



# BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Hearing Room 109

**February 9, 2016**  
**1:00 P.M.**

## Approved Regular Meeting Minutes

### MEMBER ATTENDANCE:

**Present:**

Honorable Peter Swann

**Telephonically Present:**

G. Allen Sonntag

Terri Faust

Patricia Seguin

Michael Parrish

Melissa Gonsalves

**Absent:**

Honorable Douglas Gerlach

### OTHER ATTENDEES:

**AOC Staff:**

Mark Wilson

Michelle Martinez

Debbie MacDougall

Wil Castro

Arnita Oliver

**Guests:**

Lou Ann Spellman

**CALL TO ORDER**

*Called to Order By:* G. Allen Sonntag, Chair

*Time:* 1:13 P.M.

---

**1) REVIEW AND APPROVAL OF MINUTES:**

*1-A: Review and approval of regular minutes for the meeting of December 8, 2015*

*Individual Addressing the Board:* G. Allen Sonntag, Chair

*Discussion:* None

*Motion:* Consideration of and motion to approve the regular session minutes for the meeting of December 8, 2015.

*Motion Proposals:* First Judge Peter Swann  
Second Patricia Seguin

*Motion Results:* Pass

*1-B: Review and approval of executive session minutes for the meeting of December 8, 2015.*

*Individual Addressing the Board:* G. Allen Sonntag, Chair

*Discussion:* None

*Motion:* Consideration of and motion to approve the executive session minutes for the meeting of December 8, 2015.

*Motion Proposals:* First Judge Peter Swann  
Second Patricia Seguin

*Motion Results:* Pass

---

**2) PENDING COMPLAINTS:**

*2-A: Update regarding the status of pending complaints.*

*Individual Addressing the Board:* Debbie MacDougall

*Discussion:* As of February 2, 2016, there are currently three open complaints.

---

**3) INITIAL CERTIFICATION AND ELIGIBILITY**

**3-A:** *Review, discussion and possible action regarding pending initial certification application for the following applicants:*

1. Hope Yeager
2. Amy Zoller
3. Karen Clark
4. Roger May

**Individual Addressing the Board:** Hal White

**Discussion:** Staff recommends granting initial certification to applicant Karen Clark effective this date; and grant initial certification to Hope Yeager, Amy Zoller and Roger May with a start date of March 1, 2016.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Terri Faust

**Motion Results:** Pass

---

**4) CERTIFICATION AND ELIGIBILITY:**

**4-A:** *Review, discussion and possible action regarding request for placement on Inactive Status received from the following certified reporters:*

1. Cheryl Cummings
2. Lawrence Driver
3. Cindy Shearman
4. Michelle Wellner
5. Marmie Guimont
6. Gail Leonard
7. Merry Gesner
8. Nancy Palumbo

**Individual Addressing the Board:** Wil Castro

**Discussion:** Staff recommends that the Board accept the request for placement of inactive status to the following applicants:

1. Cheryl Cummings

2. Lawrence Driver
3. Cindy Shearman
4. Michelle Wellner
8. Nancy Palumbo

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Melissa Gonsalves  
Second Terri Faust

**Motion Results:** Pass

***Individual Addressing the Board:***

**Discussion:** Staff recommends that the Board accept the request for placement of inactive status to the following applicants:

5. Marmie Guimont
6. Gail Leonard
7. Merry Gesner

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Michael Parrish

**Motion Results:** Pass

**4-B:** *Review, discussion and possible action regarding request for placement on Active Status received from Daeleen Melendez.*

***Individual Addressing the Board:*** Wil Castro

**Discussion:** Staff recommends that the Board accept the request for placement of active status to Daeleen Melendez.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Michael Parrish

**Motion Results:** Pass

---

**5) ADMINISTRATIVE ISSUES:**

**5-A: Review, discussion and possible action regarding random audits of continuing education compliance for renewal pursuant to Arizona Code of Judicial Administration § 7-206(L)(9)(d).**

**Individual Addressing the Board:** Hal White

**Discussion:** Staff recommends that the Board allow the Division to randomly select 10% of renewing certified reporters to demonstrate continuing education compliance through submissions of proof of continuing education participation for the 2016-2018 renewal period.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Melissa Gonsalves

**Motion Results:** Pass

---

## CALL TO THE PUBLIC

**Individuals Addressing the Board:** Lou Ann Spellman  
Mark Wilson

---

## ADJOURNMENT

**Motion:** Move to adjourn.

**Motion Proposals:** First Patricia Seguin  
Second

**Motion Results:** Pass

**Time:** 1:27 P.M.

Initials: AO