



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

June 14, 2016
1:00 P.M.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Telephonically Present:

Absent:

G. Allen Sonntag, Chair
Melissa Gonsalves
Terri Faust
Michael Parrish
Honorable Douglas Gerlach

Honorable Peter Swann
Patricia Seguin

OTHER ATTENDEES:

AOC Staff:

Mark Wilson
David Withey
Hal White
Debbie MacDougall
Anne Hunter
Wil Castro
Armita Oliver

Guests:

Leslie Foldy
Kate Roundy
Danielle Griffin
Pam Griffin
Kim Portik
James Cool
Lisa Nance
Joe Nance

CALL TO ORDER

Called to Order By: G. Allen Sonntag, Chair

Time: 1:08 P.M.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: *Review and approval of regular minutes for the meeting of April 12, 2016.*

Individual Addressing the Board: G. Allen Sonntag, Chair

Discussion: None

Motion: Consideration of and motion to approve the regular session minutes for the meeting of April 12, 2016.

Motion Proposals: First Judge Douglas Gerlach
Second Melissa Gonsalves

Motion Results: Pass

1-B: *Review and approval of regular minutes for the meeting of May 24, 2016.*

Individual Addressing the Board: G. Allen Sonntag, Chair

Discussion: None

Motion: Consideration of and motion to approve the regular session minutes for the meeting of May 24, 2016.

Motion Proposals: First Michael Parrish
Second Judge Douglas Gerlach

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: *Review, discussion and possible action regarding the Division Director dismissal of the following complaints:*

- *Complaint Number 15-C001*
- *Complaint Number 15-C002*

Individual Addressing the Board: Mark Wilson

Discussion: Defer both complaints to the next meeting.

Motion Proposals: First Michael Parrish
Second Terri Faust

Motion Results: Pass

2-B: Review, discussion and possible action regarding complaint number 15-C005, involving Legalink, Inc.

Individual Addressing the Board: Mark Wilson

Discussion: Defer the complaint to the next meeting.

Motion Proposals: First Michael Parrish
Second Terri Faust

Motion Results: Pass

2-C: Update regarding the status of pending complaints.

Individual Addressing the Board: Debbie MacDougall

Discussion: As of June 7, 2016, there are currently six open complaints, three of which would have been presented on this agenda and are being deferred until the next meeting.

3) INITIAL CERTIFICATION AND ELIGIBILITY:

3-A: Review, discussion and possible action regarding pending initial certification applications for the following applicants:

1. Rhonda Aquilina
2. Lisa Nance

Individual Addressing the Board: Hal White

Discussion: It is recommended the Board grant initial certification to the following applicant:

1. Rhonda Aquilina

Motion: Consideration of and motion to accept staff's recommendation to grant initial certification.

Motion Proposals: First Melissa Gonsalves
Second Judge Douglas Gerlach

Motion Results: Pass

Individual Addressing the Board: Hal White

Discussion: It is recommended the Board grant initial certification to the following applicant:

2. Lisa Nance

Motion: Consideration of and motion to accept staff's recommendation to grant initial certification.

Motion Proposals: First Melissa Gonsalves
Second Michael Parrish

Motion Results: Pass

4) ADMINISTRATIVE ISSUES:

4-A: *Review, discussion and possible action regarding circumstances under which Division staff can approve "consent agenda type" items.*

Individual Addressing the Board: Mark Wilson

Discussion: Discussion is held regarding possible code revisions affecting "consent agenda type" items. It was recommended that a study group be created to review such items.

4-B: *Review, discussion and possible action regarding revisions to ACJA § 7-206.*

Individual Addressing the Board: Mark Wilson

Discussion: The drafted suggestions affecting the code will be posted on the board's website for review.

4-C: *Review, discussion and possible action regarding scheduling monthly telephonic meetings for consideration of certification applications.*

Individual Addressing the Board: Mark Wilson

Discussion: Brief discussion is held. It is recommended that we have regularly scheduled (telephonic) meetings so that the Board can consider applications for certification.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Melissa Gonsalves
Second Terri Faust

Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board: Jimmy Cool

ADJOURNMENT

Motion: Move to adjourn.

Motion Proposals: First G. Allen Sonntag
Second

Motion Results: Pass

Time: 1:30 P.M.

Initials: AO