0-4	2	67%	67%
5-9	0	0%	67%
10-14	0	0%	67%
15-19	1	33%	100%
20-22	0		
23-35			
36-50			
Over 50			
Total	3	100%	100%

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3) INITIAL CERTIFICATION AND ELIGIBILITY

3-A: Review, discussion and possible action regarding pending initial certification applications for the following applicants:

The following applicants have applied for initial Certified Reporter certification. The applicants successfully passed the program examination and have submitted completed applications demonstrating that they meet the minimum education requirements and have provided proof of passing the RPR or the CVR. Fingerprint results have not yet been received for these applicants.

The Division recommends approval of initial certified reporter certification for the following applicants effective upon receipt of fingerprint results and contingent upon those results revealing no issues.

1. Amy Richardson
2. Kristine Rogalewski-Mayo

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4) RENEWAL CERTIFICATION APPLICATIONS

4-A: *Review, discussion and possible action regarding pending applications for renewal of certification:*

The following individual certificate holders have submitted applications for renewal of standard certification. The applications are complete, no information has been presented during a background review which is contrary to standard certification being granted and the certificate holders have demonstrated they meet the minimum eligibility requirements for standard certification. It is recommended renewal of standard certification be granted to the following individuals:

1. Johnson, Christine
2. Salazar, Antoinette
3. Smith, Jennifer
4. Veres, Teri
5. Cariati, Carrie

6. Mary Jo Blair applied for renewal of standard certification. The applicant did not disclose a dissolution of marriage. When asked, the applicant said, “the reason why I did not originally supply this information, I never in a million years thought my divorce was information necessary to process my request to [sic] renewal. Sorry I didn’t read the form correctly.”

Division recommends renewal of Christine Landers’ court reporter certification with Non-disclosure language.

7. Christine Landers applied for renewal of standard certification. The applicant disclosed she had not completed her Continuing Education (“CE”). Ms. Landers has stated she would not complete her CE because, she helped her sick husband and moved to the East Valley during renewal period.

Ms. Landers completed her delinquent CE by January 12, 2018

Because Ms. Landers Disclosed her failure to complete her CE and has since completed her CE, Division recommends renewal of Christine Landers’ court reporter certification with no remedial actions.

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5) ADMINISTRATIVE ISSUES

5-A: Review, discussion, and possible action regarding the establishment of the 2019 Board meeting schedule.

The Board of Certified Reporters is asked to consider and approve the 2019 meeting calendar.

Therefore, it is recommended the 2019 meeting calendar be set as follows:

February 7, 2019
April 11, 2019
June 6, 2019
August 8, 2019
October 10, 2019
December 5, 2019

All meetings to begin at 10:00 a.m.

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5) ADMINISTRATIVE ISSUES

5-B: Discussion regarding information submitted by ACRA concerning certified reporter certification.

Staff has forwarded copies of materials presented at the August Board meeting to the Board for review and discussion.