



Board of Legal Document Preparers

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room 109
November 23, 2015
10:00 a.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Paul Friedman
Jerry Thomas
Bonnie Matheson

Telephonically Present:

Deborah Colon-Mateo
Pamela Milburn
Rebecca Nilsen
Mary Carlton
Mary Jo Randall

Absent:

Cheri Clark
Honorable Michael Herrod

OTHER ATTENDEES

AOC Staff:

Mark Wilson
Anne Hunter
Hal White
Sheryll Prokop
Bill MacIntyre
Debbie MacDougall
Michelle Martinez
Wil Castro
Arnita Oliver

Guests:

Martha Velasio
Kendra Crandall
Debra Cassidy
Jenifer Bone
Annick Haske
Ari Lyman
Sarah Fry
Thanhtam Phan
Katy Gonzalez
Deborah Barber
Richard Chan
Ramon Garcia
Peteris Berzins
Grace Davirro
Mike Rodarto

CALL TO ORDER

Called to Order By: Mary Carlton, Chair

Time: 10:00 a.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

Individuals Addressing the Board: Mary Carlton, Chair

I-A: *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of September 28, 2015.*

Discussion: None

Motion: Move to accept regular session minutes of the meeting of September 28, 2015.

Motion Proposals: First Paul Friedman
Second Bonnie Matheson

Motion Results: Pass

2) PENDING COMPLAINTS

2-A: *Review, discussion and possible action regarding complaint numbers 15-L010 and 15-L011, involving Ramon Garcia and Ayuda Legal Help, LLC.*

Individual Addressing the Board: Bill MacIntyre

Discussion: *Complaint Numbers 15-L010 and 15-L011* - *Ramon Garcia and Ayuda Legal Help, LLC:*

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Ramon Garcia and Ayuda Legal Help, LLC have not committed the alleged act(s) of misconduct as detailed Allegation 1 of the Investigation Summary and Allegation Analysis Report in complaint numbers 15-L010 and 15-L011.

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Ramon Garcia and Ayuda Legal Help, LLC, have committed the alleged act(s) of misconduct as detailed

Allegation 2 of the Investigation Summary and Allegation Analysis Report in complaint numbers 15-L010 and 15-L011.

It is recommended the Board enter a finding grounds for informal disciplinary action exists pursuant to Arizona Code of Judicial Administration (“ACJA”) § 7-201(H)(6)(a) for act(s) of misconduct involving failure to include Ramon Garcia and Ayuda Legal Help, LLC identification as required by ACJA § 7-208(F)(3).

It is further recommended the Board issue a Letter of Concern.

Due to the chair’s absence, it is recommended that Paul Friedman sign on behalf of the Board.

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton

Motion Results: Pass

2-B: *Review, discussion and possible action regarding Order Granting Motion to Withdraw Appeal, Vacating Hearing and Recommendation to Board in complaint number 14-L039, involving former certificate holder, Arizona Family Law Center, LLC.*

Individual Addressing the Board: Bill MacIntyre

Discussion: **Complaint Number 14-L039** - involving former certificate holder, Arizona Family Law Center, LLC:

On October 6, 2015, Judge O’Neil filed an Order Granting Motion to Withdraw Appeal, Vacating Hearing and Recommendation to Board, forwarding this matter back to the Board with a recommendation that the Board formally enter the proposed sanction and issue a Censure to the Arizona Family Law Center, LLC pursuant to ACJA § 7- 201(H)(24)(a)(6)(b).

Therefore, it is recommended the Board adopt the Formal Charges contained in the Notice of Formal Statement of Charges as the Conclusions of Law and issue a Final Order imposing a Censure to the Arizona Family Law Center, LLC.

Due to the chair’s absence, it is recommended that Paul Friedman sign on behalf of the Board.

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
Second Mary Carlton
Motion Results: Pass

2-C: Review, discussion and possible action regarding Order Granting Motion to Withdraw Appeal, Vacating Hearing and Recommendation to Board in complaint number 13-L022, involving certificate holders, Karina Morales and Servicios Hispanos.

