



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

October 31, 2019
3:00 p.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Michael Parrish

Telephonically Present:

Melissa Gonsalves

Terri Faust

April Escobodeo

Michael Match

Carolyn Sullivan

Patricia Sequin

Absent:

Hon. Peter Swan

Hon. Anna Young

OTHER ATTENDEES:

AOC Staff:

Mark Wilson

Michelle Martinez

Brianna Farmer

Scott Donald

Arnita Oliver

Jennifer Ashley

Guests:

CALL TO ORDER

Called to Order By: Melissa Gonsalves, Chair

Time: 3:00 p.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of August 8, 2019

Individual Addressing the Board: Melissa Gonsalves

Discussion: None

Motion: Consideration of and motion to accept the regular minutes for the meeting of August 8, 2019.

Motion Proposals: First Patricia Seguin
Second Terri Faust

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: Update regarding the status of pending complaints

Individual Addressing the Board: Michelle Martinez

Discussion: As of October 25, 2019, there are three open complaints.

3) INITIAL CERTIFICATION AND ELIGIBILITY:

3-A: Review, discussion and possible action regarding pending initial certification applications for Wendy Richard.

Individual Addressing the Board: Mark Wilson

Discussion: The Division recommends approval of initial certified reporter certification for Wendy Ricard.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan
Second Michael Parrish
Motion Results: Pass

4) ADMINISTRATIVE ISSUES:

4-A: Review, discussion, and possible action regarding the establishment of the 2020 Board meeting schedule.

Individual Addressing the Board: Michelle Martinez

Discussion: It is recommended the 2020 meeting calendar be set as follows:

February 6, 2020
April 2, 2020
June 4, 2020
August 6, 2020
October 1, 2020
December 3, 2020

All meetings to begin at 10:00 a.m.

Motion: Consideration of and motion to accept the 2020 meeting calendar.

Motion Proposals: First Patricia Seguin
Second Michael Matich
Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Carolyn Sullivan
Second Terri Faust
Motion Results: Pass

Time: 3:10 p.m.

Initials: AO