



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

December 5, 2019
10:00 a.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Melissa Gonsalves
April Escobedo
Carolyn Sullivan
Hon. Peter B. Swann

Telephonically Present:

Hon. Anna Young
Mike Matich
Terri Faust
Patricia Seguin

Absent:

Michael Parrish

OTHER ATTENDEES:

AOC Staff:

Mark Wilson
Michelle Martinez
Hal White
Will Castro
Brianna Farmer
Lorena Landeros
Jennifer Ashley

Guests:

Alvin Brown
Stephanie Stearman
Jessica Wasdyke
Kate Roundy
Angela Miller

CALL TO ORDER

Called to Order By: Melissa Gonsalves, Chair

Time: 10:03 a.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: *Review and approval of the regular session minutes for the meeting of October 31, 2019.*

Individual Addressing the Board: Melissa Gonsalves, Chair

Motion: Consideration of and motion to accept the regular minutes for the meeting of October 31, 2019.

Motion Proposals: First Patricia Seguin
Second Carolyn Sullivan

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: *Update regarding the status of pending complaints.*

Individual Addressing the Board: Michelle Martinez

Discussion: As of December 5, 2019, there are three open complaints.

3) INITIAL CERTIFICATION AND ELIGIBILITY:

3-A: *Review, discussion and possible action regarding pending initial certification applications for the following applicants:*

1. Jessica Wasdyke
2. Terry Libretti
3. Cori Brickey

Individual Addressing the Board: Will Castro

Discussion: The Division recommends approval of initial certified reporter certification for Jessica Wasdyke.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan
Second Hon. Peter B. Swann
Recuse April Escobedo

Motion Results: Pass

Individual Addressing the Board: Will Castro

Discussion: The Division recommends approval of initial reciprocal certified reporter certification for Terry Libretti.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Carolyn Sullivan
Second Michael Matich

Motion Results: Pass

Individual Addressing the Board: Will Castro

Discussion: The Division recommends approval of initial certified reporter certification for Cori Brickey with an effective date to be determined by Division staff pending receipt of fingerprint results demonstrating no issues of concern.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hon. Peter B. Swann
Second Carolyn Sullivan

Motion Results: Pass

Carolyn Sullivan comments on application process.

4) CERTIFICATION AND ELIGIBILITY:

4-A: *Review, discussion, and possible action regarding request for inactive status from Doug Kirkpatrick.*

Individual Addressing the Board: Hal White

Discussion: It is recommended Doug Kirkpatrick be placed on inactive status.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hon. Peter B. Swann
Second Melissa Gonsalves

Motion Results: Pass

Carolyn Sullivan comments on code provision concerning CE for inactive status.

5) ADMINISTRATIVE ISSUES:

5-A: *Review, discussion and possible action regarding registered apprentice reporter ("RAR") certification.*

Individual Addressing the Board: Melissa Gonsalves

Discussion: Public members, Alvin Brown, Stephanie Stearmen: Director of Court Reporting Community College and Kate Roundy: Arizona Court Reporting Association Board as well as Board members present comments.

Matter to be added to future agenda for further discussion and possible action.

5-B: *Update regarding Task Force to Supplement Keeping of the Record by Electronic Means.*

Individual Addressing the Board: Mark Wilson

Discussion: Updates concerning work of Task Force's review of the use of electronic records, with no intent to diminish the role of certified reporters. A meeting was held in October with AJC, they did adopt recommendation of Task Force concerning code and rule changes impacting electronic recordings.

5-C: *Update regarding reciprocal certification (HB2569).*

Individual Addressing the Board: Mark Wilson

Discussion: Staff offers clarification or information to the Board regarding application of A.R.S. § 32-4302.

Hon. Peter B. Swann comments regarding possible ambiguities as the statute is interpreted over time.

5-D: Nomination and election of the Board of Certified Reporters Vice Chair

Individual Addressing the Board: Michelle Martinez

Discussion: It is recommended that the Board nominate and appoint a new vice chairperson.

Motion: Consideration of and motion to accept the nomination of Carolyn Sullivan and appoint Carolyn Sullivan as Vice Chair of the Certified Reporter Board.

Motion Proposals: First Melissa Gonsalves
Second Hon. Peter B. Swann

Motion Results: Pass

5-E: Update regarding Certified Reporter examination and study guide.

Individual Addressing the Board: Mark Wilson

Discussion: Information concerning updates to the program examination and study guide.

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First Hon. Peter B. Swan
Second Carolyn Sullivan

Motion Results: Pass

Time: 11:22 a.m.

Initials: LL