Individual Addressing the Board: Bill MacIntyre

Discussion: Complaint number 13-L022, involving certificate holders, Karina Morales and Servicios Hispanos:

On October 8, 2015, Judge O’Neil filed an Order Granting Motion to Withdraw Appeal, Vacating Hearing and Recommendation to Board, forwarding this matter back to the Board with a recommendation that the Board formally enter the proposed sanction and issue a Censure to the Karina Morales and Servicios Hispanos pursuant to ACJA § 7- 201(H)(24)(a)(6)(b).

Therefore, it is recommended the Board adopt the Formal Charges contained in the Notice of Formal Statement of Charges as the Conclusions of Law and issue a Final Order imposing a Censure to Karina Morales and Servicios Hispanos with the caveat of Paul Friedman signing.

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
Second Deborah Colon-Mateo
Motion Results: Pass

2-D: Review, discussion and possible action regarding Findings of Fact, Conclusions of Law and Recommendation in complaint numbers 14-L035 and 14-L036 involving former certificate holders, Werner von Borries and Von Brothers, LLC (Lime2Lime).

Individual Addressing the Board: Hal White

Discussion: Complaint numbers 14-L035 and 14-L036, involving former certificate holders, Werner von Borries and Von Brothers, LLC (Lime2Lime):

On July 21, 2015, Judge O’Neil filed a Findings of Fact, Conclusions of Law, and Recommendation, forwarding this matter back to the

Board with a recommendation that “the Board acknowledge the expiration of the licenses of Licensees, but require any future application of either licensee to be under the more strenuous requirements of ACJA § 7-201(E)(9), Reinstatement after Suspension or revocation, in recognition of the mitigation present and in lieu of formal revocation.”

Therefore, it is recommended the Board adopt the Formal Charges contained in the Notice of Formal Statement of Charges as the Conclusions of Law and issue a Final Order imposing revocation of certification to Werner von Borries and Von Brothers, LLC dba Lime2Lime.

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

3) INITIAL CERTIFICATION AND ELIGIBILITY

Individuals Addressing the Board: Sheryll Prokop

3-A: *Review, discussion and possible action regarding the following applications for initial individual and/or business entity legal document preparer certification:*

1. Lucia Barrantes Narvaez
2. Jennifer Wootten
3. Susan Faris
4. Georges Samara
5. Kameron Stiely
6. Kimmy Garcia
7. Your Documents To Go (Kimmy Garcia)
8. Myriam Magdaleno
9. Sophie Frisbie
10. Leslie Turnbull
11. Michael Ziomek
12. David White
13. Ari Lyman
14. Richard Chan

Individuals Addressing the Board: Sheryll Prokop

Discussion: It is recommended the Board grant initial certification to the following applicants:

1. Lucia Barrantes Narvaez
2. Jennifer Wootten
3. Susan Faris
4. Georges Samara
5. Kameron Stiely
6. Kimmy Garcia
7. Your Documents To Go (Kimmy Garcia)
8. Myriam Magdaleno
9. Sophie Frisbie

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
 Second Mary Jo Randall

Motion Results: Pass

Discussion: It is recommended the Board grant initial certification to the following applicant:

10. Leslie Turnbull

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
 Second Mary Jo Randall
 Recused Becky Nilsen

Motion Results: Pass

Discussion: It is recommended the Board deny certification for the following applicant:

11. Michael Ziomek

Motion: Move to accept staff’s recommendation.

Motion Proposals: First Paul Friedman
 Second Mary Jo Randall

Motion Results: Pass

Discussion: It is recommended the Board grant initial certification to applicant *David White*, with additional non-disclosure language, the following language would be used:

The Board of Legal Document Preparers (“Board”) has concluded its review of your application and determined you have satisfied the eligibility requirements for certification. Although the Board is granting you certification,

the Board members have concerns regarding the failure to disclose <insert failure of disclosure>. Lack of diligence is not a quality embraced by the Board or your colleagues in the profession, and may jeopardize your success. The Board and the Division place the highest priority on honesty and candor. Your failure to disclose information on future applications may result in denial of your renewal of certification or disciplinary action.

Motion: Move to extend an invitation to the applicant to attend the next meeting and put his application on hold for:

12. David White

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended the Board deny certification of license to the following applicant:

13. Ari Lyman

Ari Lyman is present and interviewed by the Board.

Motion: Move to accept staff's recommendation to deny certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Sheryll Prokop

Discussion: Richard Chan is present and interviewed by the Board.

It is recommended the Board grant initial certification to applicant Richard Chan, with additional non-disclosure language, the following language would be used:

The Board of Legal Document Preparers ("Board") has concluded its review of your application and determined you have satisfied the eligibility requirements for certification. Although the Board is granting you certification, the Board members have concerns regarding the failure to disclose <insert failure of disclosure>. Lack of diligence is not a quality embraced by the Board or your

colleagues in the profession, and may jeopardize your success. The Board and the Division place the highest priority on honesty and candor. Your failure to disclose information on future applications may result in denial of your renewal of certification or disciplinary action.

Motion: Move to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

3-B: *Review, discussion and possible action regarding the individual application of certification for Daniel Carrasco.*

Individuals Addressing the Board: Anne Hunter

Discussion: It is recommended the Board grant initial certification and accept the consent agreement from Daniel Carrasco.

Motion: Move to accept staff's recommendation.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

4) RENEWAL CERTIFICATION APPLICATIONS

Individuals Addressing the Board: Hal White

4-A: *Review, discussion and possible action regarding the following applications for renewal of business entity and/or individual legal document preparer certification:*

1. American Contractor Licensing Services, LLC
2. Americas Legal Group, LLC
3. AZ Legal Document Preparation, LLC
4. Arizona Wills & Trusts of Tucson, LLC
5. Dan Peterson Property Management, LLC
6. Essential Estate Plans, LLC
7. Exceptional Document Preparation, LLC
8. Guardian Estate Planning Service
9. LEGALEZUSA, LLC
10. Lloyd Paralegal Services, LLC
11. National Document, LLC
12. National Lien Services, LLC
13. Premier Documents, LLC

14. Prescott Tax & Paralegal, LLC
15. Today's Legal Choice, LLC
16. Cecilia Alcala
17. Elizabeth Alvarado
18. Anna Anderson
19. Lauri Anderson
20. Elaine Anghel
21. Sherri Barrios
22. Maria Barton
23. Kusum Behari
24. Daniel Benhaim
25. Raymond Beltran
26. Eugenia Benavente
27. Brandee Berry
28. Zusel Beyra
29. Judith Block
30. Mark Bluemke
31. James Bounds
32. Scott Boyer
33. Valerie Burcks
34. Jennifer Cabble
35. Victor Calvario
36. Sherrene Caley
37. Rhonda Carder
38. Elaine Carlton
39. Gregory Carlson
40. Judith Celentano
41. Krista Cline
42. Carole Collins
43. Beth Cornell
44. Joe Covarrubias
45. Angela Darling
46. Dan Davis
47. Robin Davis
48. Bruce Davidson
49. Leonard Deehan
50. Kathryn Deyoung
51. Carmen Dominguez
52. Stacie Duke
53. Carolee Elliott
54. Bruce Evers
55. Michelle Feltes
56. Vicki Fink
57. Patrick Flanery
58. Dan Fore
59. Deanna Fore
60. Barbara French

61. Dawn Garcia
62. Carla Gould
63. Carol Gray
64. Jennifer Grow
65. Yvonne Gutierrez
66. Erika Hanson
67. Diane Hobson
68. Jennifer Hammans
69. Melinda Hawthorne
70. Jennette Heath
71. Edward Hooper
72. Dawn Kaiser
73. Jennifer Keysow
74. John Kincaid
75. Karen Kosies
76. John Kroeger
77. Bernard Kruer
78. Kimberly Lamberty
79. Eugenia "Jeanne" Lien
80. Elizabeth Lloyd
81. Raul Manzanares
82. Jacqueline McGuckin-Martinez
83. Anita Meyer
84. Pamela Milburn
85. Michael Moloney
86. George Mortensen
87. Brook Murray
88. Maribel Nava
89. Elizabeth O'Connor
90. Tammy Osborne
91. Joann Palmer
92. Maite Perez-Martinez
93. Daniel Peterson
94. Melinda Pierce
95. Mary Jo Randall
96. Vicky Rehak
97. Arlene J. Rheinfelder
98. Amber Ridenhour
99. Emma Rigollot
100. Jose Robledo
101. Patricia Rockwell
102. Mary Rosenthal
103. Lupita Shestko-Montiel
104. Kenneth Singer
105. Marianne Smith
106. Rebecca Stinson
107. Ronda Stump

108. Jennifer Stupski
109. Jezzette Taillefer
110. Daniel Taylor
111. Guadalupe Taylor
112. Janice Tellez
113. Kristi Tesori
114. James Tewalt
115. Alison Torba
116. Katherine Trojahn
117. Monica Valenzuela
118. Hilda Vasku
119. Michelle Wehrli
120. Wendy Whitehair
121. Tyrone Wiedrich
122. Phyllis Wilbanks
123. David Wilcox
124. William Zenk
125. Marilyn Zimmerman
126. Deborah Barber
127. Grace Daviro

Individuals Addressing the Board: Hal White

Discussion: It is recommended to grant renewal of the following applicants:

1. American Contractor Licensing Services, LLC
2. Americas Legal Group, LLC
3. AZ Legal Document Preparation, LLC
4. Arizona Wills & Trusts of Tucson, LLC
5. Dan Peterson Property Management, LLC
6. Essential Estate Plans, LLC
7. Exceptional Document Preparation, LLC
8. Guardian Estate Planning Service
9. LEGALEZUSA, LLC
10. Lloyd Paralegal Services, LLC
11. National Document, LLC
12. National Lien Services, LLC
13. Premier Documents, LLC
14. Prescott Tax & Paralegal, LLC
15. Today's Legal Choice, LLC

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Mary Jo Randall
 Second Paul Friedman

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended to grant renewal of the following applicants:

16. Cecilia Alcala
17. Elizabeth Alvarado
18. Anna Anderson
19. Lauri Anderson
20. Elaine Anghel
21. Sherri Barrios
22. Maria Barton
23. Kusum Behari
24. Daniel Benhaim
25. Raymond Beltran
26. Eugenia Benavente
27. Brandee Berry
28. Zusel Beyra
29. Judith Block
30. Mark Bluemke
31. James Bounds
32. Scott Boyer
33. Valerie Burcks
34. Jennifer Cabble
35. Victor Calvario
36. Sherrene Caley

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended to grant renewal of the following applicants:

37. Rhonda Carder
84. Pamela Milburn

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall
Recused Pamela Milburn

Motion Results: Pass

Discussion: It is recommended to grant renewal of the following applicants:

38. Elaine Carlton
39. Gregory Carlson
40. Judith Celentano
41. Krista Cline
42. Carole Collins
43. Beth Cornell
44. Joe Covarrubias
45. Angela Darling
46. Dan Davis
47. Robin Davis
48. Bruce Davidson
49. Leonard Deehan
50. Kathryn Deyoung
51. Carmen Dominguez
52. Stacie Duke
53. Carolee Elliott
54. Bruce Evers
55. Michelle Feltes
56. Vicki Fink
57. Patrick Flanery
58. Dan Fore
59. Deanna Fore
60. Barbara French
61. Dawn Garcia
62. Carla Gould
63. Carol Gray
64. Jennifer Grow
65. Yvonne Gutierrez
66. Erika Hanson
67. Diane Hobson
68. Jennifer Hammans
69. Melinda Hawthorne
70. Jennette Heath
71. Edward Hooper
72. Dawn Kaiser
73. Jennifer Keysow
74. John Kincaid
75. Karen Kosies
76. John Kroeger
77. Bernard Kruer
78. Kimberly Lamberty
79. Eugenia "Jeanne" Lien
80. Elizabeth Lloyd
81. Raul Manzanares
82. Jacqueline McGuckin-Martinez
83. Anita Meyer

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended to grant renewal of the following applicants:

85. Michael Moloney
86. George Mortensen
87. Brook Murray
88. Maribel Nava
89. Elizabeth O'Connor
90. Tammy Osborne
91. Joann Palmer
92. Maite Perez-Martinez
93. Daniel Peterson
94. Melinda Pierce
95. Mary Jo Randall
96. Vicky Rehak
97. Arlene J. Rheinfelder
98. Amber Ridenhour
99. Emma Rigollot
100. Jose Robledo
101. Patricia Rockwell
102. Mary Rosenthal
103. Lupita Shestko-Montiel
104. Kenneth Singer
105. Marianne Smith
106. Rebecca Stinson
107. Ronda Stump
108. Jennifer Stupski
109. Jezzette Taillefer
110. Daniel Taylor
111. Guadalupe Taylor
112. Janice Tellez
113. Kristi Tesori
114. James Tewalt
115. Alison Torba
116. Katherine Trojahn
117. Monica Valenzuela
118. Hilda Vasku
119. Michelle Wehrli
120. Wendy Whitehair

121. Tyrone Wiedrich
122. Phyllis Wilbanks
123. David Wilcox
124. William Zenk
125. Marilyn Zimmerman

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Sheryll Prokop

Discussion: It is recommended to grant renewal of the following applicant:

126. Deborah Barber

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Sheryll Prokop

Discussion: It is recommended to grant renewal of the following applicant:

127. Grace Davirro

Motion: Move to grant 2015-2017 renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

4-B: Review, discussion and possible action regarding the following applications for renewal of individual legal document preparer certification and continuing education audit submissions:

1. Allan Bonhoff
2. Yesenia Feliciano
3. Jolie Fontana-Black
4. David Goulet
5. Elaine Lacasella
6. Darlene Landgrave
7. Dorothy Sollars

8. Patricia Taylor
9. Kathy Underwood
10. Joyce Brendel
11. Jerry Thomas
12. Kendra Crandall
13. Doris Fields
14. Peteris Berzins
15. Tracy Boen
16. Kathy Gonzalez
17. Kendall Kallmeyer
18. Patrica Lewis
19. Melisa Pullins
20. Armando Saenz
21. Irene Mayer
22. Robin McCraw
23. Jennifer Bone
24. Annick Haske
25. Debra Cassidy
26. William Kelly
27. Thanhtam Phan

The Board holds discussion regarding staff's recommendation to impose a \$50.00 fine to certificate holders who are late in submitting their continuing education audit submissions; and permit certificate holders until February 15, 2016 to complete their hours which will automatically include an annual audit for a two-year period.

Additional discussion is held regarding forming a subcommittee which would meet and discuss possible code changes affecting the program.

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individuals:

1. Allan Bonhoff
2. Yesenia Feliciano
3. Jolie Fontana-Black
4. David Goulet
5. Elaine Lacasella
6. Darlene Landgrave
7. Dorothy Sollars
8. Patricia Taylor
9. Kathy Underwood

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman

Motion Results: Second Mary Jo Randall
Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

10. Joyce Brendel

Motion: Move to defer until the next meeting.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

11. Jerry Thomas

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall
Recused Jerry Thomas

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

12. Kendra Crandall

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

13. Doris Fields

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

14. Peteris Berzins

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board:

Discussion: It is recommended renewal of standard certification be granted to the following individual:

15. Tracy Boen

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Paul Friedman
Second Becky Nielsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

16. Katy Gonzalez

Motion: Move to grant renewal of certification.

Motion Proposals: First Mary Jo Randall

Motion Results: Second Paul Friedman
Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

17. Kendall Kallmeyer

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Paul Friedman
Second Becky Nielsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

18. Patricia Lewis

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Becky Nilsen
Second Bonnie Matheson

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

19. Melisa Pullins

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

20. Armando Saenz

Motion: Move to defer until the next meeting and invite him to attend the next meeting.

Motion Proposals: First Becky Nilsen
Second Bonnie Matheson

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

21. Irene Mayer

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Becky Nilsen
Second Bonnie Matheson

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: *It is recommended renewal of standard certification be granted to the following individual:*

22. Robin McCraw

Motion: Move to defer until the next meeting and invite her to attend the next meeting.

Motion Proposals: First Becky Nilsen
Second Bonnie Matheson

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

23. Jennifer Bone

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

24. Annick Haske

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

25. Debra Cassidy

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Becky Nilsen

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

26. William Kelly

Motion: Move to defer until the next meeting and invite him to attend the next meeting.

Motion Proposals: First Becky Nilsen
Second Bonnie Matheson

Motion Results: Pass

Individuals Addressing the Board: Hal White

Discussion: It is recommended renewal of standard certification be granted to the following individual:

27. Thanhtam Phan

Motion: Move to grant renewal of certification.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

CALL TO THE PUBLIC

Person(s) addressing the Board: Mary Carlton

Discussion: Martha Velasio

ADJOURNMENT

Motion: Move to adjourn the meeting.

Motion Proposals: First Paul Friedman
Second Mary Jo Randall

Motion Results: Pass

Time: 12:03 p.m.

AO